Culture & Heritage Commission  
Board of Commissioners Meeting  
September 27, 2016  
6:00 PM  
Museum of York County

Person Presiding: James Duncan, Chair  
Members Present: Nancy Craig, Jeff Lyon, Bessie Meeks, Penny Sheppard, Craig Lentz, Dale Dove  
Members Absent: None

Ex Officio Members Present: Carolyn Mendenhall, Rick Chacon  
Ex Officio Members Absent: None  
Staff Present: Carey Tilley, Sarah Lewis, Windy Cole, McKenzie Miller  
Others: County Attorney Michael Kendree

Call to Order

The meeting was called to order at 6:05 PM by Chair James Duncan.

Craig Lentz moved to approve the minutes of the August 23rd, 2016 meeting as presented; Penny Sheppard seconded; no discussion; a vote was taken and the motion was approved.

Calendar Review

Carey noted that at the August, 23rd meeting of the CHC it was decided to move the review of Institutional Plan revisions to the October meeting and that we are on target to meet that deadline.

Staff Reports and Information

- Report of the Executive Director  
  - 2015 – 2016 Year End Report
    - Director Carey Tilley reported that during FY 2015-2016 attendance at all sites continued to grow and is up 14% over last year and has grown 34% over the last five years. MYCO’s attendance is up 24% from last year and has grown 50% over the last five years. HB’s attendance is up 3% from last year and 5% over the last five years. Tilley hopes to build a marketing plan around new programs at Brattonsville with implementation of 1780 Farm and Brick House, building enthusiasm and attracting visitors. MSCM is up 17% from last year and 63% over the past five years. McCelvey is the one site that is down slightly as a result of having one less concert at the McCelvey Center. The number of individuals
served at the Historical Center’s research room continues to grow. Overall, each major category (general admission, special events and groups) is up.

- Total Membership Income is up 21% over last year and has grown 45% over the past five years. General membership income is up 32% from last year and has grown 116% over the past five years.
- Earned Income continues to grow year after year. Last year we outperformed budget by $100,000. The admission increase in May will help drive earned income to meet or exceed the budgeted amount. Birthday parties, rentals, and educational programs also continue to do well.
- Contributed income is down from where we used to be; however advancement expenses have also gone down. In FY 2011-2012, we were spending 70% of money raised to try and raise more money, during FY 2015-2016 only 15% of money raised went back into raising more money.
- The fund balance is very healthy and is in excess of $2 million. This means that we are in a good position to use the fund balance to cover needs such as one-time expenses and addressing the needs of the McCelvey Center.
- Overall, it has been a strong year.
- Volunteers donated over 25,000 hours last year and they play a major role in our daily operations and special events. We would like to continue to foster volunteer commitment and see growth of long-term volunteers.

Director’s Report

- Tilley reported that overall attendance remained strong through August 31st, noting that attendance remained up during August at the Museum of York County as a result of the popularity of the Dinosaur Revolution Maze. Attendance at all sites was up through August, with the exception of Historic Brattonsville where attendance was down after a slow start with events in July.
- Tilley noted that we are in great shape with regards to grants compared to both last year and the budget. We have a departmental approach to grants with department heads seeking out grant opportunities for their own programs, with Windy now in place as Development Director, she will be able to coordinate and keep up enthusiasm among department heads regarding grant opportunities. Membership continues to grow and the new record for CHM memberships is 1,532.
- “An Afternoon with Nathalie Dupree” was a big success. This was a promotional event for the store, tying to the mission by presenting recipes from the Carolina Piedmont. With 74 attendees, the event netted over $3,000 through ticket sales, store sales, an online auction and a donation from Publix. Windy is exploring more event opportunities like this that will allow us to gauge community interest as a hybrid fundraising, friend-raising, and programmatic event.
- We are on target with the Institutional Planning process and are in the final stages of preparing a final draft for Commission review at the October meeting.
- Tilley noted that an update on the Master Planning process at HB was included in his report and that he would discuss that in more detail later in the meeting.
- Tilley reported that several projects are currently going through the purchasing process, including the archaeological evaluation of two areas at Brattonsville, a paint analysis project, and architecture/engineering work on the Brick House. Work can begin on these projects once they have gone through purchasing.
- Tilley shared that a meeting with York County veterans groups is in the works to discuss potential opportunities to work together and that Michael Scoggins is trying to set up a time for those groups to tour McCelvey.
- Tilley notified the Commission of upcoming events including the Southern Sound Series Kickoff on October 5th, Spirits and Stories on the 15th, the Civil War Reenactment on the 22nd and 23rd, Booseum on the 23rd, and Spooky Science on the 29th.
- Questions and discussion followed regarding the possible meeting with York County veterans groups.

[Note: See written Director’s Report attached to approved minutes as Addendum “A”.]

[Note: Dale Dove arrived at meeting at 6:45 PM.]

- Development Report
  - Development Director Windy Cole reported on her recent participation in the Fundraising School’s “Principals and Techniques of Fundraising” course as well as a grant writing workshop that she attended. She emphasized the importance of collaboration with other organizations and working together in fulfilling our mission while meeting the needs of our community. Cole also noted the importance of the fundraising cycle, building members up to the donor level, building relationships in order to reach more prospective donors and acquiring sponsorships for the great events that we are already having. Cole stated that she will be working on case statements for each site and CHM as a whole so that we can succinctly tell potential donors why they should support us. Cole suggested that the CHM website be updated to include a “Donate Now” option.
  - Cole also presented potential fundraising event ideas. She is currently working out a partnership with Grit and Gratitude, a Charlotte non-profit, that will host an 18th century Thanksgiving at Historic Brattonsville, featuring hearth cooking. Hopefully this event will encourage attendees to support the museum and become volunteers at Historic Brattonsville. Additional fundraising ideas that are being explored include a southern gospel concert at the McCelvey Center, a Southern Soirée at Hightower Hall, and a York County’s Got Talent showcase at the McCelvey Center.
  - Cole requested that the Commission invite County Council members to our events, encourage others to be members, introduce Windy to potential supporters, and that
Commissioners consider supporting the organization both financially and through volunteer hours.

**Committee Reports**

- Finance Committee
  - Nancy Craig advised that the August 31st Financial Statement, included in the packets, has a correct bottom line, but several line items still need to be worked out with Finance and that hopefully by the end of September the county will be through their transitionary period and the Finance Committee will have something concrete to report at the October meeting.

