Call to Order
Chair James Duncan called the meeting to order at 6:05 PM.

James Duncan called for a motion to approve the draft minutes of the June 26th, 2018 CHC meeting as presented; Nancy Craig so moved; Jeff Lyon seconded; no discussion followed; a vote was taken and the minutes were approved unanimously.

Calendar Review
- Duncan noted that the Development Director’s progress report would be in September and a review of the Institutional Plan would take place in October.

Reports and Presentations
- Director’s Report
  - Tilley reported that visitation in 2017-2018 was record-breaking. MYCO and MSCM both set new attendance records. Despite being down in special event attendance, HB had its highest group total in 10 years and general admission was comparable to last year. HB is still the highest in general admission and school group income, which shows that MYCO has a strong growth in membership visitation and that HB has the potential to bring in visitors from out of town. Tilley noted that he believes sticking to the current plan at HB has the potential to bring in out of town visitors and have a positive impact on the community. Membership is at an all-time high. Tilley attributed this to the hard work of Alison Gray and the front desk staff at MYCO and MSCM as well as the 10% discount that was given on memberships purchased during the month of June. Tilley noted that updates on the capital projects would be given later in the meeting.

[Note: A full copy of the Director’s Report is attached to these minutes as “Addendum A”.

Committee Reports
- Collections Committee
  - Committee Chair, Craig Lentz presented the following Recommendation for Accession:
• TC 175 – 14 bird study skins (seven from the South Carolina Piedmont and seven with a Carolina Piedmont affinity)

Craig Lentz moved to accept the Recommendation for Accession as presented, noting that the Collections Committee was in support of this accession; Jeff Lyon seconded; discussion followed; a vote was taken and the motion passed unanimously.

[Note: Copies of the Recommendation for Accession mentioned above is attached to these minutes as “Addendum B”.

• Finance Committee
  o Committee Chair Penny Sheppard noted that there was no meeting this month. Tilley noted that numbers on the balance sheet are not final as some year-end clean up needs to take place including the payment of outstanding invoices and the receipt of marketing grants. Additionally, capital project funds that were not used in FY 2018 will need to be moved into the FY 2019 budget.

• Governance Committee
  o There was no report from the Governance Committee.

Old Business
• Capital Projects at Historic Brattonsville
  o Tilley shared that for the Brick House Restoration and the preservation of the Homestead and Colonel Bratton House to move forward, funding will have to be approved by the Foundation for the Carolinas. A/E work can continue as it has been funded, but we are still waiting to hear about the request for roughly 2.1 million for these two projects. Last year the decision took approximately 6 weeks and it has been about a month. Tilley emphasized the importance of these projects and protecting and preserving these buildings for future generations. If the funding comes through, the Brick House construction will be ready for bids in September and the construction for the Colonel Bratton and Homestead will be ready for bids in April.

[Note: Dale Dove arrived at 6:24.]

  o Tilley shared that the preservation team at HB has been working on the Slave House and Dairy. Joe Mester noted that the masonry work on the Slave House has been completed and they have moved on to working on the Dairy. The replacement of the shake roofs is on hold while materials are being acquired.
  o Tilley also shared that we are under contract for the furnishing plans for the Colonel Bratton House and Homestead, partnering with Chuck LeCount who knows both the houses and the time periods. The Colonel Bratton House will be furnished like it was during the time period that the academy was there and the Homestead will be furnished like it would have been in the 1850s. These reports will be completed in 18 months.
  o Tilley also shared that the 1780 farm, Brick House Interpretive Plan, the education area and relocation of the academy had been previously put on hold until preservation of original structures was underway. Aspects of these projects will start in the next few
months. Preliminary work will begin with the goal of moving the academy during the summer of 2019 followed by the construction of the 1780 farm.

