Culture & Heritage Commission
Board of Commissioners Meeting
April 25th, 2017
6:00 PM
Museum of York County
Approved: May 23rd, 2017

Person Presiding: James Duncan
Members Present: Nancy Craig, Dale Dove, Craig Lentz, Jeff Lyon, Bessie Meeks, Penny Sheppard
Members Absent: 
Ex Officio Members
Present: Rick Chacon, Carolyn Mendenhall
Ex Officio Members
Absent: None
Staff Present: Carey Tilley, Sarah Lewis
Others: Michael Kendree

Call to Order
The meeting was called to order at 6:07 PM by Chair James Duncan.

James Duncan called for a motion to approve the draft minutes of the March 28th, 2017 meeting; Jeff Lyon so moved; Craig Lentz seconded; no discussion followed; a vote was taken and the minutes were approved unanimously.

Calendar Review
- Director Carey Tilley reminded the Commissioners that some of their terms expire on June 30th and asked the Commissioners to let us know if they are interested in serving a second term so that we can relay that information to Karen Brogdon, the Clerk to Council. Tilley noted that he hopes that all eligible commissioners choose to serve a second term.

Reports and Presentations
- Director’s Report
  - Director Carey Tilley reported that overall attendance through March is up. All sites are up except for MYCO, whose attendance is down from this time last year by roughly 300 visitors when you take into account that America Recycles Day was held at McCelvey instead of MYCO. All sites are still above their 3 year average.
  - The Steeldrivers show was almost a sell out with only one ticket remaining. We ended the Southern Sound Series on a high note with two full houses.
  - Membership is back up over 1500 again. New memberships are slowing a bit, this may be due to the increase in cost of membership.
  - Work continues on the projects at Brattonsville. Tilley is meeting with the Master Planers on the 26th. The archaeology report is in and there is nothing there archaeologically that would prevent us from using those areas, but we are working with the Master Planners to determine if these areas are too close to the National Historic District. The store furnishings plan is underway and we will be able to give a good representation of what the store looked like. The finishes analysis is underway and although it is a 14 month process, some items have been fast-tracked so work can continue while they complete their final report. Liollio will be meeting with us about the
Brick House restoration. Negotiations are taking longer than anticipated, but we want to ensure that we get it right and work within the budget.

- The Request for Qualifications for the Pleistocene Hall design has been sent to Purchasing, so that process has been started.
- The final number for Children’s Day on the Farm was 2,339, setting a record. The Friends of Historic Brattonsville grossed over $3,000 that day with a net of $2,400.
- Sheep Shearing was down with an attendance of 374.
- MYCO hosted astronaut Tom Jones for the Have Lunch with An Astronaut event which was sold out. This was followed by an evening Q&A event. Blake Crooke, a local Allstate agent and member of the Skygazers Astronomy Club, sponsored the event.
- Each year we work with the state to place Historical Markers. This year there will be two markers. On May 7th there will be a marker dedication recognizing the emigration of some of the freed men of the Clay Hill community to Liberia. This will be the first acknowledgement of the activities of the KKK on a state historical marker. The second marker is one that Michael Scoggins has been working with the Catawba chapter of the DAR to place in commemoration of the Battle of Stallings Plantation. This marker dedication will take place on May 18th and will kick off the Liberty or Death event at Brattonsville.

[Note: See full copy of Director’s report attached to these minutes as Addendum “A”.]

- Pat Veasey – “Let the Land Say...Amen”
  - Pat Veasey presented information about the “Let the Land Say...Amen” event at Alison Creek Presbyterian Church which will celebrate the history of the former clay hill community. The festival will celebrate the life of Elias Hill, a formerly enslaved man who led the migration of freed slaves from York County to Liberia after facing acts of terrorism by the KKK during the Reconstruction Era. The festival will take place on Saturday, May 6th and the state marker commemorating Elias Hill and the Liberian migration will be unveiled on Sunday, May 7th.

### Committee Reports

- **Collections Committee**
  - Committee Chair Craig Lentz presented three items for accession:
    - TC 136 – 2 war ration books #3 from World War II with some stamps still intact, assigned to Jean Scott and Elizabeth D. Scott; The Charlotte News dated May 7th, 1945.
    - TC 139 – One group photograph featuring Alfred Hamby Whitener likely among other employees of the mill; 2 typed letters to Mr. Whitener on Clover Mills Company letterhead (both dated February 1927); Oscar Whitener grade book, 1913; one photocopy of “The Henry Weidner Memorial Booklet 1717-1792”

Craig Lentz moved to accept the recommendations for accession as presented; Penny Sheppard seconded; no discussion followed; a vote was taken and the motion passed unanimously.

