The meeting was called to order by CHC Chair, David Plexico, at 6:05 pm. (Note: Commissioner Bryson was not present when the meeting was called to order but arrived at 6:20 pm.)

Duncan moved to accept the minutes of the January 27, 2014 meeting as presented; Ragin Craig seconded; no discussion; a vote was taken and all present at the time voted in favor (Bryson was not present for the vote); the motion passed unanimously.

**Staff Reports and Information**

**Report from Executive Director**

(See full report of Executive Director attached as Addendum A to these minutes.)

Following his written report, Tilley noted that Pat Veasey handed in her resignation from the Board effective February 22, 2014, in order to complete a personal project that she has been working on. Tilley, along with Board Chair Plexico, recognized Veasey for her dedication and service as ex-officio member of Board and appreciated the fact that she wants to remain and on the Collections Committee and continue as a volunteer for the CHM.

Tilley then took questions and comments from the Commissioners regarding his report.

**Committee Reports**

- Finance Committee
  - Getter reported that the committee did not meet.
  - He then apologized for not having hard copies of the most current financial data for the Board. He will check with Beth Latham and have something available starting next month.
  - Getter advised that the staff is starting the county budgeting process. Tilley noted that Latham needs a draft to plug in on March 14 and hopefully there will be something to propose by the April Board meeting.
  - Getter added that going along with the budget, since most of the CHC budget involves personnel, a new organizational chart will be needed.
• Governance Committee
  o Hagner reported that the committee did not meet.
  o Hagner did ask for additional members for the Governance Committee. Discussion followed and Duncan volunteered to serve on Governance.
  o Bryson noted that he was more inclined toward fundraising. Further discussion needed.

• Collections Committee
  o Duncan reported in Veasey’s absence.
  o Duncan noted that there were two Recommendations for Accession -- one for a mid 19th Century harp that had belonged to the Bratton family and the other for a white petticoat from the Rauton family that would complete an ensemble already in collections. The third Recommendation was for the Deaccession of a whole mount of an African lion that has been in storage for 20 years.

Duncan moved to accept the three Recommendations as presented; Lee seconded; no discussion; a vote was taken and the motion passed unanimously.

Discussion followed on the possibility of having press releases when items are deaccessioned to show how we are working with other museums.

Duncan moved that going forward the Recommendations for Accession and Deaccession are to be attached as part of the minutes; Getter seconded; no discussion; a vote was taken and the motion passed unanimously.

  o Duncan brought up fact that Pat Veasey would no longer be serving as Chair of the Collections Committee and inquired as to how that is handled. It was noted that the Commission Chair would appoint a new Committee Chair. Plexico then appointed Duncan to serve as Collections Committee Chairman.

Old Business

• Admission Charges
  o Tilley noted that there is not enough information at this time to make recommendations regarding changing admission fees at MYCO to be consistent with HB and also the effects of Free Sundays at MYCO on overall admission. The staff has discussed this matter briefly but more numbers need to be pulled before any recommendations can be made to this body.
  o Ideas and options were discussed that might help generate more income and attract larger audiences to HB, in particular.

• Proposed Changes to By-Laws
  o Getter made a second request for members to submit any proposed changes or other ideas with respect to the By-Laws to him to be consolidated and presented to the Commission.
  o Kendree asked for a red-line version of final copy to be presented to Council.
• Fundraising Discussion
  o Duncan noted need to get focused on how to improve revenue and inquired as to how we price tickets for our Southern Sound Series. Discussion followed.
  o Tilley advised that membership is generating the most Development revenue at the moment and that our earned income is doing well. He added that potential to grow in the future is in contributed income but that probably will not happen this year.

• Event Supply Closet
  o How best to dispose of alcoholic beverages remaining in the event supply closet from the previous administration was discussed.
  o Plexico noted that the National Wild Turkey Federation has an event every year to raise money for conservation purposes. He further noted that this event, which does serve alcohol, is coming up and maybe we could donate the alcohol in question to that organization.
  o Attorney Kendree advised that the alcohol could be declared as surplus for the museums and given to another non-profit organization.