- Tilley updated the Commission on the HVAC project at the Historical Center. The repairs to the system will be completed in the next week or so.
- Tilley shared that the H-Tax grant for the McCelvey windows had been submitted to the County. Tilley emphasized the importance of taking care of McCelvey.
- Tilley also shared that FFTC for the Pleistocene Hall Phase II and the HB land acquisition were approved. The $1,998,700 approved for the Pleistocene Hall will carry it through completion of the project. The $500,000 for the land acquisition at HB, along with the $250,000 from York County Forever, will allow for the purchase of approximately 73 acres adjacent to HB. Closing will take place on August 8th. Tilley noted that he may need to pay closing costs and discussion followed regarding what these costs might be and where the funds should come from. It was decided that Tilley would use existing budget funds and the Commission would replenish the costs from fund balance if needed at a later date.
- Tilley offered to answer questions. Nancy Craig asked for the amount of the McCelvey window H-Tax amount. Joe Mester shared that the request was for $778,682 (which includes contingency). Discussion took place regarding the type of window restoration, replacement vs. restoration, routine maintenance, the life of the window restoration, collection storage, and National Register eligibility.

New Business
- Historic Farmer Housing at Historic Brattonsville
  - Tilley noted there has been some difficulty in filling the Historic Farm Program Manager position at Historic Brattonsville. It is a critical position for growth of the programming at Historic Brattonsville. Tilley proposed offering on-site housing as a requirement of this position, including being on-call to tend to issues with the animals as they arise as well as helping with security if the alarm goes off. The primary responsibility would be to take care of the animals. The position will need to be posted with housing included. Tilley answered questions about additional costs that might be incurred by offering housing, noting that the individual in this position would be expected to pay their own utilities. Tilley noted that it was easier to take care of a building that is lived in rather than one that it not lived in. Nancy Craig voiced her concern that this would be giving preferential treatment to an employee and that this would be received poorly by other employees. Discussion followed regarding which house would be used, whether this would be considered preferential treatment, similar positions with other institutions that require employees to live on site, payment of utilities, the pay grade of the position, the logistics of changing the pay grade of the position, and the process for determining the best use of each house.

Dale Dove moved to authorize the change of the job description to require housing on site for the Historic Farmer at Historic Brattonsville; Jeff Lyon seconded; discussion followed regarding potential regrading of the job description, there was also discussion regarding the payment of utilities with the general consensus being that the employee would pay their own utilities; a vote was taken; the motion passed with Nancy Craig voting against the motion and all other commissioners voting in favor.
Budget Amendment Grant Funded Capital Projects
  • Tilley presented a list of ten recommended budget amendments for the FY2019 budget related to grants and previously approved expenses. He read and explained each item. Tilley answered a question about the Robert Haywood Morrison foundation grant and offered to answer any other questions the commissioners might have. There were no other questions.

Penny Sheppard moved to approve the amendments to the FY 2019 budget as reflected on the statement presented by the Executive Director at the July 2018 meeting; Jeff Lyon seconded; no discussion followed; a vote was taken and the motion passed unanimously.

[Note: The list of Recommended Budget Amendments to the FY 2019 CHC Budget related to Grants and Previously Approved Expenses is attached to these minutes “Addendum C”.

• Use of Fund Balance/Equity Accounts
  • Tilley noted that the Commission had previously discussed replenishing the Non-recurring Building Projects and Restoration/Preservation Projects funds from fund balance.

Penny Sheppard moved to replenish the Non-recurring Building Projects equity fund to replace the $90,000 used for roofing from fund balance; Jeff Lyon seconded; no discussion followed; a vote was taken and the motion passed unanimously.

James Duncan called for a motion to enter executive session to complete the Director’s review and for the receipt of legal advice; Craig Lentz so moved; Nancy Craig seconded; there was no discussion; a vote was taken and it was unanimously decided to enter executive session.

Executive Session
  • Executive Director’s Review
  • Receipt of Legal Advice related to CHC Capital Projects Fund

Reconvene to Open Session
  • Duncan announced that the meeting was back in open session and that there was one action item as a result of Executive Session.

James Duncan called for a motion to vote on the merit increase for the Executive Director in the full amount of 2.5% (or whatever the maximum is as set by HR); Dale Dove so moved; Nancy Craig seconded; no discussion followed; a vote was taken and the motion passed unanimously.

James Duncan called for a motion to adjourn; Penny Sheppard so moved; Dale Dove seconded; no discussion followed; a vote was taken; the motion passed unanimously and the meeting was adjourned.