[Note: See the above Recommendations for Accession attached to these minutes as Addendum “B”.]
• Finance Committee
  o Committee Chair Nancy Craig noted that there was not a financial statement in the packet, but that she had looked at the statements through the end of March and everything looked good.
  o Craig noted that the Finance Committee had several budget amendments for the Commission to vote on. The first one was related to the Foundation for the Carolinas Grants that were recently approved. Craig explained that the grant funds from the Foundation for the Carolinas needed to be added to the current budget in order for the funds to be spent.

Penny Sheppard moved that the budget for CHM for fiscal year 2017 be increased by $1,067,990 to reflect approval by the FFTC of projects in the Historic Brattonsville Interpretive Plan: Phase II and projects at the Museum of York County, Pleistocene Hall: Phase I. Specifically at Historic Brattonsville – original slave house preservation $13,300, original dairy preservation $21,700, Col. Bratton House architectural/engineering work $15,000; Col. Bratton House Furnishing plan $6,000, Homestead architectural/engineering work $45,000, Homestead furnishings plan $16,000, 1780 farm $400,000, Brick House interpretation exhibits and furnishings $79,000, and a contingency up to 10% of the requested amounts for $59,000. Phase I of the Pleistocene Hall at the MYCO will be a lump sum of $412,500 in this fiscal year; Craig Lentz seconded; discussion followed; a vote was taken and the motion passed with all voting in favor.

  o The second budget amendment was related to replacing the lawn mower at Historic Brattonsville. Craig explained that the Finance Committee felt that it should be purchased using Fund Balance this year because it is a non-recurring immediate need.

Penny Sheppard moved, upon recommendation of the Finance Committee, that up to $15,000 be transferred immediately from the unassigned fund balance to an equipment account for the purpose of acquiring a new lawn mower to be used at Historic Brattonsville; Jeff Lyon seconded; discussion followed including whether the use of fund balance needs to go before Council and it was determined that regardless, the Commission should vote on the motion either as a final action or as a recommendation to Council; a vote was taken and the motion passed with all voting in favor.

  o The third budget amendment was related to replacing the tractor at Historic Brattonsville. Craig noted that the tractor is also on its last leg and needs replacing.

Penny Sheppard moved, upon recommendation of the Finance Committee, that $35,000 be transferred immediately from the unassigned fund balance to account 500-45064-741 for the purpose of acquiring a tractor to be used at Historic Brattonsville; Jeff Lyon seconded; discussion followed regarding use of fund balance, assigned vs. unassigned funds, and whether the use of fund balance needed to go before Council; a vote was taken and the motion passed with all voting in favor.

  o The fourth budget amendment was related to setting up an equity account, restricting some of the unassigned fund balance for the purpose of covering unexpected non-recurring maintenance costs. Craig gave the example of the boiler at the McCelvey. Discussion followed regarding the language used in the motion and the need to make it clear that these costs would be outside of the regular budget and would only be for non-recurring or unexpected maintenance expenses. The following motion was made.
Penny Sheppard moved, upon recommendation of the Finance Committee, that $100,000 be transferred immediately from the unassigned fund balance to an equity account to be established for the purpose of non-recurring or unexpected major building maintenance projects, this account is to be reimbursed from the General Fund during the budget process annually to retain a face balance of $100,000; Craig Lentz seconded; discussion followed; a vote was taken and the motion passed unanimously.

[Note: Dale Dove arrived during the above discussion.]

- The fifth budget amendment was related to replenishing the money in the enterprise fund in order to comply with the request from the previous Commission to replace the money advanced for the Beyond Snap! Crackle! Pop! book.

Penny Sheppard moved, upon recommendation of the Finance Committee, that $5,000 be transferred immediately from the unassigned fund balance to equity account 25331 – Enterprise Fund – to reimburse the account for funds advanced for the Vernon Grant book Beyond Snap! Crackle! Pop!; Craig Lentz seconded; no discussion followed; a vote was taken and the motion passed with all voting in favor.

- Governance Committee
  - Committee Chair Dale Dove presented the proposed changes to the Organizational Chart for the 2017-2018 Fiscal Year. Director Carey Tilley further elaborated on the proposed position changes which include:
    - Eliminate the vacant second Integrated Marketing Coordinator (grade 7).
    - Eliminate the Interpreter position (grade 7) currently focusing on Volunteers.
    - Eliminate the 28-Hour PT Visitor Service Position at MSCM (grade 3).
    - Create an additional PT Interpreter position (grade 7) at MYCO (18 hours).
    - Create two new Volunteer Resource Manager positions (Grade 9).
    - Create a new PT Visitor Services Coordinator position (grade 7 - 28 hours) for MSCM.
    - Add 8 hours to the current 10-hour PT Interpreter position (grade 7).
  - Tilley emphasized that the eliminated positions will not result in any employees losing their jobs. He also noted that these changes represent a $35,371 increase in the payroll budget and an increase of 0.65 full-time equivalents to the organizational chart. Discussion followed.

