Culture & Heritage Commission
Board of Commissioners Meeting
January 24th, 2017
6:00 PM
Museum of York County
Approved February 28th, 2017

Person Presiding: James Duncan
Members Present: Jeff Lyon, Bessie Meeks, Penny Sheppard, Craig Lentz, Nancy Craig
Members Absent: Dale Dove
Ex Officio Members Present: Carolyn Mendenhall, Rick Chacon
Ex Officio Members Absent: None
Staff Present: Carey Tilley, Sarah Lewis, Cate Crane, Steve Fields, Teresa Armour, Kevin Lynch, Windy Cole, Michael Scoggins, Joe Mester
Others: Michael Kendree, Pat Veasey, David Plemico, Allan Miller, Walter Sherman, Leigh van Blarcom, Patti Hatch, Judy Brown, Kevin Madden, Larry Finney

Call to Order
The meeting was called to order at 6:09 PM by Chair James Duncan.

Duncan asked if all the commissioners had reviewed the draft minutes from the November 10th minutes. Carolyn Mendenhall requested a few minutes to review the minutes, and Duncan agreed to postpone approval of the minutes in order to give time for review.

Calendar Review
  • Approval of 2017 CHC Meeting Dates
    o Duncan asked if anyone still needed to review the calendar of CHC meeting dates. All commissioners had reviewed the proposed calendar.

James Duncan called for a motion to approve the calendar for 2017; Craig Lentz so moved; Bessie Meeks seconded; no discussion followed; the motion passed unanimously.

  • New Commission Application/Update Process
    o Director Carey Tilley briefly introduced the new commission application and update process that is being implemented by the County for all boards and commissions. The commissioners were directed to a copy of the related ordinance and letter from the County Manager, as well as instructions for completing the application. Tilley noted that any procedural questions regarding completing the application could be directed to Sarah Lewis.
    o County Attorney Michael Kendree added that Council was reviewing some of the questions from the ordinance and that any Commissioners with questions about the ordinance or the questions found on the application could contact his office.

Reports and Presentations
  • FYE 2016 Audit Presentation
Larry Finney, partner at Greene Finney and Horton, presented the results of the FYE 2016 audit. The CHC received an unmodified opinion, which is the best possible result. Finney addressed the following:

- General Fund Balance — Unassigned fund balance was nearly $1.9 million, which represents about 36% of what is budgeted for FYE 2017. This is a healthy fund balance and is more than double the minimum recommended by the Government Finance Officers Association.
- General fund revenues were about $3.7 million, which is about a $100,000 increase from the prior year. We were under budget due to some grants that were budgeted (and awarded) that were not yet received. There was $3.2 million in general fund expenditures, slightly more than the previous year, but overall we were $1.5 million under budget.
- Post-employment benefits, which include primarily retiree health insurance, appear as a liability because the Commission is required to calculate an annual required contribution; however Governmental Accounting Standards Board does not require that the Commission fund it. This appears as a $254,000 liability as of June, 30 2016.

James Duncan called for a motion to approve the minutes of the November 10th, 2016 meeting as presented; Craig Lentz so moved; Penny Sheppard seconded; no discussion followed; the motion passed unanimously.

- 990 Presentation
  - Director Carey Tilley noted that the Commissioners have a copy of the 990 in their packets for review. Tilley outlined two options, either filing for an extension or holding a special called meeting before February 15th in order to give time to review
  - Nancy Craig, Finance Committee Chair, noted that in the past, an extension has been requested and granted, and that she felt this would be the better option so that each commissioner has ample time to review the 990.
  - Chair James Duncan agreed and asked the Commissioners to review the 990 before the February 28th meeting.