Prepared by: Sarah Lewis
Submitted by: Penny Sheppard, Secretary/Treasurer
Addendum A

Culture and Heritage Museums
Director’s Report
July 24th, 2018

Mission: to communicate and preserve the natural and cultural histories of the Carolina Piedmont, inspiring a lifetime of learning.

CHC Commissioners,

Our fiscal year ended on June 30th with continued overall growth with new records set in membership and visitation. We have been approved for just under $2.5 million dollars in capital projects with a request for an additional $2.1 million still under consideration. Work is underway at various stages on several capital projects with completion dates of late 2019 or early 2020 converging. I would like to thank the Commission once again for your support of our programs and projects as well as our staff and the mission of the Culture and Heritage Museums. I will give a more complete report on FY 2018 once all of the final numbers are in.

Membership

The total of 283 Memberships sold in the month of June shattered all previous records. The second highest monthly total in the past four years was 167 in December of 2015. The June success crowned a very strong year that ended with 1,647 total memberships – surpassing last year’s record by 125 memberships. Membership income also set new records with the total income on $125,990 marking an increase of 18% over last year and topping a period of growth that has increase almost 90% since FY 2012. The growth has been almost entirely at the general membership levels – indicating strong grass roots support for the organization. People love what we do, they see membership as a value for their families, and they want to come back regularly.

Year-end Membership Totals

<table>
<thead>
<tr>
<th></th>
<th>Total Memberships at the end of Month</th>
<th>Total Membership Income</th>
<th>General Membership Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-2018</td>
<td>1,647</td>
<td>$125,990.00</td>
<td>$118,705.00</td>
</tr>
<tr>
<td>2016-2017</td>
<td>1,522</td>
<td>$106,613.50</td>
<td>$99,628.50</td>
</tr>
<tr>
<td>Change from Prev. Year</td>
<td>+125</td>
<td>+$19,376.50</td>
<td>+$19,076.50</td>
</tr>
<tr>
<td>% Change from Prev. Year</td>
<td>+8.21%</td>
<td>+18.17%</td>
<td>+19.147</td>
</tr>
<tr>
<td>Avg. of Prev. 3 yrs.</td>
<td>1,428.3</td>
<td>$94,050.33</td>
<td>$83,323.90</td>
</tr>
<tr>
<td>Change from Avg.</td>
<td>+218.7</td>
<td>+$31,939.67</td>
<td>+$35,381.10</td>
</tr>
<tr>
<td>% Change from Avg.</td>
<td>+15.31%</td>
<td>+33.96%</td>
<td>+42.46%</td>
</tr>
<tr>
<td>2011-2012</td>
<td>1,142</td>
<td>$66,339.50</td>
<td>$40,299.00</td>
</tr>
<tr>
<td>Change from 2012</td>
<td>+505</td>
<td>+$59,650.50</td>
<td>+$78,406</td>
</tr>
<tr>
<td>% Change from 2012</td>
<td>+44.22%</td>
<td>+89.92%</td>
<td>+194.57%</td>
</tr>
</tbody>
</table>
Visitation
Led by a very strong year at the Museum of York County, our combined attendance at our four sites of 98,992 broke the previous attendance record set in FY 2016. MYCO topped 40,000 visitors for the first time beating its old record by 6.5%. Although by a much narrower margin, the Main Street Children’s Museum also set a new attendance record beating last year’s total by just over 1%. This total continued MSCM’s streak of growth each year since opening in December of 2010. The overall record was set despite a down year at three of Historic Brattonsville’s largest events due to weather or cancellation. While this resulted in lower overall Special Event totals, we broke records in each of the two other major visitation areas. In the Groups category, HB led the way with their highest attendance in ten years while MYCO had a banner year in General Admission. Combined, the three categories account for over $350,000 in earned income with HB leading the way at $162,429 followed by MYCO at $127,211 then MSCM at $63,148. While HB continues as a strong source for income from admission, special events, & groups, MSCM and MYCO have proven to be significant drivers for membership visitation and the accompanying tremendous growth in total memberships and membership income which will be discussed below.