- Collections Committee
  - Committee Chair Craig Lentz reported that there were seven recommendations for accession:
    1. Appraisal book of Samuel Rainey Sr. estate dated December 3, 1867 given to Samuel B Mendenhall by Joe Rainey and 3 loose papers tucked into appraisal book (TC102);
    2. Loose papers dating between 1832 and 1866 collected by Samuel B. Mendenhall, includes 13 store receipts, 2 store accounts, 1 sharecropper agreement, 1 plat, 1 empty envelope, 1 list of court cases all related to York County (TC108);
    3. Materials generated by the White Rose Book Club between 1940 and 2011 (TC106);
    5. Copy of a 1929 photo of the York, SC Boy Scout Troop taken at the Confederate Reunion in Charlotte, NC (TC107);
    6. Trinity United Methodist Church records (TC111);
    7. Materials related to aviator Bob Bryant including 3 letters, 1 telegraph, 1 certificate, 1 photograph, and 1 postcard (TC114).

Craig Lentz moved to accept the Recommendations for Accession as presented; Penny Sheppard seconded; no discussion; a vote was taken and the motion passed unanimously.

[Note: See copies of approved Recommendations for Accession noted above attached to these minutes as Addendum “B”.]

- Lentz reported the following Recommendation for Deaccession:
  - 1. 3 taxidermy full mounts, 3 taxidermy head mounts, and 69 skulls/skeletal elements, all in good to fair condition.
• Director Carey Tilley explained that the items recommended for deaccession were all FiC (Found in Collection). Tilley also noted that since these items have been in the custody of the Museum for well over the minimum 10 years required to claim ownership under SC law, they can be deaccessioned.

• Nancy Craig asked about funds acquired from deaccessioned items. Tilley explained that any funds generated from deaccessioning items are directed back into caring for or growing the collection, but that these particular items will not generate any funds.

Craig Lentz moved to accept the Recommendation for Deaccession as presented; Penny Sheppard seconded; no discussion; a vote was taken and the motion passed unanimously.

[Note: See copy of approved Recommendation for Deaccession noted above attached to these minutes as Addendum “C”.]

• Governance Committee
  • Dale Dove presented the drafted changes to the CHC bylaws, integrating the language of York County Ordinance No. 3816, which creates staggered terms for CHC commissioners. Since the Commission had previously discussed the staggered terms and anticipated making these changes to the bylaws, it was proposed that the seven days’ notice typically required to make a bylaw amendment be waived.

Dale Dove moved to waive the seven day prior circulation of the document and to approve the amendment to the bylaws as shown in the document with the red language; Craig Lentz seconded; discussion followed; a vote was taken, with all voting in favor the motion unanimously passed.

Old Business

• Institutional Planning Update
  • Tilley reported that the Institutional Plan will be presented in October. This will give time to make any necessary changes in November before reporting to AAM in December.

New Business

• Budget Amendment – Re-appropriation of the Fund Balance
  • Nancy Craig presented three items that were funded in the last fiscal year. The total budgeted amount was not used and the remainder, totaling $75,348.98, was put into Fund Balance. Craig suggested that these funds be moved from Fund Balance to the current budget in order to continue work on capital projects.
Nancy Craig moved to re-appropriate the sum of $75,348.98 from Fund Balance to the budget for the fiscal year 2017 for the purpose of continuing work on capital projects which were carried forward from the last fiscal year; Dale Dove seconded; no discussion; the motion passed with all voting in favor.

- Capital Projects Update - Master Planning Contract
  - Carey Tilley reported that the Master Planning Selection Team has met and reviewed responses to the Requests for Proposals for the Historic Brattonsville Master Plan. The three proposals received were ranked based on qualifications, past performance, and merits of the proposal. After ranking the proposals, the separately sealed cost proposals were opened. The highest ranked proposal from Stantec Consultants Services, Inc. was also the most cost-effective at $121,253. Director Tilley requested that the Commission make a recommendation to County Council to move forward and allow negotiation of a contract with Stantec.

Penny Sheppard moved that the board support the proposal to negotiate a contract with Stantec for the work indicated in the proposal at a cost not to exceed $121,253 with the possibility of additional work totaling $43,773 to benefit from the total amount of the grant award of $165,000 from the Foundation of the Carolinas Culture and Heritage Museums Capital Project Fund; Craig Lentz seconded; no discussion; a vote was taken and passed unanimously.

- Purchasing Process
  - Carey Tilley informed the Commission that when the CHM started using the County Purchasing Department, no additional staff was added to the Purchasing Department to accommodate for the increase in work. There is currently a backlog in the County’s Purchasing Department that is causing significant delay to CHM projects.
  - Tilley proposed that if CHM had a position devoted to the clerical aspects of the purchasing process, using the same purchasing procedures implemented by the County, it may prove beneficial for both CHM and the County. With one administrative assistant retiring in October, there may be the possibility of using those staff hours for such a position. Tilley noted that he would explore this possibility with the county and requested that the Governance Committee begin thinking about this possible position change as well.

Bessie Meeks made a motion to adjourn to Executive Session for discussion of a legal matter and receipt of legal advice; Dale Dove seconded; no discussion; a vote was taken, all voted in favor and the motion passed unanimously.
Executive Session

- Discussion of a personnel matter, a legal matter and receipt of legal advice.

Chair James Duncan recused himself during Executive Session from the discussion of the legal matter and was not present during that part of the Executive Session.

Reconvene to Open Session

Dale Dove announced that the meeting was back in open session and that no action needed to be taken as a result of executive session.

Craig Lentz moved to adjourn; Penny Sheppard seconded; no further discussion; the motion passed with all voting in favor and the meeting was adjourned.

Prepared by: Sarah Lewis
Submitted by: Nancy Craig, Secretary/Treasurer
Addendum A

Culture and Heritage Museums
Director’s Report
September 27th, 2016

Mission: to communicate and preserve the natural and cultural histories of the Carolina Piedmont, inspiring a lifetime of learning.

CHC Commissioners,
Thank you once again for your service to the Culture and Heritage Museums. Two months into the fiscal year, attendance continues to be strong overall with the busy fall season for school groups and special events rapidly approaching. Institutional Planning and Capital Improvements will continue to be major areas of focus behind the scenes. Currently all of our sixty-four positions are filled with the exception of two part-time Visitor Service Retail Associate positions totaling 22 hours per week.

Visitation through August 31st
Strong overall visitation numbers continued through the end of August. After two month, we are 12% above last year at this time. The fastest growth continues to be at the Museum of York County (MYCO). Historic Brantonsville has fallen behind after the slow start with the July events. The Children’s Museum (MSCM) continues to grow steadily while McCelvey has had an additional summer concert this July.