Dale Dove moved, upon recommendation of the Governance Committee, to approve the position changes reflected in the organizational chart and sheet explaining the position changes; Jeff Lyon seconded; no discussion followed; a vote was taken and the motion passed with all voting in favor.

[Note: See the proposed FY 2017-2018 Organizational Chart and sheet explaining position changes attached to these minutes as Addendum “C.”]

- Dove shared the temporary position discussed at the Governance Committee meeting that would allow the Collections team to complete an inventory of the African Ethno-history collection.
- Tilley provided more information about why the inventory is important and gave information about the funds recommended to cover the cost of the salary. These are
insurance funds from when the Pineapple Girl sculpture was broken, therefore these funds should be used for Collections purposes and this project is a good fit.

- There was discussion of whether a position needed to be formally created since it is temporary and the individual would be outside of CHC. County Attorney Michael Kendree advised that it was not necessary to create a temporary position.

Dale Dove moved to authorize use of up to $17,000 for salary and supplies related to hiring a consultant for the inventory of the African Ethno-history collection over the summer; Penny Sheppard seconded; no discussion followed; a vote was taken and the motion passed with all voting in favor.

- Dove updated the Commission on the informal veterans committee, which will hopefully meet before the May meeting.

- Finance Committee (continued)
  - Chair Nancy Craig presented the proposed budget for the 2017-2018 FY. She noted that there was a challenge this year because the value of the mill did not increase as anticipated and therefore the budget was flat. Craig commended Tilley and the staff on keeping the budget as flat as possible.
  - Tilley noted that money from the Foundation for the Carolinas was not included in the budget because those amounts are not yet known. Discussion followed regarding how the capital projects are accounted for in the budget.

Penny Sheppard moved, upon recommendation of the Finance Committee, that the proposed FY 2018 budget for CHM in the amount of $4,336,113.30 be adopted as presented; Dale Dove seconded; no discussion followed; a vote was taken and the motion passed unanimously.

Old Business

- Capital Projects Update
  - Director Carey Tilley noted that the updates were covered in his report given earlier in the meeting.

- Potential Position Changes
  - Director Carey Tilley noted that this had been covered by the Governance committee when they presented the proposed FY 2017-2018 Organizational Chart.

New Business

- 2016-2017 Budget Amendments
  - Chair James Duncan noted that this had been covered under Finance.

- 2017-2018 Budget Recommendation
  - Duncan noted that this had also been covered under Finance.

- CHC Representative of the YC Forever Commission
  - County Attorney Michael Kendree told the Commission that there was some confusion about the terms of the representatives to the York County Forever Commission. He plans to speak to the Clerk to Council to sort through whether Dr. Steve’s term was up and whether a new appointee was needed. Tilley noted that Michael Scoggins was willing to serve on the YC Forever Commission if a new representative is needed. It was agreed that this will be revisited at the May CHC meeting.
• MYCO Mission Statement
  o Tilley presented the proposed updated mission statement for the Museum of York County. The only change is the removal of the word “art” from the mission as a means of focusing the Museum of York County on the natural history of the Carolina Piedmont which aligns with the institutional plan.

James Duncan called for a motion to approve the proposed mission statement for the Museum of York County; Nancy Craig so moved; Penny Sheppard seconded; discussion followed clarifying the role of art at MYCO vs. CHM as a whole; a vote was taken and the motion passed unanimously.

The updated mission statement for the Museum of York County is:
The mission of the Museum of York County is to enhance understanding of our world by collecting and preserving the natural history of the Carolina Piedmont, communicating regional themes and their broader global connections.

James Duncan asked if the Commission would like to meet at McCelvey next month. Tilley noted that as Chamber members, the Commission can use the meeting space at the Chamber and tour the MSCM. Penny asked if the meeting at the Chamber/MSCM could be in June. It was agreed that the Commission will meet at MYCO in May and meet at the Chamber in June, if it is available.

James Duncan called for a motion to adjourn; Craig Lentz so moved; Jeff Lyon seconded; no discussion followed; a vote was taken, the motion passed unanimously and the meeting was adjourned.

Prepared by:  Sarah Lewis
Submitted by:  Nancy Craig, Secretary/Treasurer
Addendum A

Culture and Heritage Museums
Director’s Report
April 25th, 2017

Mission: to communicate and preserve the natural and cultural histories of the Carolina Piedmont, inspiring a lifetime of learning.