- Director’s Report
  - Director Tilley reported that overall visitation numbers continue to rise. Brattonsville’s visitation is down just a bit, but not so much that it can’t be made up during the remainder of the year. MSCM continues to do well and MYCO has been very strong over the past two years even after moving America Recycles Day to McElvee.
  - Tilley reported that we are beginning to build back up the Development Department. Alison is now full-time and Windy is now the Development Director. We have had a strong year with $145,000 awarded so far in operating grants. Membership continues to grow. We currently have over 1,500 memberships. The majority of these are at the general level, which means there is room to grow members to the donor level and up. There is room to grow with individual contributions. Windy will begin focusing on sponsorships for events and programs.
  - Tilley updated the commission on the projects that are currently underway at Historic Brattonsville including Master Planning, Archaeology, Brick House Furnishings Plan,
Finishes Analysis, Brick House Restoration, the 1780 Farm, relocation of the Bratton Academy, Education area restrooms, and structural analysis of the Homestead.

- Tilley reported on the CHC Capital Projects Fund calendar year 2017 funding requests which include Phase I of the Pleistocene Hall project at MYCO and Phase II of the Interpretive Plan at HB.
- Director Tilley also touched on some projects at HB that are outside of the FFTC funding. These include the shutters on the Homestead, the exterior of the Colonel Bratton House, repairs to the Milk Barn, and removal of the Backwoods Cabin and “A-frame” storage cabin.
- Tilley also noted that the Sierra Hull Concert was a successful start to the 2017 Southern Sound Series and encouraged the Commissioners to attend the February concert featuring the Suffers.

[Note: A copy of the complete Director’s Report is attached to these minutes as Addendum “A”.]

- Slave Cabin Presentation - Rick Chacon
  - Dr. Rick Chacon presented photographs of fingerprint impressions that he discovered at Brattonsville. He emphasized the uniqueness of this find and the importance of protecting these impressions while using them to tell the story of the individuals enslaved at Brattonsville.

Chair James Duncan noted that Patti Hatch, President of the Friends of Historic Brattonsville, had not yet arrived, so their presentation would be moved to later in the meeting. Duncan then introduced members that were present from the Advisory Board that makes recommendations on our grant requests for the CHC Capital Projects Fund at the Foundation for the Carolinas. Duncan pointed out that the CHC had approved and fully supported the capital projects. (CHC Representatives Pat Veasey and David Plesico were present. David Plesico did not request to speak. CHC Representative, Dennis Getter was not present).

- CHC Capital Projects Fund Advisory Board
  - Walter Sherman (CHC Representative) expressed concerns regarding the use of taxpayer money, those who had given money to the Culture and Heritage Foundation and the long-term maintenance of Brattonsville after the completion of the proposed capital projects.
  - Allan Miller (CHC Representative) expressed a desire to have better dialogue with the Culture and Heritage Commission
  - Leigh Van Blarcom (CHC Representative) expressed that they are supportive, but echoed the concern of maintaining after the capital projects have been completed.
  - Chair James Duncan noted that the Commission is beginning to pursue fundraising activities and that with regards to maintenance Director Carey Tilley has the full confidence of the Commission. He welcomed anyone with concerns to attend the commission meetings.
  - Director Carey Tilley (CHC Representative) explained that the maintenance costs at HB without the plan will be greater and more immediate than if the interpretive plan is completed. The completion of the interpretive plan will prolong the life of the buildings through preservation. This plan’s roots go back to the 1990s and were included in the Capital Campaign launched in 2003.
o Pat Veasey (CHC Representative), a public school teacher and former Director of Education at Historic Brattonsville, gave a short presentation outlining her history at CHM, the successes that she has seen at Brattonsville since she first became involved with site, and how she believes the time is right for a renaissance at Brattonsville. She shared her belief that the following items are in place and together they will lead to a renaissance at Brattonsville:
  - Brattonsville is an authentic site with undeveloped buildings.
  - The interpretive plan provides a long-range plan for preservation, restoration and development.
  - A staff with credentials that match site needs.
  - New historical evidence paired with public curiosity and technology to connect audiences, including international visitors.
  - We have available Funding to move forward

* Friends of Historic Brattonsville
  o Pati Hatch, the president of the Friends of Historic Brattonsville, introduced herself to the Commission and told the story of how she became involved with the Friends. She shared the purpose of the Friends as a support organization and expressed a desire to build a stronger relationship with the Commission. She also invited the Commissioners to volunteer with the Friends at two upcoming events at Historic Brattonsville: *Children’s Day on the Farm* and *Liberty or Death!*
  o Kevin Lynch, Historic Brattonsville’s Site Manager, gave more details on the *Liberty or Death!* event. This is a national reenactment event that will take place May 20th and 21st and will demonstrate battles that were critical to the Carolina Piedmont. This event is expected to draw more than 400 reenactors. He also thanked the Friends for all that they do, showing the Commission a bed rug that was purchased by the Friends to go in the Colonel Bratton House. This particular bed rug was made by weavers at Colonial Williamsburg based on a pattern from Virginia. Lynch noted that this is a wonderful example of the quality furnishings that we are hoping to have at Brattonsville and testament to the dedication of the Friends.