Year-to-Date Visitation Totals through August 31st

<table>
<thead>
<tr>
<th></th>
<th>Overall</th>
<th>MYCO</th>
<th>HB</th>
<th>MSCM</th>
<th>McCelvey</th>
</tr>
</thead>
<tbody>
<tr>
<td>YTD 2016-2017</td>
<td>18,198</td>
<td>8,265</td>
<td>2,924</td>
<td>6,558</td>
<td>451</td>
</tr>
<tr>
<td>YTD 2015-2016</td>
<td>16,244</td>
<td>6,618</td>
<td>3,402</td>
<td>5,971</td>
<td>253</td>
</tr>
<tr>
<td>Change from Previous Year</td>
<td>+1,954</td>
<td>+1,647</td>
<td>-478</td>
<td>+587</td>
<td>+198</td>
</tr>
<tr>
<td>% Change from Previous Year</td>
<td>+12%</td>
<td>+25%</td>
<td>-14%</td>
<td>+10%</td>
<td>+78%</td>
</tr>
<tr>
<td>Avg. of last 3 yrs.</td>
<td>15,891</td>
<td>6,177</td>
<td>3,852</td>
<td>5,449</td>
<td>413</td>
</tr>
<tr>
<td>Change from Avg.</td>
<td>+2,307</td>
<td>+2,088</td>
<td>-928</td>
<td>+1,109</td>
<td>+38</td>
</tr>
<tr>
<td>% Change from Avg.</td>
<td>+15%</td>
<td>+34%</td>
<td>-24%</td>
<td>+20%</td>
<td>+9%</td>
</tr>
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Development News
Advancement income, which includes memberships, contributions, sponsorships, and grants, is already showing promise early in the year. Membership income is up 24% over this time last year and the record number of CHM memberships continues to increase monthly. Although not received yet, Grants for our operations awarded in 2016-17 have already surpassed the total for all of last year. These grants include the three marketing grants totaling $98,897, a grant from First Steps for Countdown to Kindergarten for $2,000, and an assistance award from the National Park Service for digitizing records totaling $25,000. An additional $15,000 will be received from the NPS in the first quarter of FY 2017-18.

As the various planned capital projects are implemented, we will begin receiving grant revenue from the Foundation for the Carolinas. We also are scheduled to receive an additional $50,000 from the Robert
Haywood Morrison Foundation in December for bringing the total to $100,000 that they have contributed to the next phase of the Brick House Restoration. These funds, as well as funds for the Planetarium from Wells Fargo will begin showing in the revenue column as expenditures are encumbered.

Development Director, Windy Cole, attended The Fundraising School’s “Principals and techniques of Fundraising” course in the early part of this month and will be sharing some of the things she will be working on following this presentation.

<table>
<thead>
<tr>
<th>Membership Totals through August 31st</th>
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<tbody>
<tr>
<td><strong>Total Memberships at the end of Month</strong></td>
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<tr>
<td>--------------------------------------</td>
</tr>
<tr>
<td>2016-2017</td>
</tr>
<tr>
<td>2015-2016</td>
</tr>
<tr>
<td>Change From Prev. Year</td>
</tr>
<tr>
<td>% Change from Prev. Year</td>
</tr>
<tr>
<td>Avg. of Prev. 3 yrs.</td>
</tr>
<tr>
<td>Change from Avg.</td>
</tr>
<tr>
<td>% Change from Avg.</td>
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**An Afternoon with Nathalie Dupree**

On Sunday, September 18th, we hosted “An Afternoon with Nathalie Dupree” at MYCO. This was a hybrid event sponsored by the museum store designed to generate positive attention for the museums, raise awareness of store merchandise, teach about southern food, and generate income for our programs while making new friends for the organization. Seventy-four guests attended out of a capacity of 100. The event generated a gross income of $4,876 in tickets, store sales, an online auction and a $1,000 donation from Publix. The net income for the event was $3,291.

**Institutional Planning**

We are in the final stages of our Institutional Planning. Remaining tasks are incorporating action steps and metrics into the document, articulating the financial plan, summarizing stakeholder input efforts, and finalizing language for style and flow. Barring any unforeseen circumstances, we should be on target in preparing the final draft for Commission review at the October Commission meeting. This target leaves ample time to include the Plan in the final report due to the AAM Accreditation Committee in December.

**Historic Brattonsville Interpretive Plan**

The Historic Brattonsville Master Planning Selection Team met to review responses to our Requests for Proposals. The team consisted of Kevin Lynch (Site Manager), Michael Scoggins (Historian), Joe Mester (Preservation Specialist), Anita Feemster (Property Manager) and myself with County Purchasing Director Teria Sheffield advising on process. We ranked three proposals based on specific criteria in the areas of team member qualifications, past performance, and merits of the proposal. Project costs were kept sealed until after the proposals were ranked. Stantec Consultants Services, Inc. received the highest overall ranking from the selection team. In addition, Stantec had the lowest cost proposed. They also were strongly endorsed by former clients on similar projects that we contacted independently. With the Commission's blessing, staff
would like to move forward with a recommendation to the County Council to negotiate a contract with Stantec for the work indicated in the proposal at a cost not to exceed $121,253 with the possibility of additional work totaling $43,773 to benefit from the total amount of the grant award of $165,000 from the Foundation of the Carolinas Culture and Heritage Museums Capital Project Fund.

In other projects at Brattonsville, we have received three bids from firms to carry out an archaeological evaluation of two areas that are strong candidates for capital improvements. We are hoping to determine whether these areas contain significant cultural components that should be avoided to better direct master planning efforts. We are awaiting a determination from County Purchasing as to whether we can move forward with making a selection on this project. The cost of this project is well under the amount budgeted and awarded from the Foundation for the Carolinas; however, additional archaeology will likely be required as new areas are identified for construction during the master planning process. We will not build on areas where significant resources are identified.

We have submitted two additional projects to County Purchasing for required review before posting. A Request for Proposals for the Paint Analysis project was submitted on July 28th and a Request for Qualifications for Architecture/Engineering and Project Management work on the Brick House was submitted on September 15th. Again, both of these projects are funded from the CHC Capital Projects Fund at the Foundation for the Carolinas.

**Dinosaur Revolution Maze**

Our surprise “blockbuster” exhibit, Dinosaur Revolution Maze closed on September 10th after driving record monthly totals at MYCO in June and July. Over xtx visitors came to the museum during the three months that it was here. This total is up xtx or xtx % from this same time last year.

**McCelvey Veterans Group**

As part of our exploration of uses for McCelvey, we will be meeting with representatives from York County veterans groups to discuss potential opportunities to work together. Michael Scoggins (Historian) is trying to set up a time to offer a tour of the old McCelvey School in the coming weeks.

**Conclusion**

Once again I would like to thank you for your commitment to the CHC mission and would like to encourage you to attend one or all of our upcoming events. Major events in October include Spirits and Stories on October 15th at Historic Brattonsville, Civil War Re-enactment on October 22nd and 23rd at HB, Boo-seum at Main Street Children’s Museum on October 23rd (must be accompanied by a child), and Spooky Science at MYCO on October 29th. In addition, we will be announcing our 2017 Southern Sound Series line-up on the afternoon of Wednesday, October 5th at McCelvey. This “Kickoff” for the press and general public is free and will feature a performance by David Childers and the Serpents. A more complete listing of recent and upcoming events is included below.

