

**Culture & Heritage  
Board of Commissioners Meeting  
May 26, 2015  
6:00 PM  
Museum of York County**

**Approved: 06-22-2015**

Person Presiding: Ragin Craig, Vice Chair  
Members Present: David Duncan, Dennis Getter  
Members Called In: Leo Yakutis  
Members Absent: David Plexico  
Ex Officio Present: Nancy Craig, Carolyn Mendenhall  
Staff Present: Carey Tilley, Barbara Ardrey, Kevin Lynch, Shawn Beckwith, Anita Feemster,  
Karen Cox, Michael Scoggins  
Others Present: County Attorney Michael Kendree

In the absence of David Plexico, Vice Chairman Ragin Craig presided and called the meeting to order at approximately 6:00 PM.

**As the first order of business, Craig called for a motion approving the draft minutes of the 4-27-2015 monthly meeting; David Duncan so moved; Leo Yakutis seconded; a vote was taken and the motion passed unanimously.**

**Staff Reports and Information**

- Executive Director Carey Tilley advised that there was no written report. He did note, however, the following points: that attendance numbers are up at all four sites over last year; general membership (combining all categories together) is up about 2%; and the corporate membership drive was launched and we have already received some responses.

**Ragin Craig made a motion to approve moving up the Interpretive Plan and Capital Projects Plan presentations to follow the committee reports; Getter seconded; a vote was taken and all voted in favor; the motion passed unanimously.**

**Committee Reports**

- Finance Committee
  - Getter advised that there was no meeting and nothing to report.
  - Nancy Craig brought up a question about a specific amount of money - \$10,000 - received from the Foundation for the Carolinas that is in the operating budget. It is her understanding that transferring that money into the operating budget would require a motion from the board.
    - Getter explained that the \$10,000 is not coming from the capital projects money but rather from the Endowment set up originally by the Friends of MYCO for collections and a motion would, therefore, not be necessary.

- Attorney Kendree noted that the Commission could make a formal motion at the time the funds are transferred from the endowment to an operating account and that would cure the concern.
- Governance Committee
  - Craig presented the Org Chart which will be included with the budget for approval. Craig asked for a motion from the Board to approve the Org Chart.

**Getter moved that the Commission approve the CHM Organizational Chart dated 2015-2016 as presented; Duncan seconded; no further discussion; a vote was taken and the motion passed unanimously.**

(A copy of the CHM Organizational Chart is attached to these minutes as Addendum "A".)

- Next order of business under Governance was the status of the list of potential people to serve on the Foundation of the Carolinas Advisory Board. No further names were presented.
    - Craig stressed the importance of getting this Advisory Board lined up before some of the Commissioners are rotated off the CHC in June.
  - Craig then brought up the matter of the CHC Board vacancies. Michael Johnson, Bump Roddey, Britt Blackwell and Bruce Henderson still need representation from their respective districts to serve on the CHC. (Blackwell and Henderson will have representation until they can find replacements.)
- Collections Committee
    - David Duncan presented two Recommendations for Deaccession and thereafter made the following motions:

**Duncan moved that the Board accept the Recommendation for Deaccession of a collection of news articles about Hurricanes Katrina and Rita, neither of which came through South Carolina. (Accession number: 2005.047); Getter seconded; a vote was taken and the motion passed unanimously.**

**Duncan then moved that the Board accept the Recommendation for Deaccession of a huge collection of genealogy –related information that contains nothing on anyone from York County (Accession number: 2004.003); Getter seconded; a vote was taken and the motion passed unanimously.**

(The two above-mentioned Recommendations for Deaccession are attached to these minutes collectively as Addendum "B".)

Ragin Craig then noted that at this point there will be a change in the order of the Agenda and New Business will be moved before Old Business.

### New Business

- HB Interpretive Plan
  - Tilley presented the HB Interpretive Plan with appropriate staff present to provide any additional information or answer questions as needed. Hard copies of the plan were handed out.