CHC Commissioners,
The past six weeks have been a very busy time at the museums with spring events and activities, school field trips, preparation of the budget and organizational chart, and continuation of behind-the-scenes work on our capital projects. Visitation and membership remain strong as we gear up for two of our largest events of the year – Earth Day Birthday at the Museum of York County on April 25th and Liberty or Death! at Historic Brattonsville on May 20th and 21st.

Visitation through March 31st
Overall visitation through the end of March is up 2.6% from the same period in FYE 2016. Visitation is up from the previous year at all sites with the exception of MYCO which experienced a banner year in 2016. Each of the sites is up from the average of the previous three years with the combined total exceeding the three-year average by 14%.

Year-to-Date Visitation Totals through March 31st

<table>
<thead>
<tr>
<th></th>
<th>Overall</th>
<th>MYCO</th>
<th>HB</th>
<th>MSCM</th>
<th>McCelvey</th>
</tr>
</thead>
<tbody>
<tr>
<td>YTD 2016-2017</td>
<td>72,844</td>
<td>25,476</td>
<td>22,804</td>
<td>21,821</td>
<td>2,743</td>
</tr>
<tr>
<td>YTD 2015-2016</td>
<td>71,005</td>
<td>26,150</td>
<td>21,692</td>
<td>20,788</td>
<td>2,375</td>
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<tr>
<td>Change from Previous Year</td>
<td>+1,839</td>
<td>-674</td>
<td>+1,112</td>
<td>+1,033</td>
<td>+368</td>
</tr>
<tr>
<td>% Change from Previous Year</td>
<td>+2.6%</td>
<td>-2.6%</td>
<td>+5.1%</td>
<td>+5.0%</td>
<td>+15.5%</td>
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<tr>
<td>Avg. of last 3 yrs.</td>
<td>63,772</td>
<td>22,753</td>
<td>20,448</td>
<td>17,949</td>
<td>2,622</td>
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<td>Change from Avg.</td>
<td>+9,072</td>
<td>+2,723</td>
<td>+2,356</td>
<td>+3,872</td>
<td>+121</td>
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<tr>
<td>% Change from Avg.</td>
<td>+14.2%</td>
<td>+12.0%</td>
<td>+11.5%</td>
<td>+21.6%</td>
<td>+4.6%</td>
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</tbody>
</table>

Membership through March 31st
The total number of memberships on March 31st was back over 1,500 and remains up from this time last year. Income from membership remains up by almost 11% with the growth in the general membership levels continuing to lead the increase. We are watching the impact of the rise of the cost of the general membership levels to see if it has an impact in the total number of memberships sold. Family / grandparent memberships remain the most popular category. This level includes free admission for the entire family to all of our museums for a year including special events as well as other benefits. At $85, this continues to represent a great value for families.
Membership Totals through March 31st

<table>
<thead>
<tr>
<th></th>
<th>Total Memberships at the end of Month</th>
<th>Total Membership Income</th>
<th>General Membership Income</th>
</tr>
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<tbody>
<tr>
<td>2016-2017</td>
<td>1,507</td>
<td>$78,808.50</td>
<td>$74,318.50</td>
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<tr>
<td>2015-2016</td>
<td>1,480</td>
<td>$71,069.50</td>
<td>$62,959.50</td>
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<tr>
<td>Change From Prev. Year</td>
<td>+27</td>
<td>+$7,739</td>
<td>+$11,359</td>
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<tr>
<td>% Change from Prev. Year</td>
<td>+1.8%</td>
<td>+10.9%</td>
<td>+18.0%</td>
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<tr>
<td>Avg. of Prev. 3 yrs.</td>
<td>1,282</td>
<td>$60,972.23</td>
<td>$51,087.23</td>
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<tr>
<td>Change from Avg.</td>
<td>+225</td>
<td>+$17,836.27</td>
<td>+$23,231.27</td>
</tr>
<tr>
<td>% Change from Avg.</td>
<td>+17.6%</td>
<td>+29.3%</td>
<td>+45.5%</td>
</tr>
</tbody>
</table>

**Historic Brattonsville Interpretive Plan**

In addition to the Phase I capital projects funded through the Foundation for the Carolinas and the Robert Haywood Morrison Foundation, we continue to move forward with aspects of the plan that can be addressed in-house. We have started procuring supplies for painting the Colonel Bratton House, two non-original buildings that were beyond repair have been taken down, and vegetation close to the house has been removed. In addition we have undertaken an emergency repair of the porch at Hightower. In the next couple of weeks, we will begin scheduling steps for moving forward with some of the recently funded Phase II projects. The phase I projects that are underway are discussed below. The 1780 Interpretive Plan was completed last year and will guide work on the 1780 Farm. Work on the potential relocation of the Bratton Academy and construction of the Education Area restrooms will need to wait until the Master Plan is completed.