Sincerely,

*(submitted electronically)*

Carey L. Tilley
Executive Director
Culture and Heritage Museums
Recent Programs and Events (August 1st through September 26th)

- Aug 2nd @ HB  Brattonsville Teacher Preview Day
- Aug 4th @ HB  Windows in the Past: Ag & Animals
- Aug 4th @ MSCM  Countdown to Kindergarten
- Aug 7th @ MYCO  Photography Class
- Aug 9th @ MSCM  PLAYcation Camp
- Aug 9th @ HB  Deed Day!
- Aug 13th @ McCelv  Historical Center open (second Saturday of each month)
- Aug 17th @ MSCM  Wee Wednesdays (Weekly through May)
- Aug 20th @ HB  Walt Schrader Trails open for Horseback Riding
- Sept 6th & 8th @ MYCO  Family Night at the Museums
- Sept 10th @ HB  By the Sweat of our Brows
- Sept 10th @ MYCO  Dinosaur Revolution Maze closes
- Sept 17th @ MSCM  World Wide Day of Play
- Sept 18th @ MYCO  An Afternoon with Nathalie Dupree
- Sept 20th & 21st @ MYCO  Mysteries of the Earth / Homeschool Program (Monthly)
- Sept 24th @ MYCO  Take a Child Outside
- Sept 24th @ HB  Piedmont Pottery Festival

Upcoming Programs and Events (September 27th through October 31st)

- Sept 27th @ MSCM  Make It, Take It for Toddlers
- Sept 28th @ MSCM  Wee Wednesdays! (Weekly)
- Sept 29th @ McCelv  Yorkville Hist. Society: HB Presentation
- Oct 5th @ McCelv  Southern Sound Series Kickoff Event
- Oct 8th @ MYCO  School of Hard Knocks
- Oct 11th @ MSCM  Make It, Take It for Toddlers (Monthly)
- Oct 11th @ MYCO  Opening Reception: Wild Fabrications & Nature’s Tapestry
- Oct 11th @ MYCO  Carolina Skygazers (Monthly)
- Oct 15th @ HB  Walt Schrader Trails open for Horseback Riding (Monthly)
- Oct 15th @ HB  Spirits and Stories
- Oct 18th & 19th @ MYCO  Mysteries of the Earth / Homeschool Program (Monthly)
- Oct 22 & 23rd @ HB  Civil War Reenactment
- Oct 23rd @ MSCM  Boo-seum
- Oct 27th @ MYCO  Fun with Flashlights
- Oct 29th @ MYCO  Spooky Science: Nature of the Night
RECOMMENDATION FOR ACCESSION

Temporary Custody ID: TC102  
Collection Type: Archives  
Method of Acquisition: Donation

Name of Donor: Carolyn Mendenhall

Description of Accession:
- Appraisal book of Samuel Rainey Sr. estate dated Dec. 3, 1867 given to Samuel B. Mendenhall by Joe Rainey
- 3 loose papers tucked into appraisal book

Overall Condition: □ Excellent  X Good  □ Fair  □ Poor

General/Comparable Size of Collection
Items will fit into two 8 1/2 x 11 inch acid free folders

Significance/Ownership History  Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)
Specific reasons for recommending the accession of the object(s):

This appraisal book dated 3 December 1867 contains an inventory of Samuel L. Rainey’s estate after his death including real estate and personal property as well as the division of his estate. There are many Bratton relatives listed in the book. This information provides insight to what people owned and used in 1867 as well as familial relations between the Rainey and Bratton families.

Samuel Lawrence Rainey of McConnellsville (1789—1867) was the son of Samuel Rainey (a Revolutionary War veteran) and Mary Fodren of McConnellsville (now McConnells), and the husband of Letheia L. Beckham (1st) and Amelia T. Stringfellow (2nd). He was the brother of Harriet Rainey, who married Dr. John Simpson Bratton of Brattonsville, and the father of Harriet Jane Rainey who married John Simpson Bratton Jr. of Hightower Hall at Brattonsville.

Rainey was successful as both a planter and merchant. He owned a mercantile business (Bratton & Rainey) with his brother-in-law, Dr. John S. Bratton. Rainey also served in the SC House of Representatives and the 25th, 27th, 30th, and 32nd SC General Assemblies (1822-1823, 1826-1828, 1832-1833, and 1836-1837). At 71 years of age, he was the second oldest member of the South Carolina secession delegation (the oldest was John McKee of Chester District, aged 72). In 1860 he owned 69 slaves, $27,000 in real estate property and $72,900 in personal property (owned property in Chester and York Districts). His son, Samuel Lawrence Rainey Jr., served in the 1st South Carolina Cavalry Regiment during the war. Samuel Rainey is buried at Bethesda Presbyterian Church, McConnells.

Potential Uses: X Research  □ Exhibition  □ Loan
Explanation of Use:
This appraisal book is useful for researching the Rainey and Bratton families.

Restrictions:
None

Unusual Costs:
None

Staff Recommendation (Signature & Title): Nancy Lambert, Archivist Date: 9-14-2016

Director Recommends (Signature): Date: 9/15/16

Approved by Culture & Heritage Commission on: 09-27-16
Signature, Title: Date: 10/06/16
**RECOMMENDATION FOR ACCESSION**

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<th>Temporary Custody ID:</th>
<th>Collection Type:</th>
<th>Method of Acquisition:</th>
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</thead>
<tbody>
<tr>
<td>TC108</td>
<td>Archives</td>
<td>Donation</td>
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</table>

**Name of Donor:**

Carolyn Mendenhall

**Description of Accession:**

Loose papers dating between 1832 and 1866 collected by Samuel B. Mendenhall includes 13 store receipts, 2 store accounts, 1 sharecropper agreement, 1 plat, 1 empty envelop, 1 list of court cases all related to York County. See attached itemized inventory.

**Overall Condition:** □ Excellent  ☑ Good  □ Fair  □ Poor

**General/Comparable Size of Collection**

Items will fit into 6 letter size acid-free folders

**Significance/Ownership History**  
Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)

Specific reasons for recommending the accession of the object(s):

Store receipts and accounts related to the businesses associated with E. H. Gunning and George Steele dating between 1832 and 1856 reveal that local York County merchants purchased a variety of goods from Philadelphia NJ, Newark NJ, New York NY, Charleston SC, and York SC for their customers. The receipts also demonstrate how merchant business partnerships evolved and changed.