- Tilley proposed approval of Phase I at the next meeting.
- Discussion followed
- CHC Capital Projects Plan
  - Tilley handed out copies of the HB Preliminary Capital Projects Budget and reviewed in particular Phase I – 2015.
  - Copies of the Foundation for the Carolinas CHC Capital Projects Fund Preliminary Capital Expenditure Projections were then handed out and reviewed as to how the money could be distributed.
  - Tilley suggested that the Finance Committee meet to discuss the HB Interpretive Plan and the Capital Projects Plan prior to presenting to the Commission for approval. Tilley noted that the Advisory Committee for the Foundation for the Carolinas will look for a request to come from this body.

Tilley thanked the staff for their time and assistance. Craig adjourned the meeting for a 5 to 10 minute break.

Craig announced that the meeting was back in session and the next order of business would be the County Ordinance under “Old Business”.

### Old Business

- County Ordinance
  - Attorney Kendree noted that in the past the Commission had approved the pursuit of an Ordinance amendment to help delineate the line of authority for the CHC Executive Director versus the County Manager. When the new CHC Governing Ordinance was adopted the HR Policy was brought in to govern and there were some inherent conflicts in the Ordinance that should be in the province of the Director of the CHC.
  - The first two readings of the changes were approved by the County Council that would give the CHC Director certain powers that are currently designated to the County Manager. Since then there have been a few glitches holding up the process including changing County Managers. The Ordinance has to be finished and the new County Manager needs to be updated on the change – giving the CHC Director authority to close the sites within his jurisdiction. There is wording in the CHC Ordinance that will arguably give the Executive Director that support anyway but we want to clarify it in the HR Policy revision.
  - In addition to the above, Kendree noted that the motion will also incorporate language related to the Whistleblower Policy, which did not exist before.
  - The Ordinance has received two readings. It will be placed on the June 15 County Council Agenda for Amendment and third reading.
  - It was agreed that no further action is required from this body on this matter.

Craig noted that the Executive Session was being moved up on the Agenda to accommodate Attorney Kendree’s schedule.

**Getter moved to adjourn to Executive Session for receipt of legal advice, discussion of contractual matter and potential personnel issue; Duncan seconded; a vote was taken and the motion passed unanimously.**

### **Executive Session**

- Receipt of Legal Advice
- Discussion of Contractual Matter
- Potential Personnel Issue

### **Reconvene to Open Session**

Craig announced that the meeting was back in open session and no action was taken as the result of Executive Session.

Craig advised that the next order of business was under "Old Business" as Code of Ethics.

### **Old Business (continued)**

- Code of Ethics
  - Tilley pointed out the copies in their packets are the revised copies with changes as previously approved. Tilley also noted that this might be a good time to sign the Agreement and return for filing.
- Org Chart
  - Handled under the Governance Committee Section.

### **New Business (continued)**

- Carolina Thread Trail
  - Tilley updated the Commission on this matter and noted that the Carolina Thread Trail people would like to give a presentation to the Commission.
  - Tilley noted that they want us to give a trail easement to Nation Ford Land Trust and then they would create and maintain the trail. If we decided to build something at a later time, they agree to move the trail.
  - It was decided to invite the Carolina Thread Trail people to the next CHC meeting to give a short presentation.

Getter added as a sidebar to the above discussion that the Commission needs to get Attorney Kendree to transfer that land to the County because we received a tax bill on that property.

