Culture & Heritage  
Board of Commissioners Meeting  
March 23, 2015  
6:00 PM  
Museum of York County

Approved: 04-27-2015

Person Presiding: David Plexico
Members Present: Ragin Craig, Dennis Getter
Members Called in: David Duncan, Leo Yakutis
Ex Officio Present: Nancy Craig, Carolyn Mendenhall
Staff Present: Carey Tilley, Barbara Ardrey
Others Present: County Attorney Michael Kendree

David Plexico called the meeting to order at approximately 6:00 PM.

As the first order of business, Plexico called for a motion approving the draft minutes of the 02-23-15 monthly meeting and the 03-05-15 special called meeting; Ragin Craig so moved; Plexico seconded; a vote was taken and the motion passed unanimously.

Staff Reports and Information

- Report of Executive Director (See full report attached to these minutes as Addendum “A”)

Committee Reports

- Finance Committee
  - Chair Dennis Getter reported that the Finance Committee did not meet but will have a meeting on the budget possibly prior to the next Commission meeting.
  - Corporate Membership Campaign will officially launch next month.

- Governance Committee
  - Chair Ragin Craig reported that it has been determined that members of the CHC board are not required to file a Statement of Economic Interest. He also noted that Karen Brogdon is not aware of a requirement that board members take a training class. Attorney Kendree confirmed that the Zoning Board was required, as a State board, to take a class but other commission members are not necessarily required to do so.
    - Director Tilley suggested some sort of orientation with Attorney Kendree for the new board members coming on in July.
  - Getter then interjected a request for a letter directed to Clerk to Council, Karen Brogdon, notifying her of the upcoming vacancies due to three members rotating off the board at the end of June and asking that those positions be posted as soon as possible. He also noted the possibility of the current members serving until replaced to assure a quorum.
  - Foundation For the Carolinas Advisory Board was discussed. Tilley asked the Governance Committee Chair about getting some people together within the next couple of weeks to talk about the Advisory Board so we can present candidates in April. Craig noted that he
had spoken with his Councilperson about the Advisory Board and she requested a good
description of what that job entails. Along those lines, Craig inquired as to where to find a
description of what is expected of a commissioner on this board. Craig will get descriptions
written up.
  - It was suggested by Tilley and agreed to by Craig to have a governance committee meeting a
    week or so before the next board meeting to come up with proposed people to serve on the
    Advisory Board and then vote on those people at the April meeting.

- Collections Committee
  - David Duncan presented the following Recommendations for Accession and Deaccession:
    1. Recommendation for Accession of one 78-rpm record inscribed “Dr. Bratton” on
       blank side and “Bratton” on label;
    2. Recommendation for Deaccession of 29 objects (list attached) currently on display
       or used for living history at Historic Brattonsville and
    3. Recommendation for Deaccession of J. & C. Fischer Empire style square grand piano
       ca. 1845 / poor condition

  Duncan moved to accept all three recommendations; Ragin Craig seconded; discussion
  followed; a vote was taken and the motion passed unanimously.

(The three recommendations noted above are attached collectively to these minutes as Addendum “B”.
The 29 deaccessioned objects at Historic Brattonsville (item #2) will be transferred out of our Permanent
Collections to the Historic Brattonsville Education Collection and their availability for use in living history
programming and/or as exhibition will continue.)

Old Business

- Commission Seats & Foundation for the Carolina Advisory Board Seats
  - Plexico noted that these items were covered earlier and suggested moving on to the next
    item. All agreed.

- Brattonsville Road Closing
  - Tilley reported that although there has been discussion in the past about permanently
    closing Brattonsville Road due to increased truck traffic, etc., the current issue involves the
    DOT denying our request to close the road (for events) using Percival Road as an alternate.
    They said we cannot use Percival and will need to route visitors to Mobley Store Road,
    which is an extra four miles. Rather than do that (for Children’s Day on the Farm), we plan to
    experiment with using the backup parking area if it doesn’t rain. If it rains, some people
    would be parking in the mud so we will need to route them to Mobley Store Road.
  - He went on to say that this is a very legitimate issue for us that could cripple what we do if
    we are unable to close the road and we certainly cannot keep it open when we have
    hundreds, maybe a thousand children going back and forth.
  - Tilley noted that although this is connected to the landfill matter, the immediate concern
    here is with the inability to close the road for our special events.