Edward H. Gunning (1815-1853) was born in Chester District. He was part of the firms called Steele, Gunning & Co. and E.H. Gunning & Co. On the 1850 census he is listed at a hotel in Yorkville. His will mentions a son Joseph and daughters, the executor of his will was George Steele. Edward is buried in Beersheba Church Cemetery.

George Steele (1799-1868) was part of the firms called Steele, Gunning & Co., Steele & Jefferys, Bratton & Steele, and Steele & Co. On the 1850 census he is listed as a merchant married to his second wife Isabella Smith. His first wife was Mary Bratton (1785-1838) a daughter of Col. William Bratton. Two of her nephews (sons of John Simpson Bratton Sr.) were merchants: John Simpson Bratton Jr and Samuel Edward Bratton. According to the 1827 tax list, Bratton & Steele had $4,000 in stock. On the 1860 census George Steele is listed as a farmer.

The sharecropper agreement dated January 1, 1866, was a contract between R.G. McCaw and G.W. Byers, for Byers to manage McCaw’s “Fishing Creek plantation” for 12 months. On the 1860 census, George W. Byers is listed as an overseer living in York District with his wife and 7 children. On the 1870 census George is listed as a farmer. On the 1860 census, Robert G. McCaw (1822-1870) is listed as a farmer with his wife Isabella “Belle” Means Bratton (1824-1905), daughter of Dr. William Bratton (1773-1850) and Isabella Means Judge, and 4 children. On the 1850 agriculture census, Robert has 800 acres of land worth $8,000. In his will dated 1863, he leaves his wife Belle “the whole estate derived by me through her from her father Dr. William Bratton, her mother Isabella Bratton, her brother William M. Bratton...” Robert’s will also names several tracts of land including the Fishing Creek plantation. This sharecropper agreement reveals economic and agricultural challenges in York County following the Civil War.

The plat dated 1866 surveys 1179 acres belonging to Samuel L. Rainey located on Fishing Creek adjoining Harriet Bratton’s land. Samuel Lawrence Rainey of McConnelsville (1789—1867) was the son of Samuel and Mary Fondren of McConnelsville, and the husband of Lethea L. Beckham (1st) and Amelia T. Stringfellow.
(2nd). He was the brother of Harriet Rainey, who married Dr. John Simpson Bratton of Brattonsville, and the father of Harriet Jane Rainey who married John Simpson Bratton Jr. of Hightower Hall at Brattonsville. According to the donor, this plat fell out of the appraisal book for Samuel Rainey’s estate. (See TC102)

List of York County Court Cases pertaining to the debts of John Hill dated 1839 including Record of Debt, dated 1840, Elisha Carson versus John Hill. There are three Court of Common Pleas cases (Box 41 case 1789 dated 1829, Box 53 case 2365 dated 1838 and Box 88 case 549 dated 1843) for Elisha Carson.

Potential Uses: X Research  □ Exhibition  □ Loan

Explanation of Use:
In addition to being historically relevant, these documents provide a more comprehensive view of the Bratton family and its familial relations in regards to business ventures and agricultural endeavors. These materials are an excellent addition to the Bratton documents already in the collections and will be used for research purposes.

Restrictions:
None

Unusual Costs:
None

Staff Recommendation (Signature & Title): Nancy Lambeth, Archivist  Date: 9-14-2016

Director Recommends (Signature):  Date: 9/15/16

Approved by Culture & Heritage Commission on: 09-27-16
Signature, Title:  Date: 10/06/16
TC108 Inventory

- Store Receipt, dated 1832, for Mssrs. Bratton & Steele, bought of Miller Ripley & Co.
- Partial Store Receipt, dated 1832, for Dr. A.G. Hutchison from Mr. W.B. McCaw
- Store Receipt, dated 1836, for George Steele & Co., bought of Joseph Cooper “a pair of fine Rifles belt Pistols”
- Store Receipt, dated 1846, for Mr. George Steele, bought in Charleston
- Store Receipt, dated 1846, for George Steele, bought of Dickerson & Churchill
- Store Receipt, dated Sept. 1847, for Steele & Jeffery, bought of John P. Stagg & Co. New York
- Store Receipt, dated 1847, for Steele & Jeffries, bought of Grigg, Elliot & Co. booksellers and stationers of Philadelphia
- Store Receipt, dated 1849, for E.H. Gunning, bought in Charleston, SC
- Store Receipt, dated 1849, for Steele & Jeffery, bought of John P. Stagg & Co. New York
- Store Receipt, dated Feb. 4th, 1851, for E.H. Gunning & Co. bought in Charleston, SC.
- Partial Store Receipt, dated September of 1856, for Steele & Co. – bought of Smith & Wright, Newark NJ

- Store Account, dated 1842, for Steele, Gunning, & Co. bought of A.S. Hutchison
- Store Account, dated 1848 – Mssrs. Steele & Jefferys, bought of H.F. Adlkes, York SC


- Sharecropping Agreement, dated Jan. 1. 1866, between R.G. McCaw and G.W. Byers, for Byers to manage McCaw’s Fishing Creek plantation for 12 months

- Plat surveyed 1866 – Samuel Rainey – 1179 acres on Fishing Creek, adjoining Harriet Bratton’s land

- List of York County Court Cases pertaining to the debts of John Hill, dated 1839
- Record of Debt, dated 1840. Elisha Carson versus John Hill.
RECOMMENDATION FOR ACCESSION

Temporary Custody ID: TC 106
Collection Type: Archives
Method of Acquisition: Donation

Name of Donor:
Lynn Wallace for the White Rose Book Club

Description of Accession:
Materials generated by the White Rose Book Club between 1940 and 2011:
- 3 book club programs
- 16 Donation Thank-You cards
- 8 member cards
- Photographs: 50th Anniversary Celebration at Spring Lake Country Club, 25th anniversary in 1963, and Margaret Moss (2011)
- 2 scanned pages from the book Yorkville to York
- Yorkville Enquirer news clipping from June 18th, 1964
- Original copy of the history of the White Rose Book Club (1938-1988) written by Jackie Bridges
- Constitutions and Bylaws (5 total: 1979-2004)
- Dues Ledger – 1963-2000
- Spiral-bound check stub booklet (1957-1970)
- 5 spiral-bound minutes books
- 2-ring binder with minutes
- 3 minutes ledgers
- Yearbooks ranging from 1940 to 2011, some years missing
See attached inventory for further details

Overall Condition: □ Excellent  X Good  □ Fair  □ Poor

General/Comparable Size of Collection
The materials will fit into three size-appropriate document boxes.