Duncan moved to declare the alcohol in question as surplus and give it to another non-profit organization; Ragin Craig seconded; no discussion; all voted in favor; the motion passed unanimously.

New Business

• Hagner suggested having a survey to get employee input as to direction we are going.
  o Ragin Craig advised limiting the focus to new ideas, etc.
  o Getter asked Hagner to come back to the Board with some possible questions for their review.

Plexico moved to go into Executive Session for receipt of legal advice; Ragin Craig seconded; a vote was taken and the motion passed unanimously.

Executive Session

• Receipt of legal advice

Reconvened to Open Session

No action was taken as the result of Executive Session.

Duncan moved to adjourn; Getter seconded; no discussion; the motion passed unanimously.

Prepared by: Barbara Ardrey
Submitted by: Dennis Getter, Secretary/Treasurer
Addendum A
Culture and Heritage Museums
Director’s Report
February 24, 2014

Mission: to communicate and preserve the natural and cultural histories of the Carolina Piedmont, inspiring a lifetime of learning.

CHC Commissioners
Thank you for your continued service on the Commission and to the mission of the Museums. We are in our slowest time of the year for on-site visitation; however, the staff remains incredibly busy with completing capital projects and planning for future endeavors.

Visitation Numbers
This winter’s unusual run of days that were extremely cold or wet have slowed the growth that we were experiencing in the first half of the year. Historic Brattonsville, because it relies primarily on outdoor programming, has been hit the hardest over the past two months with Christmas Candlelight, Daily Walk-ups and School Field Trips being most affected. Still, HB is only down a fraction of one percent for the year while total visitation for all sites combined remains up 6.4% from last year.

Year-To-Date On-site Visitation Comparisons

<table>
<thead>
<tr>
<th></th>
<th>Overall</th>
<th>MYCO</th>
<th>HB</th>
<th>MSCM</th>
<th>McCelvey</th>
</tr>
</thead>
<tbody>
<tr>
<td>YTD 2013-2014</td>
<td>44,424</td>
<td>16,044</td>
<td>15,028</td>
<td>12,248¹</td>
<td>1104</td>
</tr>
<tr>
<td>YTD 2012-2013</td>
<td>41,747</td>
<td>14,181</td>
<td>15,047</td>
<td>10,945</td>
<td>1,574²</td>
</tr>
<tr>
<td>Change from Previous Year</td>
<td>2,677</td>
<td>+1,863</td>
<td>-19</td>
<td>+1,303</td>
<td>-470</td>
</tr>
<tr>
<td>% Change from Previous Year</td>
<td>+6.41%</td>
<td>+13.1%</td>
<td>-0.1%</td>
<td>+11.9%</td>
<td>-29.9%</td>
</tr>
<tr>
<td>Avg. of last 5 yrs.</td>
<td>36,362³</td>
<td>13,101</td>
<td>16,573</td>
<td>10,954⁴</td>
<td>1,571</td>
</tr>
<tr>
<td>Change from Avg.</td>
<td>+8,062</td>
<td>+2,943</td>
<td>-1,545</td>
<td>+1,294</td>
<td>-467</td>
</tr>
<tr>
<td>% Change Avg.</td>
<td>+22.2%</td>
<td>+22.5%</td>
<td>-9.3%</td>
<td>+11.8%</td>
<td>-29.7%</td>
</tr>
</tbody>
</table>

¹ Main Street Children’s Museum YTD Totals for 2013-14 include Countdown to Kindergarten (total of 500). “Countdown” was a first-time program not held in previous years.
² McCelvey YTD Totals for 2012-13 include Southern Harmonies Concerts in July of 2012. These Concerts were funded by a one-time grant. The 2012-13 totals also include the “Keepers of the Culture” event held in November of 2012 with an attendance of 200 (not held in 2013-14).
³ In order to show the growth in total people served at our sites, the mid-year average total attendance includes MSCM; however, it should be noted that MSCM did not open until December of 2010. If MSCM is removed from the equation, the other sites have exceeded the five-year average by 3.0%.
⁴ MSCM’s average YTD on-site attendance is only for the two previous years since it did not open until December of 2010.
January Monthly On-site Visitation Comparison