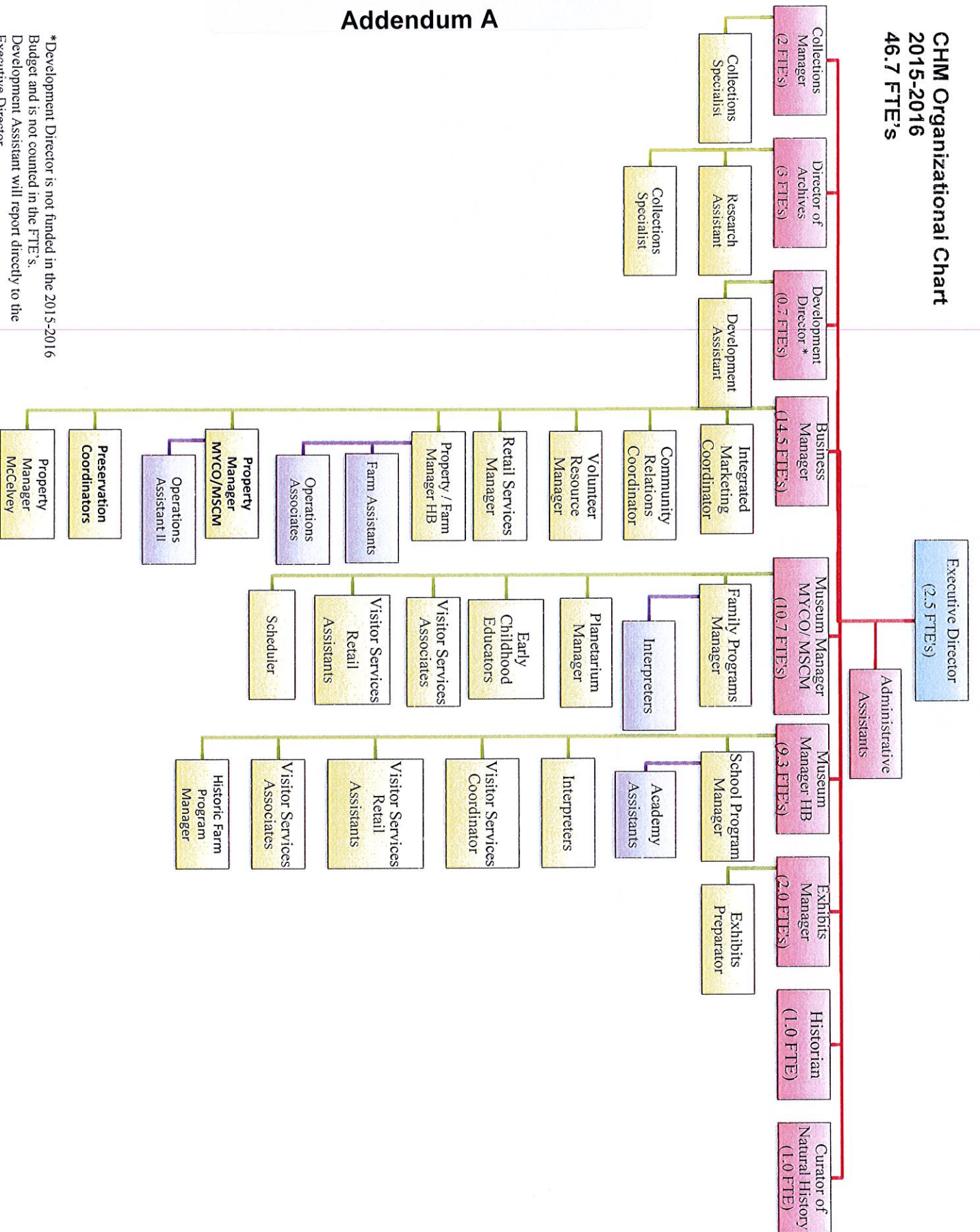
- Museum Guild Bylaws
  - Tilley reported that he had met with the Guild Board and had asked them to commit to all the money they raised going to the museums and not being spent on themselves and they passed a resolution to that effect.
  - In addition he noted that he had raised the issue that they needed a better process to rotate their officers.
  - Tilley will meet with the Guild Bylaws Committee tomorrow.