Significance/Ownership History  Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)
Specific reasons for recommending the accession of the object(s):
The White Rose Book Club held its first meeting in November of 1938. This civic organization held fundraisers and helped to furnish the nursery at Divine Savior church in addition to functioning as a book reading club. The materials were generated and gathered by club members, with their Board keeping minutes from the meetings. The group also kept records of its members through member cards as well as photographs and other commemorative materials. The club’s yearbooks, which span 71 years, show club and member activities.

This new donation is indicative the long history of civic organizations in York County and specifically documents the activities of book clubs in York. Their minutes and membership lists provide helpful information to genealogists or others researching female citizens of York.
**Potential Uses:** X Research  □ Exhibition  □ Loan  

**Explanation of Use:** 
These primary materials help document the social activities of female citizens in York and provide details of civic organizations. These materials may be used to write a history of book clubs or a short YC Magazine article.

**Restrictions:**
None

**Unusual Costs:**
None

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<td>Amy Z. Tilly</td>
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Approved by Culture & Heritage Commission on: 09-27-16

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<tbody>
<tr>
<td>Amy Z. Tilly</td>
<td>16/06/16</td>
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</table>
TC 106 Inventory

- 3 book club programs
  - Martha Washington – September 1995
  - Erick Setiawan, Of Bees and Mist -- no date
  - William Price Fox – October 2005
- Donation Thank You cards
  - Faier First Fund at First Presbyterian Church in York
  - Hart family for flowers at Pic Hart’s memorial service
  - Matching Gift Fund at Episcopal Church of the Good Shepherd in York
  - Jefferson Elementary School
  - York County DSS
  - White Oak Manor
  - Willows at York
  - Operating Fund at Trinity United Methodist Church in York
  - Jackie Hardy personally thanking for the donation above
  - PATH
  - Archie Barron on behalf of York A.R. Presbyterian Church
  - Julie (no surname listed) for a donation in her mother’s name
  - Hickory Grove/Sharon Elementary School
  - Harold C. Johnson Elementary School
  - Journey of Faith Fund at First Presbyterian Church in York
  - Africa Eli
- Member Cards
  - Jane Hart, on her resignation
  - Gladys Montgomery, on her resignation
  - Joyce Flack, on accepting an invitation for membership
  - Frances Barron, on renewing her membership
  - Rosa White, on her resignation
  - Ollic Hayes, on accepting an invitation for membership
  - Maude, on accepting an invitation for membership
  - Anne Ramecse on accepting an invitation for membership
- 11 photos of 50th Anniversary Celebration at Spring Lake Country Club – taken by Lynn Wallace in 1988
- 1 photo of Margaret Moss on July 28, 2011 at White Oak Estates in Spartanburg, SC
TC 106 Inventory Continued

- 2 scanned pages from the book Yorkville to York – contains member pictures and names
- Original photo from 25th anniversary in 1963 (names of women in photo in scanned book pages listed above)
- Yorkville Enquirer news clipping from June 18th, 1964
- Original copy of the history of the White Rose Book Club (1938-1988) written by Jackie Bridges for the 50th anniversary celebration
- Dues Ledger – 1963-2000
- Spiral-bound check stub booklet – September 17, 1957-December 16, 1970
- 5 spiral-bound minutes books
  - September 1973 – May 1974
  - September 12, 1974 – May 10, 1975
  - September 11, 1975 – September 14, 1978
  - September 10, 1981 – May 1985
- 2-ring binder with minutes
  - December 1, 1938 – September 24, 1942
- 3 minutes ledgers
  - September 13, 1945 – June 1951
  - September 9, 1954 – May 18, 1955
  - September 8, 1955 – June 4, 1959
- Yearbooks
- Gladys Montgomery (former member) funeral program and obituary
RECOMMENDATION FOR ACCESSION

Temporary Custody ID: TC110
Collection Type: Archives
Method of Acquisition: Donation

Name of Donor: Lettie H. Knight

Description of Accession:
6 hand-made yearbooks from the White Rose Book Club for each of the following years:

Overall Condition: □ Excellent  X Good  □ Fair  □ Poor

General/Comparable Size of Collection
The materials will fit into one folder and be housed with TC106

Significance/Ownership History  Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)
Specific reasons for recommending the accession of the object(s):

The donor acquired these yearbooks from her mother Lettie G. Harper (1907-2001) who was a long-time member of the White Rose Book Club. Lettie Harper lived in Rock Hill until January 1942 when the family moved to York. The donor graduated from York High in 1948 and then taught school at McCelvey.

The White Rose Book Club held its first meeting in November of 1938. This civic organization held fundraisers and helped to furnish the nursery at Divine Savior church in addition to functioning as a book reading club. The club’s yearbooks show club and member activities. Some yearbooks are decorated to reflect current events such as World War II, though most are simply decorative. These 6 yearbooks from a White Rose Book Club member complement the recent donation of TC106 White Rose Book Club records.

This new donation is indicative of the long history of civic organizations in York County and specifically documents the activities of book clubs in York. Their records provide helpful information to genealogists or others researching female citizens of York. These yearbooks will supplement an earlier donation on the behalf of the White Rose Book Club to provide a more comprehensive view of the club and its members.

Potential Uses: X Research  □ Exhibition  □ Loan

Explanation of Use:
These primary materials help document the social activities of female citizens in York and provide details of civic organizations. These materials may be used to write a history of book clubs or a short YC Magazine article.
Restrictions:
None

Unusual Costs:
None

Staff Recommendation (Signature & Title): Nancy Dambro, Archivist  
Date: 9-14-2016

Director Recommends (Signature):  
Date: 9/15/16

Approved by Culture & Heritage Commission on: 09-27-16  
Signature, Title:  
Date: 10/7/16
RECOMMENDATION FOR ACCESSION

Temporary Custody ID: TC 107
Collection Type: Archives
Method of Acquisition: Donation

Name of Donor:
Lynn Wallace

Description of Accession:
Copy of a 1929 photo of the York, SC Boy Scout Troop taken at the Confederate Reunion in Charlotte, N.C.

Overall Condition: □ Excellent   X Good   □ Fair   □ Poor

General/Comparable Size of Collection
Item will fit into one 8 ½ x 11 inch acid free folder

Significance/Ownership History  Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)

Specific reasons for recommending the accession of the object(s):

The donor’s father-in-law Rufus Wallace, Sr. (1916-1996) is in the photo. The father of Dan Riddle, another Boy Scout in the image, sent copies to all of the fathers of the boys in the picture. Rufus Wallace lived in the house his grandmother built at 124 North Congress Street in York. He married Catherine Caldwell of Winsboro and had 2 sons: Rufus Monroe Wallace Jr (married donor) and Elliott Caldwell Wallace.