- Landfill / Mining Expansion at Historic Brattonsville
  - Tilley reminded the Commissioners that last year they were concerned about Mr. Clawson
    starting a chipping operation and the increase of truck traffic on Brattonsville Road. Now
Mr. Clawson is applying for another special permit, this time to expand his mining operation from 5 acres to 25 acres. Tilley noted that we don’t know the impact of this operation right next to our site.
  - Tilley suggested deferring this issue to seek legal advice in Executive Session and then bring matter back to open session if necessary.

New Business

- Exhibition Funding
  - Tilley reported that there is a Dinosaur Revolution Exhibit scheduled for June of the next fiscal year but we have already put a deposit down on it. The total cost is $30,000 and the total remaining cost is $28,000. What we would like to do is go ahead and pay for that now out of money that will not be used this year for branding because of some unresolved issues with MYCO and McCelvey.
  - Tilley’s recommendation is to use $28,000 of the branding money and transfer it for this exhibit. That will free up the money next year and we will still have $40,000 in for branding. Normally we do not run interdepartmental transfers through the Commission but because this was such a large amount, Beth thought it should have Commission approval.

  Getter made a motion to move $28,000 out of the branding account and into an account that we can pay this exhibit fee this fiscal year of $28,000; Ragin Craig seconded; no further discussion; a vote was taken and the motion passed unanimously.

  Plexico moved to adjourn to Executive Session for receipt of legal advice and discussion of contractual matter; Getter seconded; no discussion; a vote was taken and the motion passed unanimously.

Executive Session

- Receipt of Legal Advice
- Discussion of Contractual Matter

Reconvene to Open Session

Plexico announced that the meeting was back in open session asked for a motion from Ragin Craig.

Craig made a motion from the Board authorizing and supporting Carey Tilley going to the Zoning Board of Appeals and objecting to the special exception permit for a mining/expansion of the Clawson landfill down the road from Brattonsville; Getter seconded; no discussion; a vote was taken and the motion passed unanimously.

Ragin Craig made a motion to adjourn; Getter seconded; the motion passed unanimously.

Prepared by: Barbara Ardrey
Submitted by: Dennis Getter, Secretary/Treasurer
Addendum A

Culture and Heritage Museums
Director’s Report
March 23, 2015

Mission: to communicate and preserve the natural and cultural histories of the Carolina Piedmont, inspiring a lifetime of learning.

CHC Commissioners,

My report this week will be brief because of various deadlines hitting over the past few weeks. I want to thank you for your support of the Institutional Plan approved at the last meeting. I believe we have a clear road map of our strategic objectives and I am enthusiastic about the planned progress. We completed the AAM re-accreditation self-study and submitted it to AAM on March 1st. While the self-study was truly a team effort, Latasha Richards (Collections manager) deserves special credit for her role in coordinating the process. Our next step is to prepare for the site visit in July or August. Our managers have been working on budgeting for their departments. Richard and I will be meeting with each of them this week to review and make final adjustments. We will be meeting with Beth Latham on Friday to finalize the staff recommendation for our 2015-2016 operating budget on Friday afternoon. We will then be prepared to meet with the Finance Committee to prepare a draft budget to submit to the Commission at our April meeting. All employees are also currently participating in a countywide evaluation of Job Descriptions and their grades.

We have also devoted time over the past month in matters related to the forensic audit of the Culture and Heritage Foundation, Sustainable Development Group, and Sustainable Development Group Properties. Earlier today, David Plexico, Dennis Getter and I, along with our attorneys, met with representatives from Greer Walker who will be conducting the investigation. Greer Walker is a well-respected firm and I believe that their work will be both fair and thorough. The audit should be completed in early to mid-June.

One of our biggest events of the year is coming up this Saturday at Historic Brattonsville – Children’s Day on the Farm. This is an annual family-friendly event that is well-attended when the weather cooperates. It will be hard to match last year’s record attendance of over 1,800 on a perfect day but we are optimistic that we will continue the trend of positive attendance at HB’s special events. Sheep Shearing day is just around the Corner on April 9th.

Last month, Steep Canyon Rangers played to a full house. We are also looking forward to our next concert at McElvey on Friday, April 3rd featuring Grammy-nominated singer-songwriter Sarah Jarosz. This concert will close out the Southern Sound Series for 2014-15.

We also have MYCO’s biggest event on the not-too-distant horizon with Earth Day Birth Day scheduled for April 25th. Life: A Journey through Time and Art and Imagination in Children’s literature continue as special exhibitions at MYCO.