- **Master Planning:** The master planning team assembled under Stantec Consultants, Inc. has been working on site concepts and will be going over preliminary ideas with staff on Wednesday.

- **Archaeological Evaluation:** We have received hard copies of the archaeological report from the South Carolina Institute of Archaeology and Anthropology. As mentioned last month, they did identify what appears to be an early twentieth-century house site. The site, however, lacks the archaeological integrity to yield significant information or to qualify as a potential candidate for listing on the National register of Historic Places. Nothing in the report was found that would eliminate either area as possible candidates for use as interpretive or educational areas as identified in the Historic Brattonsville Interpretive plan; however, it will be important to consider the visual impact on the historic landscape within the existing National Register District. As we work with the master planners we will likely identify areas for additional archaeological evaluation. The bulk of the funds awarded by the Foundation for the Carolinas remain available for this specific purpose.
Brick House Furnishings Plan: Research by Chuck LeCount on the Brick House Furnishings Plan is starting to get interesting as he and CHC Preservation Specialist, Joe Mester, have identified important elements that lead to a better understanding of the store that was in the structure until 1885. Preliminary evidence suggests that certain elements may have been re-used in the free-standing store built in the 1880’s. Although this structure was destroyed by fire in 2004, it was thoroughly documented before it was lost and we know exact details about some of the elements that may have been re-used.

Finishes Analysis: Keystone Preservation continues progress on studying the samples collected in March and send bi-weekly updates. They plan to return in June. They have worked with us on their schedule in order to match their work sequence with our chronological priorities so we can begin work on certain buildings while they finalize their project.

Brick House Restoration: We are in the process of negotiating a contract for architecture and engineering work on the Brick House with Liollio Architects, PC. We hope to meet with their lead architect next week.

Pleistocene Hall at MYCO

With the award of necessary funding from the Foundation for the Carolinas CHC Capital Projects fund we have begun to move forward with the design and development phase of the Pleistocene Hall Exhibit. A draft Request for Qualifications has been completed and submitted to the County Purchasing Department for review.

Children’s Day on the Farm

The final numbers for Children’s Day on the Farm are in. In addition to setting the new record for single-day attendance at 2,339, the event generated $7,851 in admission revenue and $2,089 in the gift shop. In addition, the Friends of Historic Battonsville netted $2,451 in profit. We also added 37 memberships at the gate. More importantly, we offered a quality experience that was well-received by our guests.

Sheep Shearing Day

Our annual shearing of the sheep took place on April 8th. Although attendance at 374 fell considerably short of last year’s event record of 700, it was still a positive event for our visitors and the sheep will be a little cooler when the hot weather hits.

Southern Sound Series

Our final show of the 2017 Southern Sound Series was held in the Lowry Family Theater at McCelvey this past weekend as the Steeldrivers played to a packed house that was only one ticket shy of a sell-out. The show was excellent and the audience was lively as they enjoyed the unique “uneasy listening” style
of the 2016 Grammy winners (Best Bluegrass album). It was great to finish the series on a high note with crowds of over 500 at each of our final two shows.

**A Visit from Space**

On April 12th we were honored to have Astronaut Tom Jones at the Museum of York County for two special programs. During the day families had the opportunity to “Have Lunch with an Astronaut” while the evening featured a chance to “Ask the Astronaut” questions about his adventures. The luncheon sold out and the evening was well-attended as a total of 95 people participated in this unique experience which was made possible by sponsorship from Blake Crook of our Carolina Skygazers group and the Allstate Insurance Foundation.

**Historic Markers**

In May, we will dedicate two South Carolina state historic markers commemorating significant historic events that took place in York County. On Sunday, May 7th in conjunction with our partners at Allison Creek Presbyterian Church we will dedicate a marker to the delegation of York County Freedmen who immigrated to Liberia in 1872 under the leadership of Elias Hill. The text of the monument represents the first time that the activities of the Ku Klux Klan have been acknowledged on a South Carolina State marker. The ceremony is part of the two-day “Let the Land Say…Amen” event celebrating the Clay Hill community that was centered on William Hill’s Iron Works and Allison Creek. This event, which Pat Veasey will tell you more about during our meeting, is presented by the Allison Creek Presbyterian Church. The second historical marker commemorates the Battle of Stallings Plantation, also known as the Battle of Stallion’s Plantation. This Revolutionary War battle which took place in early September of 1780 epitomizes the backcountry conflict that pitted neighbors against neighbors with family members often taking different sides. The marker represents a joint effort between the Catawba Chapter of the Daughters of the American Revolution and the Culture and Heritage Museums. The dedication will take place on Thursday, May 18th at 2:00 PM at the intersection of Aristides Road and Highway 5 four miles east of York, near the entrance to the Derby Downs subdivision. It will kick-off our “Liberty or Death!” weekend.