**There being no further business to come before the Commission, Duncan made a motion to adjourn; Getter seconded; all voted in favor and the motion passed unanimously.**

**Prepared by: Barbara Ardrey**

**Submitted by: Dennis Getter, Secretary/Treasurer**

# CHM Organizational Chart 2015-2016 46.7 FTE's



## Addendum A

\*Development Director is not funded in the 2015-2016 Budget and is not counted in the FTE's. Development Assistant will report directly to the Executive Director.



### RECOMMENDATION FOR DEACCESSION

Accession number:	Collection Type:	Date of Accession:
2005.047	Archives	October 4, 2005

Description of Object(s) & Condition: 2 large 3 ring binders containing news articles about Hurricane Katrina and Hurricane Rita

Method of Acquisition: The binders were compiled and donated by Irene Bechtler of York County

#### Legal Status

*Appropriate museum staff has consulted to ascertain whether there are any legal restrictions that would limit the CHM's right to deaccession and dispose of the object(s).*

Restrictions: No known restrictions

#### Justification

Specific reasons for recommending the deaccession of the object(s):

The Gift Agreement identifies this collection being accepted into the Education materials but it was given a permanent accession number instead of a library identification number. The collection was originally accepted due its broad connection to environmental history and the new museum. These news clippings no longer relate to the mission statement or history of the Carolina Piedmont and should be removed. This information has not been requested by researchers.

Does it complement another collection? No

#### Exhibit History

None

Does the object have possible future value as a loan or for exhibition? No

Can the object be used as part of a study collection? No

#### Publication History

None

#### Value:

Current estimated value and determining source: unknown

#### Proposed Disposition:

Transfer to:

CHM Department & Explanation:



Culture & Heritage  
Museums

[Empty box]

[Empty box]

Transfer via:

Sale                      Donation                      Exchanged for

[Empty box]

If transferred to public sector, transfer will occur via:

Public Auction                      Dealer

[Empty box]

Physical Destruction

Method & Explanation: Disposal

[Empty box]

Details:

[Empty box]

*In accordance with the CHM's Collection Policy and AAM Code of Ethics, any proceeds derived from the sale of deaccessioned objects will be placed into a fund for the acquisition or direct care of CHM collections*

Collection Manager's/Curator's Signature:

Date:

*Nancy Lambert, Archivist*                      *5-19-2015*

Director's Signature:

Date:

*Carry L. Willey*                      *5/20/15*

Approved by Culture & Heritage Commission on: *5-26-15*

Signature, Title:

Date:

*Carry L. Willey*                      *6/29/15*

ACTION TAKEN ON CURATOR'S RECOMMENDATION

Disposition of Object(s):

[Empty box]





**RECOMMENDATION FOR DEACCESSION**

Accession number:	Collection Type:	Date of Accession:
2004.003	Archives	January 7, 2004

Description of Object(s) & Condition: 62 letter-sized document boxes and 1 legal-sized document box containing genealogy charts, family history notes, copies of articles, copies of plats, and 12 publications; the collection contains 417 surnames from across South Carolina; unfortunately there are very few surnames with a York County connection included.

Method of Acquisition: The James Walker Murray Collection was donated by his daughter Lisa Robards to the Historical Center in August 2003 as her parents were downsizing. The family chose to donate his research materials to the Historical Center because one of his daughters, Lisa, lives in York. James died in 2007. He was an engineer who lived in Greenville, SC. In his will, James identified the South Caroliniana Library as the repository for his binders of family history. However, the family had already donated the materials to the Historical Center.

**Legal Status**

*Appropriate museum staff has consulted to ascertain whether there are any legal restrictions that would limit the CHM's right to deaccession and dispose of the object(s).*

Restrictions: No known restrictions

**Justification**

Specific reasons for recommending the deaccession of the object(s):  
The overall size of the collection requires CHM to dedicate a significant amount of space to its care in the Historical Center. The majority of the collection contains Xerox copies of secondary resources. With limited space and shelving, priority is given to primary resources that directly relate to York County. This collection has not been utilized by the public frequently as there are few York County connections to any of the surnames.