Chair James Duncan called for a brief recess.

Chair James Duncan reconvened the meeting at 8:00 PM.

**Committee Reports**

* Finance Committee
  o Committee Chair Nancy Craig noted that the Finance Committee report was the audit, which was excellent. She also presented the December financial statements, Capital vs. Operating expenditures and revenues through December 31st, 2016, and an itemized list of Capital Projects through December 31st, 2016.

* Collections Committee
  o Committee Chair Craig Lentz reported that there were two recommendations for accession:
- Baby Cradle, wood construction, mid-to-late 11th century and Basket Cradle, split wood construction, mid-to-late 19th century (TC 119)
- Sterling silver sculpture of Rocky Shoals Spider Lily

Craig Lentz moved to accept the Recommendations for Accession as presented; Jeff Lyon seconded; discussion followed; a vote was taken and the motion passed unanimously.

[Note: See copies of approved Recommendations for Accession noted above attached to these minutes as Addendum “B”.

- Governance Committee
  - The Governance Committee had no business to report.

Old Business
- Capital Projects/Grant Requests
  - Director Carey Tilley noted that he had covered the capital projects and grant requests in his report, but offered to answer any questions. The requests to the Foundation for the Carolinas were approved by the Commission in October. The only change is that the request for the project at MYCO has been reduced from $550,000 to $412,000 as staff believes that the design work should focus specifically on the exhibit as opposed to all renovations planned for MYCO.

- Purchasing Process
  - Tilley noted that he would be revisiting the purchasing process and the possibility of CHM handling the purchasing process for grant and capital project funding. Clear protocol regarding accountability needs to be created and discussed with the County Attorney. Tilley still believes there is a way to expedite the process by doing it ourselves.

- Potential Position Change
  - Tilley reported on the status of two positions: an administrative assistant position and a property manager position at MYCO. Tilley noted that staff is reviewing these positions to see if some positions can be combined, but want to ensure that having one Property Manager for McElveen, MYCO, and MSCM will work. Tilley also noted that the administrative assistant position may be affected by the decisions regarding the purchasing process. Staff will make recommendations to the Governance Committee in February, involving the Finance committee in the discussion as well during budget time.

New Business
- HB Preservation Internship
  - Joe Mester, the restoration preservation specialist at Historic Brattonsville, shared with the Commission the desire to have an annual internship focusing on preservation projects. This will be a hands-on internship, involving a lot of documentation work. This will provide an educational experience for the student. The intern will stay at the cottage and currently the Friends of Historic Brattonsville are considering a request for funding for a $2,500 stipend for the intern. Mester explained that most college preservation programs require internships for their students. He will reach out to those
programs to advertise the internship. There will be an application process and hopefully the intern would be selected by April.

- Some discussion followed regarding the importance of training the next generation of professionals.

Penny Sheppard moved that the Commission approve an internship for the Historic Brattonsville preservation program contingent on receipt of authorized external funding; Bessie Meeks seconded; discussion followed; a vote was taken and the motion passed unanimously.

- Finishes Analysis Contract Recommendation to Council
  - Director Carey Tilley reported that the purchasing process has been completed, the selection committee has met, and the proposals have been ranked. Tilley requested that the Commission recommend Keystone Preservation Consultants out of Pennsylvania for the Finishes Analysis project. They had the highest score and also were the lowest bid. Keystone’s proposal at $78,670 was slightly more than the budgeted amount of $77,000. The additional $1,670 can be taken from the Capital Renovations account. The project will take 12 to 14 months.