<table>
<thead>
<tr>
<th></th>
<th>Overall</th>
<th>MYCO</th>
<th>HB</th>
<th>MSCM</th>
<th>McCellvey</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 13/14</td>
<td>4,892</td>
<td>2,058</td>
<td>455</td>
<td>1,825</td>
<td>554</td>
</tr>
<tr>
<td>November 12/13</td>
<td>4,837</td>
<td>1,975</td>
<td>1,068</td>
<td>1,401</td>
<td>393</td>
</tr>
<tr>
<td>Change from</td>
<td>+55</td>
<td>+83</td>
<td>-613</td>
<td>+424</td>
<td>+161</td>
</tr>
<tr>
<td>Prev. Year</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>% Change</td>
<td>+1.14%</td>
<td>+4.2%</td>
<td>-57.4%</td>
<td>+30.3%</td>
<td>+41.0%</td>
</tr>
</tbody>
</table>

Membership
At the end of January we had 1,131 current members. This number is up from 1,112 at the end of December. We have still not been able to verify last year’s totals for comparison. We can, however, demonstrate that membership income has risen significantly. Although down $475 from a strong December, income from retail membership in January is up by $365 over last year’s January total. Overall income from Retail Membership for the first seven months of FY 2013-14 totaled $30,893. This amount is up $5,036 or 19.5% from the same time period last year.

Southern Sound Series
We enjoyed another strong turn-out this past Saturday evening for Tim O’Brien and Darrell Scott. Approximately eighty percent of the tickets (400) were sold. Two more Grammy-winning acts remain in this year’s series. The Carolina Chocolate Drops will be in town on March 7th, and Suzy Bogguss returns on April 5th. Advance sales are going well. Less than 100 tickets remain available for the March 7th concert.

Art Student Exhibition
*The Art & Science of Anatomical Illustration* exhibition opened on January 25th. This exhibition features the work of advanced art students from Winthrop University. For the past two years the Winthrop Visual Communications Professor David Brown has brought his students to MYCO to study our extensive collection of mounted animals as part of his *Comparative Anatomy Illustration* course. The exhibition features highlights of their work here. About fifty people attended an opening reception on January 23rd. The exhibition will remain up through August.

Dinosaur Gift
Phil Fraley Productions, an exhibition design and fabrication company from Turtle Creek, Pennsylvania, has offered us an award-winning model of a *Coelophysis*. This bipedal dinosaur from the Triassic Period is very similar to a species found in the fossil record of the Carolinas. It stood about five to six feet high and was nine feet long from tail to nose. We plan to debut the replica in the exhibition entitled *Life: A Journey through Time* opening at MYCO in the fall of 2014. Later it will be incorporated into our larger permanent exhibition focusing on the prehistory of the Carolina Piedmont. The cost of hiring qualified artists to create a life-like model of this quality would have been around $20,000. A team from MYCO is travelling to the Pittsburg area this week to receive the gift.
McCelvey Annex
The inspections have been completed and a Certificate of Occupancy has been issued for the McCelvey Annex. We hope to begin moving the research room next Monday. With offices moving as soon as the research room is set up. The move into both the public space and offices should be completed by the end of March. The research room will need to be closed to the public during this move. We plan to have a soft reopening in the new location at the end of March and are currently exploring a larger opening event to publicize the new facility later in April. Because of the required diligence and care, the move into the private collections and archives areas will likely continue throughout the summer.