Does it complement another collection? No

**Exhibit History**

None

Does the object have possible future value as a loan or for exhibition? No

Can the object be used as part of a study collection? No

**Publication History**

None

**Value:**



Series I - Documents

Box Folder

1	1	Adam
1	2	Adger
1	3	Anderson
1	4	Ardis
1	5	Atkinson
1	6	Austin
1	7	Baker
1	8	Baker II
1	9	Baker III
1	10	Barrin

Box Folder

2	1	Barry
2	2	Baskin
2	3	Bellinger
2	4	Bennett
2	5	Bennett Forebears

Box Folder

3	1	Bohun
3	2	Boisgard
3	3	Boisseau
3	4	Bond
3	5	Bones
3	6	Bones II
3	7	Bonnea
3	8	Bower
3	9	Bowers

Box Folder

4	1	Boylston
4	2	Bradbury
4	3	Branford
4	4	Branford II
4	5	Brewton
4	6	Broughton
4	7	Brunson

Box Folder

5	1	Bryan
5	2	Bryan II
5	3	Burgess
5	4	Bush



**Culture & Heritage  
Museums**

Box	Folder	
11	1	Fairchild
11	2	Felder
11	3	Felder II
11	4	Felder III
11	5	Felder IV
11	6	Filmer

Box	Folder	
12	1	Filmer II
12	2	Filmer III
12	3	Filmer IV
12	4	Fitsalan
12	5	Foubisn
12	6	Fraser

Box	Folder	
13	1	Fraser II
13	2	Fraser III
13	3	Fraser IV
13	4	Fraser V
13	5	Fraser VI
13	6	Fraser VII
13	7	Fraser VIII

Box	Folder	
14	1	Free
14	2	Freeman
14	3	Fulcher
14	4	Gaillard
14	5	Gaines
14	6	Galphin
14	7	Galphin II
14	8	Galphin III
14	9	Galphin IV

Box	Folder	
15	1	Galphin V
15	2	Galphin VI
15	3	Galphin VII
15	4	Galphin VIII – DeSoto & Scotch-Irish
15	5	Galphin IX

Box	Folder	
16	1	Galphin X
16	2	Galphin XI



**Culture & Heritage  
Museums**

22	4	Glenn
22	5	Glenn II
22	6	Glover
22	7	Glover II
22	8	Glover III

Box	Folder	
23	1	Glover III
23	2	Godfrey
23	3	Gourdin
23	4	Green
23	5	Grigsby
23	6	Grimke
23	7	Guess

Box	Folder	
24	1	Guess II
24	2	Guignard
24	3	Hammond
24	4	Hammond II
24	5	Hankinson
24	6	Hankinson II

Box	Folder	
25	1	Harris
25	2	Hartzog
25	3	Hatcher
25	4	Hawkins
25	5	Hay
25	6	Hayne
25	7	Henderson
25	8	Henderson II

Box	Folder	
26	1	Henderson III
26	2	Henderson IV
26	3	Heriot
26	4	Hext
26	5	Heyward
26	6	Hicks

Box	Folder	
27	1	Hiles
27	2	Hill
27	3	Hill II
27	4	Hollis



**Culture & Heritage  
Museums**

32	3	McCall
32	4	McBee
32	5	McClure
32	6	McDaniel
32	7	McDowell

Box	Folder	
33	1	McDowell II
33	2	McElmurray
33	3	McElrath
33	4	McLeod
33	5	McMillan
33	6	McNair

Box	Folder	
34	1	McTyeire
34	2	Melton
34	3	Meyer
34	4	Miles
34	5	Milledge
34	6	Miller
34	7	Mills
34	8	Montgomery
34	9	Morgan

Box	Folder	
35	1	Morris
35	2	Morris II
35	3	Morry
35	4	Morry II
35	5	Mosse
35	6	Motte

Box	Folder	
36	1	Murray
36	2	Murray II
36	3	Murray III
36	4	Murray IV
36	5	Murray V
36	6	Murray VI