Jeff Lyon made a motion to adopt the proposal as Carey Tilley stated; Penny Sheppard seconded; discussion followed including clarification of the proposal and details on the project; a vote was taken and the motion passed unanimously.

Duncan encouraged the Commission to consider volunteering at Historic Brattonsville.

James Duncan called for a motion to adjourn; Penny Sheppard so moved; Nancy Craig seconded; no discussion followed; a vote was taken, the motion passed unanimously and the meeting was adjourned.

Prepared by: Sarah Lewis
Submitted by: Nancy Craig, Secretary/Treasurer
CHC Commissioners,
The end of December marked the mid-point of our fiscal year. Through the first six months, overall visitation and membership have continued the upward trajectory experienced over the past few years. Financially we are strong with revenue exceeding expenses/encumbrances by just over $111,000 or 5%. Our FYE 2016 Audit was unmodified, the Institutional plan has been vetted by the community and approved by the Commission, the final accreditation report has been submitted to AAM, and capital projects are finally starting to move forward. It has been a very busy and productive first half and I greatly appreciate your support and efforts in support of the CHC mission.

Visitation through December 31st
Overall visitation stood at 49,319 on December 31st. This total was up 4% from a very strong first half of 2015-16. MYCO, MSCM, and McCelvey all saw solid growth over last year’s December totals while Historic Brattonsville dropped slightly. The overall total is up 14% from the average of the three previous years.

<table>
<thead>
<tr>
<th>Year-to-Date Visitation Totals through December 31st</th>
</tr>
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<tbody>
<tr>
<td></td>
</tr>
<tr>
<td>YTD 2016-2017</td>
</tr>
<tr>
<td>YTD 2015-2016</td>
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<tr>
<td>Change from Previous Year</td>
</tr>
<tr>
<td>% Change from Previous Year</td>
</tr>
<tr>
<td>Avg. of last 3 yrs.</td>
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<tr>
<td>Change from Avg.</td>
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<tr>
<td>% Change from Avg.</td>
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</tbody>
</table>

Development News
The Advancement Team continued its rebuilding efforts in the first half of FYE 2017. We have invested in additional training for the team. After completion of “Developing Major Gifts” in December, Executive Director Tilley has now received a Certificate in Fundraising Management from the Indiana University Lilly Family School of Philanthropy. Earlier in the year, Development Director, Windy Cole completed Principles and Techniques of Fundraising at the school – the anchor course of the program.
Membership Coordinator, Allison Gray will take the course on line in March. In the coming weeks the team will continue planning and working on memberships. In addition we will be seeking sponsorships for Children’s Day on the Farm, “Liberty or Death”, planetarium shows, free Sundays, and summer programming. We will also be evaluating the feasibility of potential fundraising events. The advancement department is also responsible for working with the Friends of McElvev program which provides valuable support for the Southern Sound Series. This year’s total income of $10,450 represents a 10% increase from last year.

Membership: Membership continues to grow throughout the first half of FYE 2017. At the end of December active memberships of the Culture and Heritage Museums totaled 1,519 marking a 10% increase over the previous year. Total Year-to-Date Membership Income reached $49,468 up by 13% from the first six months of FYE 2016.\(^1\) Ninety-three percent of this income comes from the General Membership levels (levels under $150).

### Membership Totals through December 31st

<table>
<thead>
<tr>
<th>Year</th>
<th>Total Memberships at the end of Month</th>
<th>Total Membership Income</th>
<th>General Membership Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016-2017</td>
<td>1,519</td>
<td>$49,468.50</td>
<td>$46,148.50</td>
</tr>
<tr>
<td>2015-2016</td>
<td>1,385</td>
<td>$43,658.50</td>
<td>$37,548.50</td>
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<tr>
<td>Change From Prev. Year</td>
<td>+134</td>
<td>+$5,810.00</td>
<td>+$8,600.00</td>
</tr>
<tr>
<td>% Change from Prev. Year</td>
<td>+10%</td>
<td>+13%</td>
<td>+23%</td>
</tr>
<tr>
<td>Avg. of Prev. 3 yrs.</td>
<td>1,230</td>
<td>$37,965.23</td>
<td>$30,636.90</td>
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<tr>
<td>Change from Avg.</td>
<td>+289</td>
<td>+$11,503.27</td>
<td>+$15,511.60</td>
</tr>
<tr>
<td>% Change from Avg.</td>
<td>+23.5%</td>
<td>+30%</td>
<td>+51%</td>
</tr>
</tbody>
</table>