**Conclusion**

A complete list of recent and upcoming events follows this report. I greatly appreciate your continued commitment to the mission of the Culture and Heritage Museum and look forward to seeing you at some of our upcoming events.

Sincerely,

*(submitted electronically)*

Carey L. Tilley
Executive Director
Culture and Heritage Museums
Recent and Upcoming Events

Recent Programs and Events (March 1st through April 24th)

- Mar 1st  @MSCM  Wee Wednesday (Weekly through May)
- Mar 5th  @MSCM  Suess-a-thon
- Mar 10th @McCelv  Steep Canyon Rangers – Southern Sound Series
- Mar 11th @MYCO  Harry Potter Science Saturday
- Mar 18th @MYCO  Birds of a Feather Stitch Together – Hand Embroidery Class
- Mar 18th @HB  Walt Schrader Trails Open (Third Saturday of each month)
- Mar 25th @HB  Children’s Day on the Farm
- April 1st @MYCO  School of Hard Rocks: Geology Workshop
- April 1st @HB  War on the Homefront
- April 8th @HB  Sheep Shearing Day
- April 8th @MYCO  Hands-On Science: For the Birds
- April 12th @MYCO  Have Lunch with an Astronaut
- April 12th @MYCO  Ask the Astronaut Talk – Q & A and Book Signing
- April 22nd @MSCM  Froggy Friends
- April 22nd @McCelv  The Steeldrivers – Southern Sound Series

Upcoming Programs and Events (April 25th through June 30th)

- April 26th @HB  Twenty-seven Milk Cows and More
- April 26th @MSCM  Wee Wednesday (Weekly through May)
- April 29th @MYCO  Earth Day Birthday – Your Community, Your Earth.
- May 13th @MYCO  Micro Bacterial Benefits
- May 14th @MSCM  Mother’s Day at Main Street Children’s Museum!
- May 20 & 21st @HB  Liberty or Death! Revolutionary War in the Carolinas
- June 3rd @McCelv  Eighth Biennial Scotch-Irish Identity Symposium
- June 3rd @MYCO  Home Sweet Home Opening Day
- June 6th @HB  Time Travel Tuesdays – Draft Animals on the Plantation
- June 7th @MYCO  Wonderful Wednesdays – Turning Trees Inside Out
- June 8th @MSCM  Playcation Camps (Weekly through July, except for July 6th)
- June 13th @HB  Time Travel Tuesdays – Heritage Breeds and Seeds
- June 14th @MYCO  Wonderful Wednesdays – Investigating Invertebrates
- June 17th @HB  Walt Schrader Trails Open (Third Saturday of each month)
- June 20th @HB  Time Travel Tuesdays – Blacksmithing
- June 21st @MYCO  Wonderful Wednesdays – Wetland Wonders
- June 27th @HB  Time Travel Tuesdays – Revolutionary War Dragoons
- June 28th @MYCO  Wonderful Wednesdays – Live Raptor Encounter
## RECOMMENDATION FOR ACCESSION

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<tr>
<th>Temporary Custody ID:</th>
<th>Collection Type:</th>
<th>Method of Acquisition:</th>
</tr>
</thead>
<tbody>
<tr>
<td>TC136</td>
<td>Archives</td>
<td>Donation</td>
</tr>
</tbody>
</table>

### Name of Donor:

**Robert D. Alexander, III**

### Description of Accession:

- Two war ration books #3 from World War II with some stamps still intact, assigned to Jean Scott and Elizabeth D. Scott
- *The Charlotte News* dated May 7, 1945

### Overall Condition:

- □ Excellent
- □ Good  ✔ Good
- □ Fair
- □ Poor

### General/Comparable Size of Collection

The ration books will fit in one acid free file folder and the newspaper will fit in one small newspaper sized archival box.

### Significance/Ownership History

Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)

The WWII ration books belonged to Jean Scott and Elizabeth Scott. The donor found these items while sorting through his late mother’s, Sarah Scott Alexander (1917-2011), belongings in her house at 21 Wright Avenue in York. Jean Scott was Sarah’s younger sister (1923-1985) and Elizabeth “Bess” was their mother (1890-1970). The Scott family of 7 lived in the Delphia community in York, where her father, James Rodney Scott (1886-1969) was a farmer. The family is buried in the Philadelphia United Methodist Church cemetery off of the Chester Highway in York.