Membership and other Contributed Income
The total number of members of the Culture and Heritage Museums continues to rise as we are up to 1,229 -- up from 1,206 last month and from 1,104 at this same time last year. Income from
General Membership, at $41,519 remains up significantly from last year’s General Membership total of $35,444. The higher “Donor” and “Corporate” levels, however, have dropped from $13,050 to $7,445. Combined we are still up overall, but just barely: this year - $48,964 / last year - $48,494.

**On-site Visitation**
On site visitation continues to be up at all sites through February over last year and over the average of the past few years.

**Year-to-date On-Site Visitation Comparisons Through February 28th**

<table>
<thead>
<tr>
<th></th>
<th>Overall</th>
<th>MYCO</th>
<th>HB</th>
<th>MSCM</th>
<th>McCelvey</th>
</tr>
</thead>
<tbody>
<tr>
<td>YTD 2014-2015</td>
<td>53,927</td>
<td>19,096</td>
<td>16,967</td>
<td>15,661</td>
<td>2,203</td>
</tr>
<tr>
<td>YTD 2013-2014</td>
<td>50,039</td>
<td>17,846</td>
<td>16,213</td>
<td>13,850</td>
<td>2,130</td>
</tr>
<tr>
<td>Change from Previous Year</td>
<td>+3,888</td>
<td>+1,250</td>
<td>+754</td>
<td>+1,811</td>
<td>+73</td>
</tr>
<tr>
<td>% Change from Previous Year</td>
<td>+7.8%</td>
<td>+7.0%</td>
<td>+4.7%</td>
<td>+13.1%</td>
<td>+3.4%</td>
</tr>
<tr>
<td>Avg. of last 3 yrs.</td>
<td>48,095</td>
<td>16,315</td>
<td>16,919</td>
<td>12,854</td>
<td>2006</td>
</tr>
<tr>
<td>Change from Avg.</td>
<td>+5,832</td>
<td>+2,751</td>
<td>+248</td>
<td>+2,807</td>
<td>+197</td>
</tr>
<tr>
<td>% Change Avg.</td>
<td>+12.1%</td>
<td>+17.0%</td>
<td>+1.5%</td>
<td>+21.8%</td>
<td>+9.8</td>
</tr>
</tbody>
</table>

**Conclusion**
Thank you once again for your commitment and time given to the museums.

Sincerely,

*(submitted electronically)*

Carey L. Tilley
Executive Director
RECOMMENDATION FOR ACCESSION

Temporary Custody ID: TC59  Collection Type: History  Method of Acquisition: Donation

Name of Donor: Edward Lee Stowe

Description of Accession:
78-rpm record (one side only), Victor 74494, Dvorak’s Humoresque” by violinist Maud Powell, released 6/5/1916. Inscribed “Dr. Bratton” on blank side and “Bratton” on label. Part of a collection of records acquired from the estate of a local DJ named Thomas Adams. Record probably belonged originally to Dr. Rufus Andrael Bratton (1859-1942) of York, SC.

Overall Condition: ☐ Excellent  ■ Good  □ Fair  □ Poor

General/Comparable Size of Collection
One 78-rpm record.

Significance/Ownership History  Mission Rating: 5  (Scale of 1 – 5; 5 matches mission 100%)
Specific reasons for recommending the accession of the object(s): Record originally belonged to a “Dr. Bratton,” probably Dr. Rufus Andrael Bratton, son of Dr. James Rufus Bratton of York. Representative of early 20th century classical music recordings as well as Bratton family material culture. Dr. R. A. Bratton is listed in the 1908-9 Rock Hill-Yorkville City Directory as “physician, S Congress nr Jefferson; h[ouse] same” (p. 124).

Potential Uses: ■ Research  ■ Exhibition  □ Loan
Explanation of Use: Record would be useful in an exhibit of Bratton family material culture, York County history, or early 20th century recorded music.

Restrictions:
none

Unusual Costs:
none

Staff Recommendation (Signature & Title):  Date:
Michael [signature]  12 March 2015
<table>
<thead>
<tr>
<th>Director Recommends (Signature):</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camy L. Gillis</td>
<td>3/17/15</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Approved by Culture &amp; Heritage Commission on:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 23, 2015</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signature, Title:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camy L. Gillis</td>
<td>3/26/15</td>
</tr>
</tbody>
</table>
"B" INSCRIPTION

"BRATTON" INSCRIPTION
RECOMMENDATION FOR DEACCESSION

<table>
<thead>
<tr>
<th>Accession number:</th>
<th>Collection Type:</th>
<th>Date of Accession:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various (See attached list)</td>
<td>History</td>
<td>Various Years of Accession</td>
</tr>
</tbody>
</table>

Description of Object(s) & Condition: 29 objects that are currently on display or used for living history at Historic Brattonsville.