**Operating Grants:** Operating grant awards have made a strong recovery from a down-year in FYE 2016. The combined total awarded as of December 31\(^{st}\) of $145,931.80 has risen by $54,000 or 59% from the total received in all of last year and already represents 97% of the amount budgeted. This total is higher than any of the previous five years and has grown 265% since 2012. While the timing of the awards differs from grant to grant, most of the awarded funds will be received as allowable expenses are reimbursed at the end of the year.\(^2\)

**Capital Grants:** In addition to the operating grants, in December we received $50,000 from the Robert Haywood Morrison Foundation. This was the second of three installments towards a $150,000 grant for the restoration of the Bratton Brick House. Our annual status report is due to them in early February. We are only just beginning to see the capital grant funds awarded in January of 2016 (totaling $939,400)

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\(^1\) Income totals from the advancement database occasionally differs from the totals in the Financial Statements depending on the entry dates surrounding the end or beginning of the month. Comparison to previous years consistently uses the database totals which are entered first and then sent to finance. These numbers are reconciled before year-end.

\(^2\) The current operating funds received total does not include deferred revenue from grants received in previous years.
from the Foundation for the Carolinas CHC Capital Projects Fund as the projects at Historic Brattonsville are starting to be implemented (see discussion below). In December we submitted the Calendar Year 2017 funding requests to the Foundation for the Carolinas.

**Historic Brattonsville Interpretive Plan**
While much of the previous work on Phase I of the implementation of the Historic Brattonsville Interpretive Plan has been internal in preparation of documents and hiring necessary consultants, it is exciting to see that the work is starting to come to fruition.

- **Master Planning:** Stantec Consultants, Inc. has begun its work on the Master Plan. After the initial site meeting we decided that a site survey was essential to the success of the project. The additional work has added $10,450 to the cost bringing the total to $131,703. This total is still well under the grant and budgeted amount of $165,000. As additional work was anticipated we have been approved through the County for up to the full amount of the grant. Completion of the Master Plan is scheduled for May.

- **Archaeology:** The South Carolina Institute of Archaeology and Anthropology completed field work on two areas identified as having high potential for use in implementation of the Interpretive Plan. They are currently finalizing lab work and analysis. We expect to have their a draft of their report soon. This information will be a critical factor in determining final locations of interpretive areas for completion of the master site plan. We do anticipate additional archaeological work to be needed as the master planning process identifies other high potential areas for relocation and possible construction. Currently we have only contracted for $16,204 for archaeology leaving more than $30,000 still available within the grant and budget to evaluate other areas as they are identified.

- **Brick House Furnishings Plan:** We have contracted with Chuck LeCount to create a Furnishings Plan for the Brick House for $10,000. This amount is under the grant and budgeted amount of $11,000. Mr. LeCount did an excellent job on the 1780 Farm Interpretive Manual last year and we look forward to his work with the Brick House.

- **Finishes Analysis:** We have completed the selection process and will be making a recommendation for a preservation group to carry out the Finishes analysis later in the meeting. The Finishes project will specifically look at paint, plaster, and mortar of the Brick House, Homestead, Homestead Dining Hall, Col. Bratton House, Slave Dwelling and Dairy.

- **Brick House Restoration:** The next step in the Restoration of the Brick House is to hire an Architect/Engineer to finalize plans for the rear porch, front façade, interior, and other details. A Request for Qualifications is currently posted on the County bid site. This RFQ will close on March 1st. A mandatory pre-bid meeting is scheduled for February 6th. We anticipate making a selection for recommendation in early March.
1780 Farm Interpretive Manual: The 1780 Farm Interpretive Manual was completed by Mr. LeCount in FYE 2016 at a cost of $3,500. This total was under budget by $900. As the 1780 Farm is being completed, identified materials will be acquired and interpretive staff will be using the manual to train for new programming.