These materials provide insight to civilian life during World War II in York County. The rationing system began after the attack on Pearl Harbor and ended in 1946. It was to help prevent shortages when factories converted to manufacturing military products such as weapons, tanks, and other goods as well as supply food to the Allies. Rationed items included tires, sugar, coffee, gasoline, nylon, silk, cheese, butter, milk, and meat. We have few ration books in the archival collections and fewer with intact stamps. The stamps in one book have an image of an aircraft carrier and the other has a tank depicted on them. The newspaper documents the surrender of Nazi Germany, known as VE Day. We do not have a copy of this paper in our collection.

### Potential Uses:

- ✔ Research
- X Exhibition
- □ Loan

These ration books have stamps still intact, which makes them a valuable resource for exhibition. The *Charlotte News* is in good condition and documents the surrender of Nazi Germany, making it an excellent candidate for exhibition as well as potential use for research for publications such as YC Magazine.

### Restrictions:

None
<table>
<thead>
<tr>
<th>Staff Recommendation (Signature &amp; Title):</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nancy Sanduto, Director of Archives</td>
<td>4/14/2017</td>
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<th>Director Recommends (Signature):</th>
<th>Date:</th>
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<tbody>
<tr>
<td>Larry E. Talley</td>
<td>4/17/17</td>
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Approved by Culture & Heritage Commission on: 4/25/17

<table>
<thead>
<tr>
<th>Signature, Title:</th>
<th>Date:</th>
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<tbody>
<tr>
<td>Larry E. Talley</td>
<td>4/26/17</td>
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RECOMMENDATION FOR ACCESSION

Temporary Custody ID: TC137  
Collection Type: Archives  
Method of Acquisition: Donation

Name of Donor: Teresa Armour

Description of Accession:
The following 4 black and white photographs of the Rock Hill Fire Department activities circa 1955-1957:
-2 men (one in shorts and a plaid shirt) posed leaning against driver’s side of Rock Hill Fire Department truck
-2 men (both wearing fireman’s uniform) posed leaning against driver’s side of Rock Hill Fire Department truck
-3 men (1 in police uniform, others are facing away but presumably Fire Department) painting a fire call box mounted on utility pole, mill operating in background
-11 firemen holding a life net while a twelfth jumps from the roof of a one-store brick building toward them (mounted in a souvenir folder labeled “Fireman Pictures Fire Dept Rock Hill SC”)

Overall Condition: □ Excellent  X Good  □ Fair  □ Poor

General/Comparable Size of Collection
All of the photos will fit into one folder file that can be added to the RG-54 Robert B. Myers Collection donated in 2003.

Significance/Ownership History  Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)
The donor’s father, Robert Boyd Myers (b. Feb 4, 1926, d. Sept. 13, 1989), was a Rock Hill City fireman from the 1950’s until 1979, when he retired after being injured in the line of duty. Robert is pictured in several of these photographs. His uniform is already a part of the objects collection, while his certificates and military pamphlets are in the archives collection.

These photographs document some aspects of the firefighting profession that are no longer in practice, such as the use of life nets and fire call boxes.

Potential Uses: X Research  X Exhibition  □ Loan
These photographs would complement our existing collection (RG-54) and could be used for an exhibit in conjunction with the other papers and Robert Myers’ uniform.

Restrictions:
None

Unusual Costs:
None
RECOMMENDATION FOR ACCESSION

Temporary Custody ID: TC139
Collection Type: Archives
Method of Acquisition: Donation

Name of Donor:
Danny Whitener

Description of Accession:

- One group photograph featuring Alfred Hamby Whitener likely among other employees of the mill
- 2 typed letters to Mr. Whitener on Clover Mills Company letterhead (both dated February 1927)
- Oscar Whitener grade book, 1913
- One photocopy of “The Henry Weidner Memorial Booklet 1717-1792”

Overall Condition: ☐ Excellent  ☑ Good  ☐ Fair  ☐ Poor

General/Comparable Size of Collection
Materials will fit into one legal-sized archival document box

Significance/Ownership History

Mission Rating: 5 (Scale of 1–5; 5 matches mission 100%)
The donor inherited these materials from his parents. They would have originally belonged to his father, Alfred H. Whitener, a lifelong resident of York County who was born 7th May, 1878 and died 21st April, 1959. The donor’s mother, Edith Snipes Whitener (1909-1988), was Alfred’s second wife. His first wife, Annie R. Parrish Whitener (1881-1946), was the mother of Oscar Whitener (1902-1950), whose grade book is included in this donation. Alfred’s brother Daniel Whitener (1872-1958) lived on Charlotte Street in York and worked at the Cannon Mills. These materials are representative of what mill life was like in York County during the early part of the 20th century.