<table>
<thead>
<tr>
<th></th>
<th>Overall</th>
<th>MYCO</th>
<th>HB</th>
<th>MSCM</th>
<th>McCelvey</th>
</tr>
</thead>
<tbody>
<tr>
<td>YTD 2017-2018</td>
<td>98,992</td>
<td>40,458</td>
<td>26,432</td>
<td>28,674</td>
<td>3,428</td>
</tr>
<tr>
<td>YTD 2016-2017</td>
<td>97,062</td>
<td>35,424</td>
<td>29,731</td>
<td>28,309</td>
<td>3,598</td>
</tr>
<tr>
<td>Change from Previous Year</td>
<td>+1,930</td>
<td>+5,034</td>
<td>-3,299</td>
<td>+365</td>
<td>-170</td>
</tr>
<tr>
<td>% Change from Prev. Year</td>
<td>+2.0%</td>
<td>+14.2%</td>
<td>-11.1%</td>
<td>+1.3%</td>
<td>-4.7%</td>
</tr>
<tr>
<td>Avg. of last 3 yrs.</td>
<td>93,457</td>
<td>34,687</td>
<td>28,729</td>
<td>26,622</td>
<td>3,419</td>
</tr>
<tr>
<td>Change from Avg.</td>
<td>+5,535</td>
<td>+5,771</td>
<td>-2,297</td>
<td>+2,052</td>
<td>+9</td>
</tr>
<tr>
<td>% Change from Avg.</td>
<td>+5.9%</td>
<td>+16.6%</td>
<td>-8.0%</td>
<td>+7.7%</td>
<td>+0.3%</td>
</tr>
<tr>
<td>YTD 2011-2012</td>
<td>75,918</td>
<td>25,298</td>
<td>27,350</td>
<td>17,096</td>
<td>3,174</td>
</tr>
<tr>
<td>Change from 2011-2012</td>
<td>+23,074</td>
<td>+15,160</td>
<td>-918</td>
<td>+11,578</td>
<td>+254</td>
</tr>
<tr>
<td>% Change since 2012</td>
<td>+30.4%</td>
<td>+59.9%</td>
<td>-3.4%</td>
<td>+67.7%</td>
<td>+8.0%</td>
</tr>
</tbody>
</table>

Pleistocene Hall
Earlier today we received the notification letter from the Foundation for the Carolinas of their approval of $1,998,700 to support the production / installation phase of the Pleistocene Hall at the Museum of York County. This will be the final phase of the project and will allow the exhibit to open in early 2020. Although the design work will continue through December of this year, the timing of the funding will allow us to contract with exhibit artists to produce create the models of Ice Age animals that will be key to the exhibit and allow them to be ready when installation begins in early 2019.

Land Acquisition
We have also received notice of the approval of $500,000 for the purchase of approximately 73 acres of land that was once part of the historic Bratton Plantation. As discussed at previous meetings, our
contract with the landowners has been approved by the County Council as has the balance of $250,000 from York County Forever. The closing has been set for early August.

**Capital Projects at Historic Brattonsville**

**Brick House Restoration:** Our request for the necessary additional funding for the project has been approved for recommendation by the CHC Capital Projects Fund Advisory Board and the request is currently under consideration by the Foundation for the Carolinas. In the meantime, Construction Documents for the Brick House Restoration are nearing completion and we expect to have a bid / proposal package ready to go out in August. Once the construction team is on board, the project should take about one year to complete.

**Col. Bratton House & Homestead A/E:** The 100% Schematic Design Documents have been submitted as the first phase of the A/E work on the Homestead and Col. Bratton House nears its close. A meeting is scheduled for later this week to discuss the next steps. We are ready to proceed with a notice to proceed for the Investigative Phase and Historic Structures Report as soon as funds are officially in the FY 2019 budget. The Investigative phase should be completed in the early part of 2019 with Construction Documents and bid / proposal packets ready by early spring. Once the construction starts, the work should take about six months to complete – putting an end date in before the calendar year ends. As with the Brick House, funding is still under consideration by the Foundation for the Carolinas. Funds have been recommended by the Advisory Board.

**Original Slave House and Dairy:** Work on the original slave cabin and dairy by our preservation staff and interns is well underway. We are still awaiting materials to be ready so that the replacement of the roofs of these two buildings as well as the four other brick structures on the property can begin.