Other Phase I projects include the potential relocation of the Bratton Academy and the construction of the Education Area Restrooms. Both of these projects are dependent on the outcome of the Master Plan but ideally would be addressed during the summer to avoid interruption of school programming. The final project is the structural analysis of the Homestead. It is now believed that the Master Plan will provide enough information to move directly to hiring an architectural/engineering team to evaluate and create construction documents for the Homestead as scheduled in Phase II.

CHC Capital Projects Fund CY 2017 Funding Requests
As mentioned above, in December we submitted requests for funding from the Foundation for the Carolinas for critical components of two major projects. Each of these projects is consistent with objectives identified in our Institutional Plan. They are the result of years of planning and have been vetted in the community in our recent community meetings as well as numerous individual stakeholder meetings. Both requests were unanimously approved by the Commission at our October meeting.

Museum of York County: Pleistocene Hall Phase I: “With the creation of a new multi-dimensional, immersive, and dynamic learning experience, this project will broaden the interpretive scope of the museum’s exhibits and programming to include the Carolina Piedmont during the Pleistocene Epoch. Upon completion it will serve to fully align the museum’s permanent exhibits to the museum’s mission to interpret the natural history of the Carolina Piedmont.” The request is for $412,500. This request is lower than the amount of $550,000 originally submitted to the Commission in October because the focus of this stage of the work will be essentially limited to the future Pleistocene Hall and not spread throughout the museum.

Historic Brattonville: Interpretive Plan – Phase II: “This project continues the next phase of the Culture and Heritage Museums’ new interpretive plan for Historic Brattonville. Phase II will feature preservation of the original slave dwelling and dairy, planning and design for preservation of the Homestead and Col. Bratton House, construction of a reproduction of a 1780 Farm, and exhibits and furnishings to open the Brick House to the public.” The funding request for Phase II at Historic Brattonville is $655,490 as submitted to the Commission in in October.

HB Projects outside of FFTC Funding
As work with the consultants and contractors progresses, there are still numerous tasks that can be addressed by staff outside of the funding from the CHC Capital Projects Fund. Major Projects that will be addressed in the next five months include: repairs and painting of the exterior of the Col. Bratton
House, repairs to the Milk Barn, repairs to the Homestead shutters, as well as removal of the Backwoods Cabin and “A-frame” Storage Cabin. We will also be evaluating material from the relocated structure known as the Elliot House currently dismantled and stored on site. Factors in choosing these projects include life-safety, threats to the structure, interpretive needs, and aesthetics. Each project comes with its own set of challenges along with sequential steps that must be followed in their implementation.

**Southern Sound Series / Friends of McCelvey**

The Southern Sound Series began on Sunday, January 15th with Sierra Hull on stage at the McCelvey Center. Originally scheduled for January 7th, Hull’s team was great in working with us to reschedule the date due to the impending winter weather. Hull was nominated for a Grammy for Best Folk Album in December. She is joined in that category by other recent McCelvey veterans Rhiannon Giddens and Sarah Jarosz. She also won acclaim in September when she was named the International Bluegrass Music Association’s 2016 Mandolin Player of the Year and became the first woman to win the award. Her concert had a solid attendance of 277. The series will continue with the Suffers on February 18th, Steep Canyon Rangers on March 10th, and the SteelDrivers on April 22nd.

**Conclusion**

Once again I would like to thank you for your commitment and support. A list of recent and upcoming events as well as the November visitation numbers follows this report.

Sincerely,

*(submitted electronically)*

Carey L. Tilley  
Executive Director  
Culture and Heritage Museums
Recent and Upcoming Events

Recent Programs and Events (November 1st through January 23rd)