This group photo identifies 31 young men from York, South Carolina, and their scout master. Census data shows that many of them were born in York and lived there as adults, though some were born in other states and moved to York during their childhood. The boys pictured range in ages from 11 to 17. Several prominent family names of York County are among them. Many of them were college-educated and most served in World War Two, though some among them did not finish high school. As civilians, they worked in cotton mills, as managers, newspaper agents, life insurance agents, truck drivers, teachers, and doctors. Their scout master, Pinckney Caldwell Henderson Jr., was a North Carolina native and also worked as a retail manager. He attended school in Davidson, NC in the early 1920’s and also served in the army in World War Two. He never married, and lived in Charlotte and in Chapel Hill during his adult life.

Identified scouts in the photo include: Rufus Bratton in the first row, sixth from the left; Orin Bennett of the Bennett Bros Circus, holding the flag, served in WWII; Jeptha Mc Knight traveled one season with the Barnett Bros Circus, is in the second row, fifth from left.

The event at which the photograph was taken spanned 4 days and drew a fair amount of attention. Materials related to the event are readily accessible online. The York Boy Scout’s involvement in such an event could be an interesting topic for research and publication. In addition to being historically relevant, the photograph coupled with identities of those pictured is a way to supplement existing materials in our collection for the purpose of genealogy and family research.

History:
The Boy Scouts were initially a British organization founded by Robert Stephenson Smyth Baden-Powell. The idea of scouting took hold in America on February 8, 1910 when the Boy Scouts of America was incorporated by William D. Boyce, a Chicago publisher, to promote the social welfare of young men. Smaller, individual scouting/woodcraft groups combined and organized into the larger organization that is known today.
The photo of the York Boy Scouts was taken at the Confederate Reunion, Charlotte, N.C., in 1929. This reunion took place June 4th-7th in 1929 and the events included a variety of speakers, performances, a parade, and the unveiling of a Confederate Memorial. This memorial has recently been in the news after being defaced in 2015 in the light of recent racial tensions due to police brutality in the media. A program of the 1929 event is available online, as well as a video that depicts parts of the occasion. These resources can be accessed through archive.org and The University of South Carolina’s Moving Image Research Collections.

This photo of the York Boy Scouts is a snapshot of the Carolina Piedmont in the time during which it was taken—months before the Stock Market Crash in October 1929 that preceded the Great Depression and in the midst of the time between Reconstruction and the Civil Rights movement.

Potential Uses: X Research  □ Exhibition  □ Loan

Explanation of Use:
The photo itself, along with the list of names of the individuals pictured, can be used for researching family and local history. The photo and the events surrounding it might be useful as a subject of research that could be printed in YC Magazine or other publications.

Restrictions:
None

Unusual Costs:
None

Staff Recommendation (Signature & Title):
Nancy Sambleo, Archivist
9-14-2016

Director Recommends (Signature):

Date:
9/15/16

Approved by Culture & Heritage Commission on: 09-27-16

Signature, Title:

Date: 10/06/16
RECOMMENDATION FOR ACCESSION

Temporary Custody ID: TC111
Collection Type: Archives
Method of Acquisition: Donation

Name of Donor:
Mary Jane Shuler for Trinity United Methodist Church

Description of Accession:
Trinity United Methodist Church records:
- Sunday School Library Record 1887-1891
- 2 Ladies’ Aid Society Minute Books
- Religious Survey of the Unchurched – York County – May 1965
- 60 York County Religious Survey cards with information on Trinity Methodist Members
- 2 newspaper articles relating to pastors, sermons, and other religious subjects in York County during the early 20th Century.

See attached inventory for further details

Overall Condition: □ Excellent  X Good  □ Fair  □ Poor

General/Comparable Size of Collection
All materials will fit into 1 size-appropriate document box and housed with 2015.010.

Significance/Ownership History  Mission Rating: 5 (Scale of 1-5; 5 matches mission 100%)
Specific reasons for recommending the accession of the object(s):

Trinity United Methodist Church was the first Methodist Church in York County, organized in 1824. They built their first church in 1826 and established one of the first three Sunday Schools in the state in 1829. This donation of church ledgers includes some of the oldest records for the first Methodist Church in York County. The church registers provide list of pastors, members, deaths, marriages, baptisms and document the expenses of the Sunday school library as well as minutes to the quarterly conferences. This collection of church history would add greatly to the church records already in the archives including Bethel Church, Bethesda Presbyterian, Beersheba Presbyterian, Union Baptist, Smyrna ARP, and Philadelphia Methodist, to name a few. This donation complements the previous donation from Trinity United Methodist Church (see 2015.010)

The church’s secretary saved these materials and the church’s historian would track the records. The Trinity United Methodist Administrative Board gave approval on February 8, 2015 to donate items to the Historical Center for safekeeping. The church historian wanted to ensure that these valuable records were being preserved and made available to the public.
Potential Uses: X Research  □ Exhibition  □ Loan

Explanation of Use:
This donation would supplement an earlier donation on the behalf of Trinity United Methodist Church to create a more comprehensive body of information for researchers. Church records provide valuable information about early citizens and organized religion, as well as genealogical information for researchers. These materials may also be used to write a history of churches or a short YC Magazine article.

Restrictions:
None

Unusual Costs:
None

Staff Recommendation (Signature & Title): Nancy L. Anderson, Archivist  Date: 9-14-2016

Director Recommends (Signature):  Date: 9/15/16

Approved by Culture & Heritage Commission on: 09-27-16  Signature, Title:  Date: 10/7/16
TC-111 Inventory

Sunday School Library Record 1887-1891
Ladies’ Aid Society Minute Book 1886-1908
Ladies’ Aid Society Minute Book 1913-1921
Religious Survey of the Unchurched -- York County -- May 1965
York County Religious Survey cards with information on Trinity Methodist Members (60 Cards, corresponding with survey listed above)

Newspapers and newspaper clippings:


- Yorkville Enquirer October 27, 1903 – “Prohibition and Dispensary: Powerful Sermon on Evils of Alcohol”
RECOMMENDATION FOR ACCESSION

Temporary Custody ID: TC114
Collection Type: Archives
Method of Acquisition: Donation

Name of Donor:
Jeanie Adickes

Description of Accession:
Materials related to aviator Bob Bryant including 3 letters, 1 telegraph, 1 certificate, 1 photograph, and 1 postcard:

- Letter to Bryant from President Franklin D. Roosevelt, dated February 28th, 1936
- Letter to Bob Bryant from Maurice Stans, dated July 20th, 1964
- Letter to Bob Bryant from Maurice Stans, dated February 24th, 1970
- Western Union telegraph from Elliot Springs to John Wilson Moore, Secretary Junior Chamber of Commerce, dated February 28th, 1936
- National Aeronautic Association Certificate of Performance, for Robert E. Bryant, dated April 1st, 1936
- Color photograph of Bob Bryant in front of yellow plane (Aeronca C-3)
- Black and white photograph of Bryant with plane; text superimposed in bottom left of image reads “Official World’s Non-Stop Light Plane Record — Miami, Fla. To Camden, N.J. 1050 miles 13 hours, 20 min. 40 gallons gas”

Overall Condition: □ Excellent  □ Good  □ Fair  □ Poor

General/Comparable Size of Collection
This collection will fit into 1 folder file and be added to RG-71 Bob Bryant Papers

Significance/Ownership History
Mission Rating: 5 (Scale of 1 – 5; 5 matches mission 100%)

Specific reasons for recommending the accession of the object(s):
Bob Bryant is known for his world record non-stop light plane flight of 1050 miles from Miami, FL to Camden, NJ on July 31, 1938. Bryant took flying lessons from Col. Elliot White Springs in 1921. He was a founding member of the Rock Hill Airport Commission in 1959 and served until his death in 1977. The Rock Hill airport was named in his honor. He was also inducted into the South Carolina Aviation Hall of Fame.