**Paint Analysis:** Keystone has submitted a 100% document describing the results of their study of the finishes of all of the original buildings. We are currently under final review of the 600 page document and awaiting the final invoice.

**Col Bratton House and Homestead Furnishing Plan:** We have contracted with Chuck LeCount to write a furnishings plan for the Col. Bratton House as well as the Homestead. We anticipate completion of the project in late 2019 in time for us to begin appropriately furnishing the houses after completion of the preservation work.

In the coming months we expect additional projects at Historic Brattonsville to be starting including the Brick House Interpretive Plan, 1780 Farm A/E, and Education Area A/E. Each of these projects should be well underway before the end of the calendar year. In addition to the HB projects we have submitted a request for funding for the McElvee Windows and we are actually finalizing work on the HVAC at the Historical Center.

**Conclusion**

Once again, I thank you for your support. A list of recent and upcoming events follows the end of this report. If you have any questions or comments please feel free to contact me.

Sincerely,
Carey L. Tilley
Recent and Upcoming Events

Recent Programs and Events (June 1st through July 24th)

- June 5th @ HB  Time Travel Tuesday: Dig in the Dirt
- June 7th @ MSCM  PLAycation Camp (Weekly through 8/8/18 except 7/5/18 and 8/3/18)
- June 9th @ MYCO  Amazing Butterflies Family Day and Exhibit Opening
- June 9th @ HC  Historical Center Open (Monthly on 2nd Saturday)
- June 12th @ HB  Time Travel Tuesday: Four-Legged Farm Fun
- June 12th @ MYCO  Carolina Skygazers Astronomy Club (Monthly on 2nd Tuesday)
- June 13th @ MYCO  Wonderful Wednesday: Piedmont Pollinators
- June 16th @ HB  Walt Schrader Trails open for Horseback Riding (Monthly on 3rd Sat.)
- June 17th @ MSCM  Happy Father’s Day!
- June 19th @ HB  Time Travel Tuesday: What’s Cookin’?
- June 20th @ MYCO  Wonderful Wednesday: Bees A’Buzzin
- June 23rd @ MYCO  Wild Wonder Saturdays: Native Plants for Butterflies
- June 26th @ MSCM  Superhero Days
- June 26th @ HB  Time Travel Tuesday: All That Wool!
- June 27th @ MYCO  Wonderful Wednesday: What’s In a Name?
- July 3rd @ HB  Time Travel Tuesdays: Summertime Play
- July 4th @ HB  Independence Day at Hightower Hall
- July 10th @ MSCM  Superhero Days
- July 10th @ HB  Time Travel Tuesday: Revolutionary War Comes to the Backcountry
- July 11th @ MYCO  Wonderful Wednesday: Insect Read-a-thon
- July 14 & 15 @ HB  Battle of Huck’s Defeat
- July 14th @ MYCO  Wild Wonder Saturdays: Metals and Gems, Oh My!
- July 17th @ HB  Time Travel Tuesday: Why did they wear that?
- July 18th @ MYCO  Wonderful Wednesday: Splendor of Scales
- July 24th @ MSCM  Superhero Days
- July 24th @ HB  Time Travel Tuesdays: A Rainbow of Colors

Upcoming Programs and Events (July 25th through August 31st)

- July 25th @ MYCO  Wonderful Wednesdays: Goodnight Luna
- July 26th @ HB  Teacher Appreciation Day
- July 28th @ MYCO  Solar System Saturdays
- July 31st @ HB  Time Travel Tuesdays: Time for “Puttin’ Up”
- August 1st @ MYCO  Wonderful Wednesdays: Insect Style
- August 2nd @ MSCM  Countdown to Kindergarten!
- August 4th & 11th @ MYCO  Solar System Saturdays
- August 7th @ MYCO  Time Travel Tuesdays: School Days
- August 8th @ MYCO  Wonderful Wednesdays: The Eyes Have It
- August 9th @ MSCM  PLAycation Camp (Last one for Summer 2018)
- August 14th @ MYCO  Carolina Skygazers Astronomy Club (Monthly on 2nd Tuesday)
- August 11th @ HC  Historical Center Open (Monthly on 2nd Saturday)
- August 18th @ HB  Walt Schrader Trails open for Horseback Riding (Monthly on 3rd Sat.)
RECOMMENDATION FOR ACCESSION