Method of Acquisition: Donations

Legal Status

*Appropriate museum staff has consulted to ascertain whether there are any legal restrictions that would limit the CHM's right to deaccession and dispose of the object(s).*

Restrictions: No known restrictions

Justification

Specific reasons for recommending the deaccession of the object(s):
Due to AAM professional standards and requirements for the care of items in the permanent collection, CHM is evaluating every objects on display at HB. It was determined that these items were representative of the history and culture of the Carolina Piedmont and were best suited to support the current interpretation needs of the site instead of as restricted use permanent collections materials.

Does it complement another collection? No

Exhibit History

Display at Historic Brattonsville

Does the object have possible future value as a loan or for exhibition?
Yes, at Historic Brattonsville

Can the object be used as part of a study collection? No

Publication History

N/A

Value:

Current estimated value and determining source: N/A
**Proposed Disposition:**

Transfer to:

- CHM Department & Explanation:
  Historic Brattonsville living history collection. Due to the varying methods of tracking objects donated for use at the site it is believed that some items were accessioned, or treated as accessioned, when in fact they were merely meant to be tracked via a distinct numbering system. This is evident in reproduction items that were numbered similarly to antiques with local provenance.

Another museum/public agency:

Transfer via:

<table>
<thead>
<tr>
<th>Sale</th>
<th>Donation</th>
<th>Exchanged for</th>
</tr>
</thead>
</table>

If transferred to public sector, transfer will occur via:

- Public Auction
- Dealer

**Physical Destruction**

**Method & Explanation:**

Details:

In accordance with the CHM's Collection Policy and AAM Code of Ethics, any proceeds derived from the sale of deaccessioned objects will be placed into a fund for the acquisition or direct care of CHM collections.

Collection Manager's/Curator's Signature: [Signature]  Date: 3/16/2015

Director's Signature: [Signature]  Date: 3/17/15

ACTION TAKEN ON CURATOR'S RECOMMENDATION

Collections Committee:
Referred to CHM Board: Approved by CHC on March 23, 2015
Disposition of Object(s): [Signature]  3/26/15
<table>
<thead>
<tr>
<th>Description</th>
<th>Measurement</th>
<th>Condition</th>
<th>Object Name</th>
<th>Other</th>
</tr>
</thead>
</table>
| Designation: 
Wooden openers | D x H | 3.5 x 7.5 | New | Mission.

Green glazed ceramic mug with a handle:
- Small chip in base rim and on one side of handle.
- Burnt orange ceramic mug.

Decoration: 
Wooden openers.
- Grey glazed ceramic mug with blue plates.
- Handle: cork in neck extending into the same height as the neck of the cup is depressed to the neck.
- Top of handle: Round with linear height.
- Top of cup: Round with linear height.
- Two finger handles:
  - Left side: Glaze color.
  - Right side: Glaze color.

Overall dimensions:
- Width: 9.5
- Height: 3.5
- Depth: 3.5

Decoction: Portugal.
- 1991.007

Recovery Period:
- WGS 2002-2006
<table>
<thead>
<tr>
<th>Condition</th>
<th>Dimension</th>
<th>Material</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Good</td>
<td>10.75 x 7.5 x 0.5&quot;</td>
<td>Wooden hand made paddle</td>
<td>Wooden, hand made paddle</td>
</tr>
<tr>
<td>Poor</td>
<td>9.5 x 4 x 0.75&quot;</td>
<td>Plastic, molded paddle</td>
<td>Plastic, molded paddle</td>
</tr>
<tr>
<td>Excellent</td>
<td>7.5 x 7.5 x 0.5&quot;</td>
<td>Plastic, injection molded</td>
<td>Plastic, injection molded</td>
</tr>
<tr>
<td>Fair</td>
<td>6.5 x 6.5 x 0.5&quot;</td>
<td>Plastic, blow molded</td>
<td>Plastic, blow molded</td>
</tr>
</tbody>
</table>