These items were originally loaned to the Historical Center by Bob Bryant’s sister Marion Bryant, on October 29th, 1985 loan # L85.42. The items were mistakenly stored in the objects collection after their intended exhibition period. Marion Bryant Smith passed away before the materials were returned, so her next of kin was contacted. Jeanie Adickes, her daughter, elected to donate the materials rather than have them returned.

Potential Uses: X Research  X Exhibition  □ Loan

Explanation of Use:
These materials will be available for research and exhibit. They are an excellent addition to RG-71 Bob Bryant Papers previously donated by his sisters Lillian Bryant McCormick and Marion Bryant which include news clippings of his achievements, correspondence, and various photos. (see 1999.045 and 1999.047)
Culture & Heritage Museums

Restrictions:
None

Unusual Costs:
None

Staff Recommendation (Signature & Title):
Nancy Lambeto, Archivist
Date: 9-14-2016

Director Recommends (Signature):
Date: 9/15/16

Approved by Culture & Heritage Commission on: 09-27-16
Signature, Title: Date: 10/7/16
Recommunication for deaccession

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<th>Collection Type:</th>
<th>Date of Accession:</th>
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<td>Several (see attached list)</td>
<td>Natural history</td>
<td>No known accession numbers</td>
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**Description of Object(s) & Condition:** 3 taxidermy full mounts, 3 taxidermy head mounts, and 69 skulls/skeletal elements (itemized on pages 3-4) all in good to fair condition

**Method of Acquisition:** All specimens were either field collected for or donated to the museum.

**Legal Status**  
*Appropriate museum staff has consulted to ascertain whether there are any legal restrictions that would limit the CHM's right to deaccession and dispose of the object(s).*

**Restrictions:** (see attached memo)

**Justification**  
*Specific reasons for recommending the deaccession of the object(s):* These specimens are not mission-appropriate, and some have been in storage for over 30 years. *Additional justifications are explained on the attached memo.***

**Does it complement another collection?** no

**Exhibit History**  
Some of the full mounts were formerly exhibited in the African Hall. These were removed to update the exhibit with specimens more appropriate to habitats and to facilitate education programs that meet SC state education curriculum standards.

**Does the object have possible future value as a loan or for exhibition?** no

**Can the object be used as part of a study collection?** no

**Publication History**  
Not applicable

**Value:**  
*Current estimated value and determining source:* Many have not been appraised. Others have outdated appraised values from 1986. *(55,000.00 for insurance purposes, only).*
Proposed Disposition:
Transfer to:

CHM Department & Explanation: N/A

Another museum/public agency: Winthrop University
Transfer via: rental truck

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<th>Sale</th>
<th>Donation</th>
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If transferred to public sector, transfer will occur via:
Public Auction          Dealer
N/A                    N/A

Physical Destruction
Method & Explanation: N/A

Details:
N/A

In accordance with the CHM's Collection Policy and AAM Code of Ethics, any proceeds derived from the sale of deaccessioned objects will be placed into a fund for the acquisition or direct care of CHM collections.

Collection Manager's/Curator's Signature:   Date:

Director's Signature:   Date:

Approved by Culture & Heritage Commission on:
Signature, Title:   Date:

ACTION TAKEN ON CURATOR'S RECOMMENDATION

Disposition of Object(s):
### Specimens proposed for deaccession and transfer to Winthrop University

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<td>gerenuk (broken horn)</td>
<td>Taxidermy TM</td>
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<td></td>
<td>hoof sheaths, misc. (8)</td>
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<td>AAXT</td>
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<td>Skull</td>
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<td>warthog rostrum (1 of 2)</td>
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<tr>
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<td>zebra</td>
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</tbody>
</table>
Memorandum for Collections File

To: Latasha Richards, Collections Manager
From: Steve Fields, Curator of Natural History
Date: June 30, 2016 (updated September 15, 2016)

Re: FIC’s in the natural history collections to transfer to Winthrop University

This memo serves as documentation regarding numerous FIC or “found in collections” specimens (primarily skulls and skeletal elements) that have little or no provenance or identifying markers/numbers in the natural history collection. Winthrop University would like to acquire these specimens for educational usage. A list of specimens is provided at the end of this document.

Most of the specimens have been in custody of the Museum of York County at least since 1993, as evidenced by their inclusion in the collections inventory conducted during that year. Having worked at the museum since July 1986, I recall having seen some of the items in the collection at that time, as well.

Since we can establish that most of the FIC items have been in our possession for 20-30 years, I recommend that we move forward with official procedures to claim ownership and transfer these specimens out of the collections of the Museum of York County/Culture and Heritage Museums. I offer the following as justification:

1. In addition to the collections inventory, we have some documentation that could support our ownership of the material. This documentation includes letters and lists from taxidermists that reference animal skins that were unsuitable for mounting, but the associated skeletal material was salvaged and sent to the museum in non-specific lots.

2. The specimens are mostly African, and, therefore, not mission-appropriate. They carry a rank of “1” on the scale of 1 to 5 for mission compliance.

3. The specimens have been in our custody for well over ten years, the duration required by the South Carolina Code of Laws (Title 27-Chapter 45) regarding abandoned or loaned cultural property.

4. All of the specimens are currently in the custody of Winthrop University as a loan. Winthrop would like to assume complete ownership of the material, and I would like to make an official transfer because the specimens are not mission-appropriate; the museum has no use for them or the space to store them indefinitely, and Winthrop has a legitimate use for the material to fulfill its educational mission.
5. Because most of the items in question are skeletal elements, they do not carry real monetary value or hold the cultural significance of a piece of art or historical artifact. The likelihood of anyone laying claim to such specimens after decades is extremely remote.

**FiC's in the natural history collections to transfer to Winthrop University**

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