Temporary Custody ID: TC #175
Collection Type: Natural History
Method of Acquisition: institutional transfer/trade

Name of Donor: Campbell Museum of Natural History (Clemson University)

Description of Accession: 14 bird study skins (seven from the South Carolina Piedmont and seven with a Carolina Piedmont affinity)

Overall Condition: √ Excellent  □ Good  □ Fair  □ Poor

General/Comparable Size of Collection
The 14 specimens range in size from that of a dove to that of a heron.

Significance/Ownership History
Mission Rating: 4.5 (Scale of 1 – 5; 5 matches mission 100%)
The specimens were part of the research collection at Clemson and were transferred to CHM as part of the ongoing specimen trade program.

Potential Uses: √ Research  □ Exhibition  □ Loan
These specimens are important additions to the CHM Carolina Piedmont synoptic and voucher collection. Ten of these specimens are species or genders not currently represented in the collection.

Restrictions:
no known restrictions

Unusual Costs:
no known unusual costs

Staff Recommendation (Signature & Title):

[Signature]  02 July 2018
Steven E. Fields, Ph.D., curator of natural history

Director Recommends (Signature):

[Signature]  7/05/18

Approved by Culture & Heritage Commission on:
Signature, Title:  Date:
# Bird Study Skins from Campbell Museum at Clemson University

<table>
<thead>
<tr>
<th>Rank</th>
<th>TC #</th>
<th>Clemson #</th>
<th>ID</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>TC 175.001</td>
<td>CUSC 41</td>
<td>hawk, sharp-shinned</td>
<td></td>
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<tr>
<td>5</td>
<td>TC 175.002</td>
<td>CUSC 305</td>
<td>hawk, Cooper's</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>TC 175.003</td>
<td>CUSC 784</td>
<td>canavasback (duck)♂</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>TC 175.004</td>
<td>CUSC 823</td>
<td>heron, great blue</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>TC 175.005</td>
<td>CUSC 827</td>
<td>redhead (duck)♂</td>
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<tr>
<td>5</td>
<td>TC 175.006</td>
<td>CUSC 1129</td>
<td>owl, barn ♀</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>TC 175.007</td>
<td>CUSC 1134</td>
<td>dove, mourning ♀</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>TC 175.008</td>
<td>CUSC 1313</td>
<td>scaup, lesser ♀</td>
<td></td>
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<tr>
<td>5</td>
<td>TC 175.009</td>
<td>CUSC 1928</td>
<td>starling, European ♀</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>TC 175.010</td>
<td>CUSC 2184</td>
<td>owl, great horned ♀</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>TC 175.011</td>
<td>CUSC 2536</td>
<td>bobwhite, northern</td>
<td>captive specimen from Texas</td>
</tr>
<tr>
<td>4</td>
<td>TC 175.012</td>
<td>CUSC 2537</td>
<td>bobwhite, northern</td>
<td>captive specimen from Texas</td>
</tr>
<tr>
<td>4</td>
<td>TC 175.013</td>
<td>CUSC 3330</td>
<td>hawk, Cooper's</td>
<td>from SCDNR</td>
</tr>
<tr>
<td>5</td>
<td>TC 175.014</td>
<td>CUSC 3399</td>
<td>dove, mourning ♀</td>
<td></td>
</tr>
</tbody>
</table>

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1 **Collections Ranking** – a rank of 5 indicates specimens that were collected in the Carolina Piedmont that are good representatives of the regions species. A rank of 4 indicates specimens collected outside the Carolina Piedmont, but they are still good representatives of species that are found in the region.
CERTIFICATE OF TRANSFER OF TITLE

The item(s) described below (and on any attached pages), which are the property of Campbell Museum of Natural History at Clemson University are hereby unconditionally given and transferred to the Culture and Heritage Museums (CHM), including all right, copyright, claim, title and interest in said property, for the CHM to use upon such terms and conditions as its governing body deems advantageous. Melissa Fuentes, Vertebrate Collection Curator certifies that any required permits or other legal documents pertaining to the acquisition, transport or transfer of this property have been obtained, and copies have been forwarded to the CHM for its records.