- Nov 1st @ MSCM Make It, Take It for Toddlers
- Nov 2nd @ MSCM Wee Wednesday (Weekly through May)
- Nov 13th @ MYCO America Recycles Day
- Nov 17th @ MYCO Vernon Grant Debut
- Nov 17th @ MYCO Cookies with Santa
- Nov 18th @ MSCM Parent’s Night Out
- Nov 19th @ MYCO Let’s Talk Turkey
- Nov 19th @ HB Walt Schrader Trails open for Horseback Riding (Monthly)
- Dec 1st -- 4th @ MSCM Christmasville
- Dec 3rd & 10th @ HB Christmas Candlelight Tours
- Dec 13th @ MSCM Make It, Take It for Toddlers
- Jan 5th @ MSCM Baby and Me (Thursdays through 1/26)
- Jan 14th @ MYCO Come Draw With Me
- Jan 14th @ HB Hog Butchering
- Jan 15th @ McCelv Sierra Hull Concert

Upcoming Programs and Events (January 24th through March 31st)

- Jan 28th @ MYCO Fiber Imaginations Workshop with Dottie Moore
- Jan 29th @ MSCM Super Game Day
- Feb 1st @ MSCM Wee Wednesday (Weekly through May)
- Feb 4th @ HB By Way of the Back Door (Each Saturday in February)
- Feb 11th @ MYCO Hands-On Science: For the Birds
- Feb 17th @ MSCM Parent’s Night Out
- Feb 18th @ MYCO Great Backyard Bird Count
- Feb 18th @ McCelv The Suffers Concert
- Feb 25th @ MYCO Become a STEAM Bird Sleuth
- Mar 5th @ MSCM Suess-a-thon
- Mar 11th @ MYCO Harry Potter Science Saturday
- Mar 10th @ McCelv Steep Canyon Rangers Concert
- Mar 18th @ MYCO Birds of a Feather Stitch Together – Hand Embroidery Class
- Mar 25th @ HB Children’s Day on the Farm
## November Visitation and Membership Numbers

### Year-to-Date Visitation Totals through November 30\textsuperscript{th}

<table>
<thead>
<tr>
<th></th>
<th>Overall</th>
<th>MYCO</th>
<th>HB</th>
<th>MSCM</th>
<th>McCelveyn</th>
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<tbody>
<tr>
<td>YTD 2016-2017</td>
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<td>15,537</td>
<td>11,835</td>
<td>12,143</td>
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<td>YTD 2015-2016</td>
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<td>Change from Previous Year</td>
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<td>+172</td>
<td>+615</td>
<td>+356</td>
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<td>% Change from Previous Year</td>
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<td>+1.5%</td>
<td>+5.3%</td>
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<td>Avg. of last 3 yrs.</td>
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<td>906</td>
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<td>+2,163</td>
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<td>-2.8%</td>
<td>+21.7%</td>
<td>+45.0%</td>
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</table>

### Membership Totals through November 30\textsuperscript{th}

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<thead>
<tr>
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<tbody>
<tr>
<td>2016-2017</td>
<td>1,510</td>
<td>$38,918.50</td>
<td>$35,748.50</td>
</tr>
<tr>
<td>2015-2016</td>
<td>1,356</td>
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<tr>
<td>Change From Prev. Year</td>
<td>+154</td>
<td>+$4,815</td>
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<tr>
<td>% Change from Prev. Year</td>
<td>+11.4%</td>
<td>+14.1%</td>
<td>+26.3%</td>
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<tr>
<td>Avg. of Prev. 3 yrs.</td>
<td>1,206</td>
<td>$30,280.23</td>
<td>$23,585.23</td>
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<tr>
<td>Change from Avg.</td>
<td>+304</td>
<td>+$8,638.27</td>
<td>+$12,163.27</td>
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<tr>
<td>% Change from Avg.</td>
<td>+25.2%</td>
<td>+28.5%</td>
<td>+51.6%</td>
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**RECOMMENDATION FOR ACCESSION**

<table>
<thead>
<tr>
<th>Temporary Custody ID:</th>
<th>Collection Type:</th>
<th>Method of Acquisition:</th>
</tr>
</thead>
<tbody>
<tr>
<td>TC119</td>
<td>History</td>
<td>Gift</td>
</tr>
</tbody>
</table>

Name of Donor:  
**Randy and Margaret Bigger**

Description of Accession:  
.001-Baby Cradle, wood construction, mid-to-late 19th century  
.002- Basket Cradle, split wood construction, mid-to-late 19th century