HB Brick House
With the exception of a relatively small punch list, Phase I for the Brick House at Historic Bratonsville focusing on roof replacement, masonry repair, and structural stabilization has been completed. As approved in the last commission meeting, we are moving forward with a change order which will allow the mobilized contractor to continue with additional work associated with restoring the porch to its mid-eighteenth-century appearance. Funds are in place for the additional work through the Hospitality Tax program. In addition we anticipate that we will be approximately $25,000 under budget in the first Phase of the project. This savings could be used to complete essential work (water diversion efforts, etc.) that was removed from the original contract because of cost. As the remaining invoices are received, we will be able to better assess the funds that will be available.

HB Huck’s Defeat Battlefield
We continue to make progress on the Huck’s Defeat Battlefield project. The artwork is nearing completion and we are reviewing mock-ups for sign design. We are currently finalizing a contract with the selected video production company within the numbers established in the project budget. Although, we are not quite ready to make the necessary marketing commitments, we do believe the project is on schedule to open the battlefield on the weekend of the Huck’s reenactment (July 12th & 13th).

MYCO Roof
All work on the Museum of York County Roof has been completed. We are currently checking to make sure all payments have been made and if the project did come in under budget as expected.

Planning
The Senior Managers are currently in the midst of several efforts to prepare for the future. All are working on Strategic Initiatives and Budgeting. Depending on their respective areas of expertise, we are also working on Re-accreditation, HB Interpretive Planning, Collections Policy, and Capital Projects. We plan to have staff recommendations for revising the Strategic Initiatives and Capital Projects priorities ready to present at the March meeting. A draft of the 2014-15 budget should be ready for Finance Committee discussion in early April. A draft of the Collections Policy should be sent to the Collections Committee in March and we are currently looking at May or June for presentation of the draft of the HB Interpretive Plan. Staff work for re-
accreditation is ongoing with regular meetings scheduled at least quarterly. In addition, planning within each department continues on a regular basis.

**Personnel Changes**

Development Director, Kimberly Herndon has resigned her position with the Culture and Heritage Museums effective Saturday, February 22 in order to pursue personal goals. We appreciate her service and wish her well in her endeavors.

Part-time Interpreter, Angela Purcell has accepted the position of Full-Time MYCO Interpreter. She replaces Cynthia Spratley who was promoted to Family/Educational Programs Manager last month. We currently are working on filling the part-time position left vacant by Ms. Purcell’s promotion.

In order to recognize excellent staff performance we have separated the Collections and Archives Departments on a trial basis. During the test period, Collections Manager Latasha Richards will supervise the Collections Department including one Collections Specialist. The departments were combined when the Collections Manager position was vacant. Nancy Sambetts will continue to supervise the Archives Department, the Research Room, and the Annex move coordination.

Facilities Manager, Frank Couch is still out on sick leave following an operation. Please keep him in your thoughts and prayers.

**Conclusion**

In conclusion I would like to thank you all one again for your service. I would like to especially express my appreciation for the support and advice Pat Veasey as ex officio CHC Board Member gave to me, personally, and to this organization as a whole. I look forward to continuing to work with her as a volunteer.

Sincerely,

*(submitted electronically)*

Carey L. Tilley
Executive Director
Addendum B
(Two Recommendations for Accession;
One Recommendation for Deaccession)

RECOMMENDATION FOR ACCESSION

<table>
<thead>
<tr>
<th>Loan Custody ID:</th>
<th>Collection Type:</th>
<th>Method of Acquisition:</th>
</tr>
</thead>
<tbody>
<tr>
<td>L.1997.015</td>
<td>History</td>
<td>Gift</td>
</tr>
</tbody>
</table>

**Name of Donor:**
Carter Martin

**Description of Object(s)** *(Expand as needed):*
Ornate, gilded 1830's-1840's harp

**Condition:**
Fair

**Justification**
Specific reasons for recommending the accession of the object(s):
The "Bratton Harp" has been on loan with the organization since 1979. It is believed to be the same harp listed in the 1843 inventory of the estate of John Simpson Bratton, who had the Homestead built, and has been passed down through several Bratton descendants.