Box	Folder	
37	1	Murray VII
37	2	Murray VIII
37	3	Murray IX
37	4	Murray X



**Culture & Heritage  
Museums**

**Box Folder**

43	1	Rush
43	2	Rutledge
43	3	Schenckingh
43	4	Scott
43	5	Scott II
43	6	Scott III
43	7	Scott IV

**Box Folder**

44	1	Scott V
44	2	Sevier
44	3	Sevier II
44	4	Shaw
44	5	Shinholster
44	6	Schuler

**Box Folder**

45	1	Simkins
45	2	Simkins II
45	3	Simkins III
45	4	Simkins IV
45	5	Simkins V
45	6	Simkins VI
45	7	Simkins VII

**Box Folder**

46	1	Simkins VIII
46	2	Simkins IX
46	3	Simkins X
46	4	Simkins XI
46	5	Simkins XII
46	6	Simkins XIII

**Box Folder**

47	1	Simkins XIV
47	2	Simkins XV
47	3	Simmons
47	4	Smith
47	5	Smith II
47	6	Smith III
47	7	Snell

**Box Folder**

48	1	Snowden
48	2	Sommer



**Culture & Heritage  
Museums**

53 5 Wilson III  
53 6 Wilson IV

Box Folder  
54 1 Woodward  
54 2 Wyman  
54 3 Zorn  
54 4 Zubly

Box Folder  
55 1 A – C Plats  
55 2 D – F Plats  
55 3 G – I Plats  
55 4 J – L Plats  
55 5 M – O Plats  
55 6 P – R Plats  
55 7 S – T Plats  
55 8 V – Z Plats

Box Folder  
56 1 Beal  
56 2 Boyd  
56 3 Brampton  
56 4 –  
56 5 Bulline  
56 6 Bush  
56 7 Allen  
56 8 Ayer  
56 9 Calhoun  
56 10 Cartwright  
56 11 Clark  
56 12 Clay  
56 13 Culpepper  
56 14 Cunningham  
56 15 E.W. de Huff  
56 16 de Names  
56 17 Derrin

Box Folder  
57 1 Donne  
57 2 Dowling  
57 3 Dunbar  
57 4 Eberhardt  
57 5 Fitzsimmons  
57 6 Galphin  
57 7 Hand



**Culture & Heritage  
Museums**

60	6	Georgia
60	7	General Index Savannah Papers
60	8	The Magna Charta
60	9	Various Family Histories
60	10	Beech Island Area Maps
60	11	1790 Census

Box	Folder	
61	1	General
61	2	Misc.
61	3	Misc.
61	4	Misc.
61	5	Misc.
61	6	Misc.
61	7	Prospect Letters
61	8	Edgefield

Box	Folder	
62	1	Ancient & Royal Genealogies
62	2	Apocrypha
62	3	1850 Census
62	4	1870 Census
62	5	Misc. Research
62	6	Misc. Research Aids

Box	Folder	
63	1	E.W. de Huff
63	2	Galphin Plats
63	3	Galphin Plats

**Series II -- Publications**

Book ID#	Title
5339	The Georgia Historical Quarterly: Special Issue Commemorating the Sesquicentennial of Cherokee Removal 1838-39, V73 N3 1989
5583	Lineage Charts, SC Genealogical Society Chapters: Charleston, Columbia, Greenville, Greenwood, Pendleton District, Sumter
5597	Augusta Genealogical Society: Ancestoring III
5598	Augusta Genealogical Society: Ancestoring VII
5599	Augusta Genealogical Society: Ancestoring X
6748	Jimmy, An Austin Chronicle by Elizabeth Reid Austin
6800	A Dowling Family of the South by R.A. Dowling
6829	The Himes Family History by Carolyn Joy Stafford
6858	A McBee Genealogy by Roy McBee Smith
6880	Montgomerys: Gone but Not Forgotten Obits, Tributes, etc. by Margie E. Whitaker