History:
Alfred Whitener lived on McConnells Street in Clover and worked as an overseer/manager at the Clover Spinning Mill. Completed in 1890, this was Clover’s first textile mill. It was in operation until 1941 when it was purchased by American Thread Company alongside Clover’s other mills, Hampshire (1923) and Hawthorne (1916). Clover Spinning Mill was funded through the efforts of Captain Beaty Smith, who rode around the area asking for financial promises to help build a mill. His idea was to provide employment/industry as well as attract new families to the area. The Clover Mill was an important part of the town’s history as well as the history of the textile industry in York County.

Oscar Whitener’s fourth grade gradebook came from Clover School. This two story brick school was built in 1910 on Pressly Street to accommodate the anticipated growth of the Clover community and housed grades 1-10. It was among the first York County schools to have a boiler-driven heating system. This gradebook says that Oscar was in fourth grade in September of 1913, which means that he would have just begun school as a first grader when the school building opened in 1910, making him part of the first class to attend every year of school in the new building. Additions were made to this school building in 1921 and again in 1929 to accommodate the growing student body – grade 11 was added in 1924 and grade 12 in 1949. In 1950, a new high school located on Clinton Avenue was built for grades 9-12. The Clover School was demolished to build Kinard Elementary school in 1965 on the same site.
Potential Uses: X Research  X Exhibition  □ Loan

Explanation of Use:
These materials will be preserved for research and exhibit. The letters and photographs are relevant to the textile industry in York County, while the grade book could be used in a school exhibit. "The Henry Weidner Memorial Booklet 1717-1792" will be useful for anyone researching the Weidner/Whitener family.

Restrictions:
None

Unusual Costs:
None

Staff Recommendation (Signature & Title):
Nancy Lamb, Director of Archives  4-14-2017

Director Recommends (Signature):
Larry Z. Lilly   4/17/17

Approved by Culture & Heritage Commission on:
Signature, Title: Larry Z. Lilly   4/26/17
CHM Organizational Chart
2017-2018 (Proposed)
49.8 FTE's
Presented to CHC 04/25/17

Executive Director
(2 FTE's)

Administrative Assistant

Director of Archives
(3 FTE's)

Director of Collections
(2 FTE's)

Business Director
(16.2 FTE's)

Volunteer Resource Manager

Integrated Marketing Coordinator

Development Director

Development Assistant

Collections Specialist

Research Assistant

Community Relations Coordinator

Property / Farm Manager HB

Farm Assistants

Preservation Coordinators

Collections Specialist

Property Manager MYCO/ MSCM/ McCelvey

Visitor Services Retail Assistant

Visitor Services Coordinators

Operations Associate

Operations Assistant II

Visitor Services Retail Assistant

Historic Farm Program Manager

School Program Manager

Interpreters

Exhibits Preparator

Academy Assistants

Volunteer Resource Manager

Interpreters

Visitor Services Coordinator

Visitor Services Retail Assistants

Exhibits Manager
(2.0 FTE's)

Museum Manager HB
(9.7 FTE's)

Museum Manager MYCO/ MSCM
(12.8 FTE's)

Family Programs Manager

Planetary Manager

Early Childhood Educators

Scheduler

Curator of Natural History
(1.0 FTE)

Historian
(1.0 FTE)
CHM Recommended Position Changes
for FY 2017-18

April 25, 2017

In order to more efficiently manage our Development, Volunteer, and Visitor Services programs, we are recommending some position changes in the 2017-18 budget and organizational chart. These changes which represent an increase of c. $35,371 over the status quo are included in the 2017-18 budget recommendation presented this evening. The position changes will result in an increase of 0.65 Full-Time Equivalents (FTE’s) over the current total and would be effective July 1st, 2017 to coincide with the new fiscal year.

- Eliminate the vacant second Integrated Marketing Coordinator (grade 7).
- Eliminate the Interpreter position (grade 7) currently focusing on Volunteers.
- Eliminate the 28-Hour PT Visitor Service Position at MSCP (grade 3).
- Create an additional PT Interpreter position (grade 7) at MYCO (18 hours).
- Create two new Volunteer Resource Manager positions (Grade 9).
- Create a new PT Visitor Services Coordinator position (grade 7 - 28 hours) for MSCP.
- Add 8 hours to the current 10-hour PT Interpreter position (grade 7).

The eliminated positions will not result in any employee losing their job. Current employees whose positions are eliminated are well-qualified for, and will be offered, specific new positions.

One Volunteer Resource Manager will be exclusive to Historic Brattonsville and focus on Living History training, use, and placement.

The second Volunteer Resource Manager will serve more general volunteer needs including the other sites and social media.

With the addition of the Volunteer Resource Manager positions, the Development Director will no longer be responsible for the volunteer program and can focus more exclusively on Fundraising activities.