**Discoloration of Leather:**
- Faint, colorless, not damage leather
- Small, colorless, not damage leather

**Discoloration of Stitching and Metal:**
- Small, colorless, not damage stitching
- Small, colorless, not damage metal

**Discoloration of Material:**
- Small, colorless, not damage material

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**Decomposition:**
- None
- Light rusting
- Heavy rusting
<table>
<thead>
<tr>
<th>Condition</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Good</td>
<td>White residue on lid. Decoration: Physical loss. Blisters and broken pieces are on lid.</td>
</tr>
<tr>
<td>Good</td>
<td>Good evidence of wear on bottom. Decoration: Physical loss. Blisters and broken pieces are on lid.</td>
</tr>
<tr>
<td>Good</td>
<td>Good wear and slight nicking. Decoration: Physical loss. Blisters and broken pieces are on lid.</td>
</tr>
<tr>
<td>Good</td>
<td>In Excellent Condition. Decoration: Physical loss. Blisters and broken pieces are on lid.</td>
</tr>
<tr>
<td>Good</td>
<td>Decorative line across bottom. Decoration: Physical loss. Blisters and broken pieces are on lid.</td>
</tr>
<tr>
<td>Good</td>
<td>Decoration is missing. Decoration: Physical loss. Blisters and broken pieces are on lid.</td>
</tr>
</tbody>
</table>

**Note:** Where piece was made or used, decoration or wear on piece, or any other information that may be relevant is listed in the table.
<table>
<thead>
<tr>
<th>Evidence of past repair</th>
<th>Description of the site</th>
<th>Measurements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evidence of past repair</td>
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<tr>
<td>Evidence of past repair</td>
<td>Description of the site</td>
<td>Measurements</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Raised rim at base of short neck on side of fan shaped spout, circa 17th century. Metal is covered with thin coat of silver.</td>
</tr>
<tr>
<td>3</td>
<td>Chair, dining. Mahogany, wooden side chair with arms. Chair, dining. Mahogany, wooden side chair with arms.</td>
</tr>
</tbody>
</table>
RECOMMENDATION FOR DEACCESSION

Accesion number: 1983.071  
Collection Type: History  
Date of Accession: 3/14/1983

Description of Object(s) & Condition:  
J. & C. Fischer Empire style square grand piano ca. 1845 made with rosewood, in poor condition. Purchased and owned by the Lewis-Bell family of Chester, SC

Method of Acquisition: Donation

Legal Status  
Appropriate museum staff has consulted to ascertain whether there are any legal restrictions that would limit the CHM's right to deaccession and dispose of the object(s).  
Restrictions: No known restrictions

Justification  
Specific reasons for recommending the deaccession of the object(s):  
The piano is in poor condition; its finish has faded severely in places. Pieces of veneer have fallen off exposing adhesive from previous repairs. It has been suggested that some of the keys may have been replaced, possibly with plastic, and they are discolored and pitted in areas. Speaking to a professional who sells and repairs pianos, restoration was not recommended.

Does it complement another collection? No

Exhibit History  
Display at Historic Brattonsville

Does the object have possible future value as a loan or for exhibition? No

Can the object be used as part of a study collection? No

Publication History  
N/A

Value:  
Current estimated value and determining source: One example of a fully restored piano, same maker and style, was $35,000. It has been suggested that restoring this piano would cost several thousand dollars.
Proposed Disposition:
Transfer to:

CHM Department & Explanation:

Another museum/public agency: CHM will make an effort to contact at least 3-4 organizations to gage interest in acquiring this piece via transfer. If there is no interest, disposition will be by means of physical destruction.

Transfer via:

Sale   Donation   Exchanged for

If transferred to public sector, transfer will occur via:
Public Auction   Dealer

Physical Destruction
Method & Explanation: The Operations Team at Historic Brattonsville would like to gather any useable pieces of wood from the piece and dispose of any of the remains via the trash dump.

Details:

In accordance with the CHM's Collection Policy and AAM Code of Ethics, any proceeds derived from the sale of deaccessioned objects will be placed into a fund for the acquisition or direct care of CHM collections

Collection Manager's/Curator's Signature: __________________________ Date: 3/16/2015

Director's Signature: __________________________ Date: 3/17/15

ACTION TAKEN ON CURATOR'S RECOMMENDATION

Collections Committee:
Referred to CHM Board: Approved by CHC on March 23, 2015
Disposition of Object(s): __________________________ 3/24/15