Does it complement another collection? It complements Historic Brattonsville and therefore directly complements the history of the Bratton family.

**Potential Uses:**
- x Research
- x Exhibition
- □ Loan

**Restrictions:**
None

**Potential Costs:**
Unknown, the harp is in need of conservation in order to stabilize its condition, repair the loss in several of the decorative piece and replacement of the strings.

**Collection Manager's Signature:**

**Date:** 2-17-2014

Approved by Culture & Heritage Commission: on 2/24/14

**Signature, Title:**

**Date:** 3/25/14
RECOMMENDATION FOR ACCESSION

Temporary Custody ID: TC35  
Collection Type: History  
Method of Acquisition: Gift

Name of Donor: Ammie West

Description of Object(s) *(Expand as needed):*  
White petticoat with layered scalloped bottom hem, with tatted design, plain layer of fabric, then a tatted interconnected circle design above.

Condition: Good

Justification  
Mission Rating: ___________ (Scale of 1 – 5; 5 matches mission 100%)

Specific reasons for recommending the accession of the object(s):
The petticoat is from the Rauton family, and was worn by Christine Rauton Hope under a previously donated early 20th century dress, accessioned 2009, for the Sisters of the Swish contest in connection with Rock Hill's Centennial Celebration in 1952. Accessioning this piece would complete the ensemble as it was worn for that event.

Does it complement another collection? Yes, 2009.028

Potential Uses:  
☐ Research  ☑ Exhibition  ☑ Loan

Restrictions:  
None

Potential Costs:  
None

Collection Manager's Signature:  
[Signature]  
Date: 7-17-2014

Approved by Culture & Heritage Commission: on 2/24/19

Signature, Title:  
[Signature]  
Date: 3/25/14
## RECOMMENDATION FOR DEACCESSION

<table>
<thead>
<tr>
<th>Accession number:</th>
<th>Collection Type:</th>
<th>Date of Accession:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1964.005.004</td>
<td>Natural history specimen</td>
<td>1964</td>
</tr>
</tbody>
</table>

**Description of Object(s) & Condition:** taxidermy whole mount of male African lion

**Method of Acquisition:** gift of Frank E. Delano

**Legal Status**

*Appropriate museum staff has consulted to ascertain whether there are any legal restrictions that would limit the CHM's right to deaccession and dispose of the object(s).*

**Restrictions:** no known restrictions

**Justification**

*Specific reasons for recommending the deaccession of the object(s):* This specimen is not appropriate to the mission of the Culture and Heritage Museums and has been in storage for almost 20 years. There are four other male lion specimens in the museum collection.

**Does it complement another collection?** No

**Exhibit History**

This specimen has never been exhibited at the Museum of York County. It was loaned to the Fernbank Museum in Atlanta, GA for an exhibit in 1995-1996.

**Does the object have possible future value as a loan or for exhibition?** No

**Can the object be used as part of a study collection?** No.

**Publication History**

N/A

**Value:**

*Current estimated value and determining source:* The only real applicable value is the cost of taxidermy, with a curator's estimate of $3,000 (for insurance purposes, only).
Proposed Disposition:
Transfer to:
CHM Department & Explanation: N/A

Another museum/public agency: McKissick Museum at the University of South Carolina
Transfer via: Borrower vehicle (the specimen is already in possession of (on loan to) the McKissick Museum.

Sale  Donation  Exchanged for

If transferred to public sector, transfer will occur via:
Public Auction  Dealer

Physical Destruction
Method & Explanation:

Details:

In accordance with the CHM’s Collection Policy and AAM Code of Ethics, any proceeds derived from the sale of deaccessioned objects will be placed into a fund for the acquisition or direct care of CHM collections

Collection Manager’s Curator’s Signature:  Date:

Director’s Signature:  Date:

ACTION TAKEN ON CURATOR’S RECOMMENDATION

Collections Committee:
Referred to CHM Board:
Disposition of Object(s):