Transfer authorized for:  

<table>
<thead>
<tr>
<th>Name</th>
<th>Melissa Fuentes, Vertebrate Collection Curator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing address</td>
<td>Campbell Natural History Museum 138 Long Hall</td>
</tr>
<tr>
<td>City, town, state, zip</td>
<td>Clemson, SC 29634</td>
</tr>
<tr>
<td>Telephone</td>
<td>864-656-2328</td>
</tr>
</tbody>
</table>

Received for the CHM by:

<table>
<thead>
<tr>
<th>Name</th>
<th>Steven E. Fields, Ph.D., curator of natural history</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Reference #</th>
<th>Reference #</th>
<th>Description (all are study skins)</th>
</tr>
</thead>
<tbody>
<tr>
<td>TC 175.001</td>
<td>CUSC 41</td>
<td>hawk, sharp-shinned</td>
</tr>
<tr>
<td>TC 175.002</td>
<td>CUSC 305</td>
<td>hawk, Cooper's</td>
</tr>
<tr>
<td>TC 175.003</td>
<td>CUSC 784</td>
<td>canavasback (duck) ¶</td>
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<td>TC 175.004</td>
<td>CUSC 623</td>
<td>heron, great blue</td>
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<td>TC 175.005</td>
<td>CUSC 827</td>
<td>redhead (duck) ¶</td>
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<td>TC 175.006</td>
<td>CUSC 1129</td>
<td>owl, barn ¶</td>
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<td>TC 175.007</td>
<td>CUSC 1134</td>
<td>dove, mourning ¶</td>
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<td>TC 175.008</td>
<td>CUSC 1313</td>
<td>scaup, lesser ¶</td>
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<td>CUSC 1928</td>
<td>starling, European ¶</td>
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<td>CUSC 2184</td>
<td>owl, great horned ¶</td>
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<td>CUSC 2536</td>
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<td>CUSC 3330</td>
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<td>TC 175.014</td>
<td>CUSC 3399</td>
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Recommended Amendments 
to the FY 2019 CHC Budget related to 
Grants and Previously Approved Expenses 
July 24th, 2018

1. Add $150,000 to Robert Haywood Morrison Foundation Grant Funds for Brick House Restoration to the Budgeted Expense and Revenue for FY 2019.

2. Add remaining balances for previously awarded projects supported by the Foundation for the Carolinas Projects totaling $1,142,469.75 to the Budgeted Expense and Revenue for 2019.

3. Add $2,498,700 to the budgeted FY 2019 expenses and revenue for recently approved grant awards from the Foundation for the Carolinas for Pleistocene Hall: Phase II and Historic Brattonsville Land Acquisition.

4. Authorize Director to add $2,130,122 to the 2019 Expense and Revenue budget if pending grant requests are approved by the Foundation for the Carolinas for Preservation of the Homestead and Col. Bratton House and additional funding of the Brick House Restoration.

5. Authorize Director to reallocate $18,297 in unused grant funds from the Site Master Plan project to the Brick House Restoration project if pending request to do so is approved by the Foundation for the Carolinas.

6. Authorize Director to work with Finance to include remaining encumbered funds of continuing grant-funded capital projects in the FY 2019 Revenue and Expense Budget.

7. Appropriate $10,000 from Fund Balance to pay deposits on two future exhibits as approved in FY 2018 but not used due to delays in contract negotiations.

8. Re-appropriate $96,667.43 from Fund Balance that was designated in FY 2018 for Branding ($80,000), Capital Renovation at HB ($13,982.97), and Annex Projects ($2,686.46) for the same purpose in FY 2019.

9. Amend FY 2019 Budget as determined by Finance to reflect FY 2018 approval of appropriation of $90,000 from the Non-recurring Building Projects equity fund for roofing project at Historic Brattonsville.

10. Amend FY 2019 Budget as determined by Finance to reflect FY 2018 approval of appropriation of equity funds from the Restoration / Preservation Account for additional architectural and engineering work on the Homestead and Col. Bratton House. The amount needed is $47,280.