

**Culture & Heritage Commission  
Board of Commissioners Special Called Meeting  
March 19<sup>th</sup>, 2019  
6:00 PM  
Museum of York County  
Approved March 26<sup>th</sup>, 2019**

**Person Presiding:** James Duncan  
**Members Present:** Nancy Craig, Dale Dove, Jeff Lyon, Penny Sheppard, Ed Stewart  
**Members Absent:** Craig Lentz  
**Ex Officio Members Present:** Carolyn Mendenhall  
**Ex Officio Members Absent:** None  
**Staff Present:** Carey Tilley, Sarah Lewis  
**Others:** Michael Kendree

**Call to Order**

Chair James Duncan called the meeting to order at 6:03 PM.

**James Duncan called for a motion to enter Executive Session for the interim evaluation of the Executive Director; Dale Dove so moved; Penny Sheppard seconded; no discussion followed; a vote was taken and it was unanimously decided to enter Executive Session.**

**Executive Session**

- Interim Evaluation of the Executive Director

[James Duncan left at 7:10 PM during Executive Session. Vice-Chair Dale Dove presided over the remainder of the meeting.]

**Reconvene to Open Session**

Dove announced that the meeting was back in open session and that there was no action necessary as a result of Executive Session.

**Penny Sheppard moved to adjourn; Ed Stewart seconded; there was no discussion; a vote was taken with all voting in favor and the meeting was adjourned.**

Prepared by: Sarah Lewis  
Submitted by: Penny Sheppard, Secretary/Treasurer