Overall Condition:  
- □ Excellent  
- ■ Good  
- □ Fair  
- □ Poor

General/Comparable Size of Collection  
.001 Baby Cradle: 36” L x 22” W x 16.5” H  
.002 Basket Cradle: 34” L x 19.5” W x 8” H

**Significance/Ownership History**  
Mission Rating: 5  
(Scale of 1 – 5; 5 matches mission 100%)

The two cradles were used by members of the Bigger family, a local Scotch Irish family who were a part of the York County Bethel community since the late 1700s. The cradles are believed to have been made locally. The donor knew specifically that his father, Richard Andrew Bigger, Jr, b. July 1893, used the baby cradle and he speculates they could be as old as c.1860.

The baby cradle’s design is a traditional style but it does differ from the 2 other cradles found in the permanent and education collections. Of the 2 other existing floor rocking cradles owned by CHM, only one has a known local provenance and comes from another local Scotch Irish family, the other was collected from southern Virginia for use at Historic Brattonsville.

The basket cradle is a unique piece for the collection given its construction and type. Neither CHM Collections staff or the Historian were familiar with this type of basket cradle prior to its offered donation. Baskets of this fashion have been made in various regions of Scotland for a few hundred years, a beginning date is unknown. These baskets had a duel use, which included domestic chores, harvesting, and as cradles for babies. Researchers in the United Kingdom believe the various basket making traditions that developed throughout the British Isles may have been an influence from Scandinavia (Vikings) or Western Europe.

**Potential Uses:**  
- ■ Research  
- ■ Exhibition  
- ■ Loan

Given the sound condition of both pieces, the cradles could be used for exhibition and outgoing loan to support displays about family life, childhood, or carpentry and craftsmanship. Their construction, as well as the dual use of the basket cradle, may also be of interest to researchers.

**Restrictions:**  
None
<table>
<thead>
<tr>
<th><strong>Unusual Costs:</strong></th>
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<tbody>
<tr>
<td>None</td>
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<tr>
<th><strong>Staff Recommendation (Signature &amp; Title):</strong></th>
<th><strong>Date:</strong></th>
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<tbody>
<tr>
<td>[Signature]</td>
<td>1/17/17</td>
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<tr>
<th><strong>Director Recommends (Signature):</strong></th>
<th><strong>Date:</strong></th>
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<tbody>
<tr>
<td>[Signature]</td>
<td>1/17/17</td>
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<tr>
<th><strong>Approved by Culture &amp; Heritage Commission on:</strong></th>
<th><strong>Date:</strong></th>
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<tbody>
<tr>
<td>[Signature]</td>
<td>1/24/17</td>
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</table>

![Image of a cradle and a basket]
RECOMMENDATION FOR ACCESSION

Temporary Custody ID:          Collection Type:          Method of Acquisition:
                                  Art                        Gift/donation

Name of Donor: Frederick A. Heuser

Description of Accession: Sterling silver sculpture of Rocky Shoals Spider lily with a donor-stated value of $1000.00

Overall Condition: ✓ Excellent  □ Good  □ Fair  □ Poor

General/Comparable Size of Collection: 7"L x 5½"W x 6½"H

Significance/Ownership History Mission Rating: 5 (Scale of 1 - 5; 5 matches mission 100%)

The piece is a three-dimensional reproduction of the Rocky Shoals Spider Lily, a federally endangered plant that is native to the Carolina Piedmont with a significant population located in the Catawba River at Landsford Canal State Park in Chester County, SC. Fred Heuser, the artist, is a native of Rock Hill, SC, and former landscape contractor who was instrumental in the development and maintenance of the Museum of York County Nature Trail in the 1980s and 1990s. Mr. Heuser has donated other items to the folk art collection in the past.

Potential Uses:  □ Research  ✓ Exhibition  ✓ Loan

The piece represents a nice interdisciplinary example of art and natural history.

Restrictions:

No known restrictions

Unusual Costs:

No expected costs above normal storage and monitoring

Staff Recommendation (Signature & Title):  Date: 18 January 2017

Director Recommends (Signature):  Date: 1/18/17

Approved by Culture & Heritage Commission on: 1/24/17

Signature, Title: Date: 2/1/17